

# Minutes of the Regular Board of Trustees Meeting of Northern Gateway Public Schools

April 11<sup>th</sup>, 2017

Board Room of the Division Office in Whitecourt, AB

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## Opening

### A. Opening

## Call to Order and Roll Call

### 1. Call to Order and Roll Call

The April 11, 2017, 2017 meeting was called to order by Chair Muir at 10:02 a.m.

Chair Judy Muir, Trustees, Cindy Granley, Jim Hailes, Sherry Jeffreys, Robyn O'Neill, Albert Schalm, Terry Slemko, Gerry Steinke and Administrators Kevin Andrea, Superintendent, Michelle Brennick, Deputy Superintendent, Michael Gramatovich, Secretary-Treasurer, Milly McGregor, Assistant Secretary Treasurer and Wendy Robertson, Recording Secretary, were present at this time.

Leslee Jodry, Assistant Superintendent, Randy Lovich, Director of Maintenance and Lisa Bakos, Communications Officer were present at this time.

Trustee Govenlock participated via video-conference.

## Additions/Deletions to the Agenda

### 2. Additions/Deletions to the Agenda

13.a).1 Saskatchewan - Bill 63

**Acceptance of Agenda**

3549-17

**3. Acceptance of Agenda**

Moved by Trustee Jeffreys– that the agenda for the April 11<sup>th</sup>, 2017 Regular Board Meeting be adopted as amended.

Motion Carried

**Minutes of the  
March 29<sup>th</sup>, 2017  
Regular Board Meeting**

3550-17

**C. Minutes of the March 29<sup>th</sup>, 2017  
Regular Board Meeting**

Moved by Trustee Hailes– that the minutes of the March 29<sup>th</sup>, 2017 Regular Board Meeting be adopted.

Motion Carried

**Action Items**

**IMR Plan 2017-2018**

3551-17

**D. Action Items**

**IMR Plan 2017-2018**

Moved by Trustee Slemko– that the Board approve the 2017-2018 IMR Plan as presented.

Motion Carried

Randy Lovich, Director of Maintenance, left the meeting at 10:17 a.m.

**Notice of Motion**

3552-17

**Notice of Motion**

Moved by Trustee Govenlock – that the Board approve to rescind Motion No. 3531-17.

Motion Defeated

**By-Law 3-17**

3553-17

**By-Law 3-17**

Moved by Trustee Slemko – that By-Law 3-17 relating to the conversion from a Regional Division to a School Division and to specify the electoral wards and trustees to be elected to each ward be read a first time.

Trustee Govenlock asked for a recorded vote.

Trustee Muir – opposed  
Trustee Schalm – opposed  
Trustee Hailes – opposed  
Trustee Steinke – opposed  
Trustee Jeffreys – opposed  
Trustee Govenlock – in favor  
Trustee O’Neill – in favor  
Trustee Slemko – in favor  
Trustee Granley – in favor

Motion Defeated

**Hillside Jr/Sr High  
International Field Trip**

3554-17

**Hillside Jr/Sr High International Field Trip**

Moved by Trustee Steinke– that the Board approve in full Hillside Jr/Sr High School’s international field trip to attend a Musical Performance and Clinics in Anaheim, California, scheduled from May 18<sup>th</sup> – May 23<sup>rd</sup>, 2017.

Motion Carried

**Additional Action Items**

**Additional Action Items**

Nil

Information/Reports

ASBA/PSBAA Update

3555-17

Appointments and Delegations

3556-17

E. Information Reports

ASBA/PSBAA Update

No report.

*ASBA Budget & Bylaws Bulletin 2017:*

Provided for information.

**PSBAA**

Written report provided for information.

Moved by Trustee Steinke– that the Board provide funding for the Hillside Band to attend the PSBAA Spring General Meeting.

Motion Carried

Marc Carnes, Senior Associate and Eli Stauth, Associate Creative Director, Incite Marketing, entered the meeting at 11:00 a.m.

B. Appointments and Delegations

Incite Marketing Presentation:

Marc Carnes and Eli Stauth from Incite Marketing presented to the Board of Trustees their proposal on the Divisions Vision/Mission statements. If the Board approves the concept, Incite will proceed with the final product to come back to the Board at a later date.

Moved by Trustee Hailes– that the Board accept the proposed Vision/Mission Statements for information and the final document be brought back for the Boards' review.

Motion Carried

Marc Carnes and Eli Stauth, Incite Marketing, left the meeting at 11:43 a.m.

**Information/Reports**

**E. Information Reports**

**Superintendent's Report**

**Superintendent's Report**

Written report provided for information.

Debbie Vance and David Quick, entered the meeting at 1:00 p.m.

Fox Creek administration and students entered the meeting at 1:00 p.m. via video-conference.

