

Minutes of the Regular Board of Trustees Meeting of Northern Gateway Public Schools

June 7th, 2017

Board Room of the Division Office in Whitecourt, AB

Opening

A. Opening

Call to Order and Roll Call

1. Call to Order and Roll Call

The June 7th, 2017, meeting was called to order by Chair Muir at 10:02 a.m.

Chair Judy Muir, Trustees, Jim Govenlock, Jim Hailes, Sherry Jeffreys, Albert Schalm, Terry Slemko, Gerry Steinke and Administrators Kevin Andrea, Superintendent, Michael Gramatovich, Secretary-Treasurer, Milly McGregor, Assistant Secretary and Wendy Robertson, Recording Secretary, were present at this time.

Lisa Bakos, Communications Officer was present at this time.

Trustees Cindy Granley and Robyn O'Neill were absent from the meeting.

Michelle Brennick, Deputy Superintendent, was absent from the meeting.

Additions/Deletions to the Agenda

2. Additions/Deletions to the Agenda

Addition:

D.13.a) Community Lunch Box Society – Letter of Support

E. 12.a) In-Division Masters Program

I.2.a) Employee Transportation System

Acceptance of Agenda

3. Acceptance of Agenda

3593-17

Moved by Trustee Govenlock– that the agenda for the June 7, 2017 Regular Board Meeting be adopted as amended.

Motion Carried

Minutes of the May 23rd, 2017 Regular Board Meeting

C. Minutes of the May 23rd, 2017 Regular Board Meeting

3594-17

Moved by Trustee Jeffreys– that the minutes of the May 23rd, 2017 Regular Board Meeting be adopted.

Motion Carried

Action Items

D. Action Items

Group Benefits Insurance Committee Meeting Record

Group Benefits Insurance Committee Meeting Record

3595-17

Moved by Trustee Govenlock – that the Board support Manulife to insure the benefit program, including the implementation of the Express Scripts Active Pharmacy solution for mail order maintenance drugs effective September 1st, 2017.

Motion Carried

Capital Finance Plan

3596-17

Capital Finance Plan

Moved by Trustee Hailes – that the Board approve the Capital Finance Plan (Base + Outreach + Preschool), as presented and that any unspent dollars as of August 31st, 2017 be transferred into Capital Reserves.

Motion Carried

Onoway Track

3597-17

Onoway Track

Moved by Trustee Slemko – that the Board accept the alternate base bid tender from Wilco Contractors Northwest Inc. in the amount of \$728,757.17 plus GST, for the Onoway High School Running Track.

Motion Carried

Trustee Govenlock left the meeting at 11:01 a.m.

Lana Brand, Learning Services Coordinator, entered the meeting at 11:01 a.m.

Appointments and Delegations

B. Appointments and Delegations

Lana Brand presented her report on the Nutritional Grant.

Each school division in Alberta is receiving \$141,000.00 to support this school nutrition program in the upcoming school year. A meal must be made available to all students in a school and include items from all four food groups.

School boards must demonstrate how their program adheres to the Alberta Nutrition Guidelines for Children and Youth and are required to include a nutrition education component as part of the program.

After considering all schools that fit the required criteria, Oscar Adolphson Primary School was chosen to receive the grant for the 2017-2018 school year.

3598-17

Moved by Trustee Slemko – that the nutrition program will begin September 11th, 2017.

Motion Carried

3599-17

Moved by Trustee Hailes – that a letter be sent to the Minister, copy to MLA's, expressing the Boards' concerns with the Nutrition Program.

Motion Carried

**Voting by Special
Ballot - Section 77.1 (1)**

Voting by Special Ballot – Section 77.1 (1)

3600-17

Moved by Trustee Hailes– that the Board authorize voting by special ballot under Section 77.1 (1) of the Local Authorities Election Act and that the application for special ballots be made by any one of the methods outlined under Section 77.1 (2).

Motion Carried

**Voting by Special
Ballot – Section 77.2**

3601-17

Voting by Special Ballot – Section 77.2

Moved by Trustee Hailes – that the outer envelope for voting by special ballot be received by the Returning Officer no later than Friday, October 13th, 2017, 4:00 p.m. to Division Office, Whitecourt, Alberta.

Motion Carried

Advance Vote

3602-17

Advance Vote

Moved by Trustee Hailes – that the Board provide for holding an advanced vote for the upcoming School Board Election.

Motion Carried

**Statement of Expenses -
Election Officers**

3603-17

Statement of Expenses – Election Officers

Moved by Trustee Hailes – that the Board approve the following rates for the upcoming election:

Presiding Deputy	@\$330.00
Deputy	@\$280.00
Orientation (for both)	@\$110.00
Kms	@ .525 Cents

Motion Carried

**By-Law No. 4-17
(Voting Stations)**

By-Law No. 4-17 (Voting Stations)

3604-17

Moved by Trustee Jeffreys – that By-Law 4-17 (Voting Stations) receive first reading by the Board.

Motion Carried

3605-17

Moved by Trustee Steinke – that By-Law 4-17 (Voting Stations) receive second reading by the Board.

Motion Carried

3606-17

Moved by Trustee Slemko– that the Board approve to conduct the third reading of By-Law 4-17 (Voting Stations).

