

Administrative Procedure 140 – Appendix II

Teacher Resources and Support

Procedures

1. A Digital Citizenship Resource Site has been created at:
<http://digitalcitizenshipnprd.blogspot.ca>.
2. Tools prescreened are searchable and organized by grade level. Canadian content and copyright laws are emphasized.
3. In consultation with other local districts a set of benchmarks outlining digital citizenship goals are being developed. A draft form is below.:

Digital Citizenship Benchmarks

Digital Wellbeing	Digital Interactions
<p>Themes</p> <p>I can responsibly manage my digital identity by developing a positive digital, secure presence to leverage technology for learning.</p> <p>I can appreciate the nature of commercial transactions, data storage and data mining in a digital environment.</p> <p>I can appreciate that the digital world is an extension of the real world, with all of the inherent benefits, risks and consequences within those relationships.</p>	<p>Themes</p> <p>I can interact in a respectful and responsible manner when using digital technology.</p> <p>I can communicate with others in a respectful and appropriate way when using digital technology.</p> <p>I can use digital technology for my learning.</p> <p>I can use appropriate technology to represent my learning.</p> <p>I can recognize how and when to use these tools.</p> <p>I can represent myself with a positive digital presence.</p>

<p>Benchmark 1</p> <p>I can create digital accounts and maintain password security.</p> <p>I do not post information online that identifies me personally.</p> <p>I know that everything that is posted online is public and permanent, not private or temporary.</p> <p>I know that electronic money works in the same way that in-person purchases do.</p> <p>I can save files in appropriate locations and find those files when I need them.</p> <p>I am mindful of other people's feelings online and understand the difference between online friends.</p> <p>I can identify appropriate uses of technology.</p> <p>I understand that when I click "agree", I have agreed to follow the site rules.</p> <p>I know that I cannot legally use watermarked images, and know how to identify and use public images.</p>	<p>Benchmark 1</p> <p>I can login and keep my password secure</p> <p>I can respect my peers' digital and personal space.</p> <p>I can recognize the icon I am to use and how to open/close programs.</p> <p>I can handle technology devices with care.</p> <p>I can use polite language when I communicate with others.</p>
--	--

<p>Benchmark 2</p> <p>I can create and manage my own accounts and passwords.</p> <p>I can choose appropriate tools for learning.</p> <p>I understand what online commerce is.</p> <p>I understand what data mining is.</p> <p>I am mindful of how a personal identity is developed, both on and offline.</p> <p>I understand how to develop a positive personal identity, both on and offline.</p> <ul style="list-style-type: none"> a. I know the definition of bullying, what cyberbullying is, and how to react to it. b. I can distinguish between appropriate and inappropriate digital conversations and postings. c. I can identify how technology can help me learn and manage my life. <p>I know how to cite content that I use and how to link content to the original source.</p> <p>I understand what I have agreed to in a Terms of Service (TOS) agreement and the value of the information I am being asked to provide (i.e.: what does it mean to sign in "with a Facebook account").</p> <p>I know that I need to get permission before posting content that has information about others or images of others.</p>	<p>Benchmark 2</p> <p>I can communicate with others respectfully.</p> <p>I can validate digital information for accuracy.</p> <p>I can recognize the consequences my digital communication has on others.</p> <p>I can interact in a safe and caring manner that projects a positive image in a digital environment.</p> <p>I can recognize the consequences of my digital interactions on my digital presence.</p>
--	--

<p>Benchmark 3</p> <p>I control the distribution and sharing of personal information.</p> <p>I understand the risks of online commerce and can identify positive e-commerce endeavors.</p> <p>I store my data securely and understand how to protect myself from data mining.</p> <p>I am able to self-mediate and respond to inappropriate online behavior and content as it arises online.</p> <p>I can seamlessly integrate technology into daily life.</p> <p>I know how to read a Term of Service agreement to find:</p> <ul style="list-style-type: none"> a. how data will be used b. who owns the data c. what are the limitations of the service <p>I understand the long term impact of posting information and images to both personal and professional reputation.</p> <p>I manage my online presence by managing privacy settings for my accounts.</p>	<p>Benchmark 3</p> <p>I can promote a positive and collaborative digital community.</p> <p>I am working on building a positive digital presence through collaboration, journaling.</p> <p>I can use respectful and appropriate language when using social networking tools (email, texting, Facebook, etc.).</p>
---	---

<p>Benchmark 4</p> <p>I know that anything you access, produce and post builds your digital presence that lasts forever.</p> <p>I can responsibly participate in e-commerce to create entrepreneurial opportunities, both profitable and charitable.</p> <p>I can responsibly interact with various data storage options and protect myself from data mining.</p> <p>I can use copyright and creative commons appropriately in various situations:</p> <ul style="list-style-type: none">a. applied to the works of othersb. applied to their own works	<p>Benchmark 4</p> <p>I responsibly use social media.</p>
---	--