**Appointments and Delegations**

**B. Appointments and Delegations**

Fox Creek administration and students presented to the Board a short video entitled "Why Fox Creek School is Cool, followed by questions from the Board of Trustees.

Also presented to the Board was a video show casing the "Experiential Learning Week" at Fox Creek school. Experiential learning is learning through experience. The week provided a variety of different programming for Grades 7-12 students during the one week in-depth experience taught by industry and field experts and teachers. Students were able to choose their areas of interest from options like Robotics, Electrical, Musical Theatre, Welding, Culinary Arts, Business Entrepreneurship, Automotives and Video Production. The week was a huge success.

Debbie Vance, David Quick and Fox Creek administration/students left the meeting at 1:45 p.m.

Information/Reports

E. Information Reports

Superintendent's Report

Superintendent's Report

Administration was asked if NGPS's lock down drills and security measures are practiced and staff are confident they know what is expected on them if a situation should occur.

Administration advised our Health and Safety Services Coordinator does review with all schools. Practice lock downs are performed 3 times a year in schools. Procedures are outlined in Admin Procedure 165 Emergency/Disaster Plans.

Jennifer Ferguson, Learning Services Coordinator, entered the meeting at 1:56 p.m.

Appointments and Delegations

B. Appointments and Delegations

*Northern Gateway Achievement Results:*

Leslee Jodry, Assistant Superintendent and Jennifer Ferguson, Learning Services Coordinator, provided an overview of Division student performance on the January 2017 Diploma exams.

For most subject areas, students are performing well, however the Board expressed concern about student performance in Mathematics' and Science. Strategies to improve student success have been put into place and will continue.

Leslee Jodry and Jennifer Ferguson, left the meeting at 2:40 p.m.

**Finance**

**Finance**

Reports provided for information.

**Support for all Students**

**Support for all Students**

Provided for information.

**Board Communication**

**Board Communication**

Provided for information.

Administration sent a letter congratulating Anne-Marie Boucher, Vice-President, ASBA on her new position.

**ASBIE Annual Report  
2016**

**ASBIE Annual Report 2016**

Provided for information.

**ASEBP – Premium Rate  
Notification 2017/18**

**ASEBP – Premium Rate Notification 2017/18**

Provided for information.

**Suspension Report**

**Suspension Report**

Provided for information.

**Enrolment Report**

**Enrolment Report**

Provided for information.

## Board Annual Work Plan

## Board Annual Work Plan

Provided for information.

## Motion Review Cycle

## Motion Review Cycle

Provided for information.

## Trustee Reports

## Trustee Reports

### Terry Slemko

Onoway High School held their 14<sup>th</sup> Annual Coffee House Showcase on April 8<sup>th</sup>, 2017. The event featured the OJSH Honours Band, Chamber Ensembles, and Jazz Band. There was also a Silent Auction, where \$5000 was raised for the Band Program.

Trustee Slemko enjoyed attending the School Tours and finds them very valuable.

### Sherry Jeffreys

Onoway will be holding the "Celebrate Kids Onoway Health and Wellness Fair" on Thursday April 13<sup>th</sup>, from 10:00 a.m. to 2:00 p.m. at the Alliance Activity Centre and Onoway Heritage Centre gym.

The purpose of the fair is to provide the Onoway and area community with information, services and resources.



Jim Hailes

Attended the School Tours and was impressed by the students and staff.

Judy Muir

Chair Muir attended School Tours and also the Onoway High Coffee House Showcase, where the students work hard to put on a good evening.

**Additional Report Items**

**Additional Report Items**

**Saskatchewan – Bill 63**

**Saskatchewan – Bill 63**

Report provided for information.

3557-17

Moved by Trustee Slemko– that the Board accept Information/Reports E1- E13 as information.

Motion Carried

**Topics for Future Discussions**

**F. Topics for Future Discussions**

School Tours Debriefing

**Requests for Information**

**G. Requests for Information**

Nil

**Meeting Highlights**

**H. Meeting Highlights**

1. By-Law 3-17
2. Presentations (3)
3. IMR Plan 2017-2018
4. Hillside High International Field Trip

Lisa Bakos, Communications Officer, left the meeting at 3:00 p.m.

**In-Camera Items**

**I. In-Cameral Items**

3558-17

Moved by Trustee Schalm – that the Board go in-camera at 3:02 p.m. and that Kevin Andrea, Michelle Brennick, Michael Gramatovich, Leslee Jodry, and Milly McGregor be invited to remain.

Motion Carried

Trustee Hailes left the meeting at 3:12 p.m., due to a conflict of interest re: I (1).

3559-17

Moved by Trustee Steinke – that the Board come out of in-camera at 3:25 p.m.

Motion Carried

**Adjournment**

**I. Adjournment**

3560-17

Moved by Trustee Jeffreys- that the meeting be adjourned at 3:26 p.m.

Motion Carried

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Board Chair

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Secretary-Treasurer