Motion Carried Unanimously

3607-17

Moved by Trustee Jeffreys – that By-Law 4-17 (Voting Stations) receive third and final reading by the Board.

Motion Carried

**By-Law No. 5-17
(Nomination Papers)**

By-Law No. 5-17 (Nomination Papers)

3608-17

Moved by Trustee Slemko – that By-Law 5-17 (Nomination Papers) receive first reading by the Board.

Motion Carried

3609-17 Moved by Trustee Steinke – that By-Law 5-17 (Nomination Papers) receive second reading by the Board.

Motion Carried

3610-17 Moved by Trustee Schalm– that the Board approve to conduct the third reading of By-Law 5-17 (Nomination Papers).

Motion Carried Unanimously

3611-17 Moved by Trustee Schalm – that By-Law 5-17 (Nomination Papers) receive third and final reading by the Board.

Motion Carried

By-Law No. 6-17

By-Law No. 6-17 (Deposit)

3612-17 Moved by Trustee Steinke – that By-Law 6-17 (Deposit) receive first reading by the Board.

Motion Carried

3613-17 Moved by Trustee Slemko – that By-Law 6-17 (Deposit) receive second reading by the Board.

Motion Carried

3614-17 Moved by Trustee Jeffreys– that the Board approve to conduct the third reading of By-Law 6-17 (Deposit).

Motion Carried Unanimously

3615-17

Moved by Trustee Steinke – that By-Law 6-17 (Deposit) receive third and final reading by the Board.

Motion Carried

Meeting with Town of Onoway

Meeting with Town of Onoway

Administration to contact the Town of Onoway with a date of June 13, 2017, regarding an evening meeting.

Additional Action Items

Additional Action Items

Letter of Support - Community Lunch Box Program

Letter of Support – Community Lunch Box Program

Administration will send a letter of support for the Community Lunch Box Program to Alberta Culture and Tourism as requested.

Information/Reports

E. Information Reports

ASBA/PSBAA Update

ASBA/PSBAA Update

Zone 2/3 Invitation to 2017 Advocacy Event:

Schedule for June 23, 2017; Trustees Muir, Hailes and Govenlock will attend.

Zone 2/3 Report May 2017:

Written report provided.

Hillside Jr/Sr High School Band performed at the PSBAA Spring General Meeting last week, band received a standing ovation.

3616-17

Moved by Trustee Hailes– that the Board send a letter to Hillside School band students and teacher for their participation and how well they represented themselves, the school and the division.

Motion Carried

Trustee Jeffreys was absent for the vote.

Onoway High Band was to perform at the ASBA Spring General Meeting that same weekend, but ASBA cancelled their performance. The Onoway Band is on the list to perform at the fall general meeting.

3617-17

Moved by Trustee Hailes – that the Board send a letter of concern to ASBA regarding the Onoway High School Band cancellation.

Motion Defeated

PSBAA:

No report. Good conference.

Superintendent's Report

Superintendent's Report

Written report provided for information.

Finance

Finance

Written reports provided for information

Provincial Playground Grant

Provincial Playground Grant

Provided for information.

**On-line Expense Claims
for Trustees**

On-Line Expense Claims for Trustees

Handout provided for information.

Excess Equity - ASBIE

Excess Equity - ASBIE

Provided for information.

**Onoway and District
Guild**

Onoway and District Historical Guild

Provided for information.

Suspension Report

Suspension Report

Provided for information.

Enrolment Report

Enrolment Report

Provided for information.

Board Annual Work Plan

Board Annual Work Plan

Provided for information.

Motion Review Cycle

Motion Review Cycle

Provided for information.

Additional Report Items

Additional Report Items

In-Division – Masters Program

In-Division – Masters Program

Master of Education – Leadership in Education- in Canada.

Administration has met with the Director, University of Seattle, Education Programs in Alberta, inquiring about the possibility of a Whitecourt cohort.

Administration will be providing more information to those interested.

3618-17

Moved by Trustee Schalm– that the Board accept Information/Reports E1- E12 as information.

Motion Carried

Topics for Future Discussions

F. Topics for Future Discussions

Meet with Catholic Boards

3619-17

Moved by Trustee Steinke– that the Board invite Living Waters and Holy Family to a meeting in September to discuss issues of common interest.

Motion Carried

Requests for Information

G. Requests for Information

Nil

Meeting Highlights

H. Meeting Highlights

1. Whitecourt Central School – Wax Museum
2. Nutrition Grant
3. Capital Plan
4. Onoway High School Track
5. Hillside Band performs at PSBAA

Lisa Bakos, Communications Officer, left the meeting at 2:36 p.m.

In-Camera Items

I. In-Cameral Items

3620-17

Moved by Trustee Jeffreys – that the Board go in-camera at 2:37 p.m. and that Kevin Andrea, Michael Gramatovich and Milly McGregor, be invited to remain.

Motion Carried

3621-17

Moved by Trustee Hailes–that the Board come out of in-camera at 3:16 p.m.

Motion Carried

3622-17

Moved by Trustee Schalm – that the Board ratify the Joint Use Agreement with the Town of Whitecourt effective September 1st, 2017.

Motion Carried.

Adjournment

3623-17

I. **Adjournment**

Moved by Trustee Steinke- that the meeting be adjourned at 3:17 p.m.

Motion Carried

Board Chair

Secretary-Treasurer