

Minutes of the Regular Board of Trustees Meeting of Northern Gateway Public Schools

November 14th, 2017

Board Room of the Division Office in Whitecourt, AB

Opening

Call to Order and Roll Call

A. Opening

1. Call to Order and Roll Call

The November 14th, 2017, meeting was called to order by Chair Muir at 5:07 p.m.

Chair Judy Muir, Trustees, Diane Hagman, Sarah Healy, Sherry Jeffreys, Barb Maddigan, Anita Portsmouth, Gerry Steinke, Ethan Thesen, Linda Wigton and Administrators Kevin Andrea, Superintendent, Michelle Brennick, Deputy Superintendent, Michael Gramatovich, Secretary-Treasurer, and Wendy Robertson, Recording Secretary, were present at this time.

Leslee Jodry, Assistant Superintendent, and Lisa Bakos, Communication Officer, were present at this time.

John Shoemaker (Clews & Shoemaker), Division Auditor, was present at this time.

Milly McGregor, Assistant Secretary Treasurer, was absent from the meeting.

Additions/Deletions
to the Agenda

2. Additions/Deletions to the Agenda

Addition:

- E.1) Board Support – Executive Position
- E.12.a) YRL Report

Acceptance of Agenda

3. Acceptance of Agenda

3692-17

Moved by Trustee Jeffreys– that the agenda for the November 14th, 2017 Regular Board Meeting be adopted as amended.

Motion Carried

Appointments and
Delegations

B. Appointments and Delegations

Audited Financial Statement

Auditor John Shoemaker of Clews & Shoemaker, presented to the Board the Audited Financial Statement for the year ending August 31st, 2017.

The report shows that the School Division’s budget is in good financial order. For more information on the Audited Financial Statement, contact the Finance Department at 1-800-262-8674.

Action Items

D. Action Items

**Audited Financial
Statement**

Audited Financial Statement

3693 – 17

Moved by Trustee Portsmouth – that the Board accept the Audited Financial Statement as presented for the period ending August 31st, 2017.

Motion Carried

Auditor John Shoemaker of Clews & Shoemaker, completed his report and left the meeting at 5:46 p.m.

Appointments and Delegations

B. Appointments and Delegations

Results Review Presentation

Leslee Jodry, Assistant Superintendent, presented the Division Provincial Achievement Test and Diploma results to the Board.

The report showed that Northern Gateway Public Schools has improved in the Grade 6 and 9 Math results.

Action Items

D. Action Items

DRAFT AERR/Three Year Education Plan

DRAFT AERR/Three Year Education Plan

3694 – 17

Moved by Trustee Healy – that the Board accept the 2017-2020 DRAFT AERR and Three Year Education Plan as presented.

Motion Carried

Leslee Jodry, Assistant Superintendent, completed her report at 6:47 p.m.

**Minutes of the
October 24th, 2017
Organizational Meeting**

3695-17

**C. Minutes of the October 24th, 2017
Organizational Meeting**

Moved by Trustee Jeffreys– that the minutes of the October 24th, 2017 Organizational Meeting be adopted.

Motion Carried

Trustee Wigton was absent for the vote.

**Minutes of the
October 24th, 2017
Regular Board Meeting**

3696-17

**Minutes of the October 24th, 2017
Regular Board Meeting**

Moved by Trustee Hagman– that the minutes of the October 24th, 2017 Regular Board Meeting be adopted.

Motion Carried

Trustee Wigton was absent for the vote.

Action Items

D. Action Items

**Annual School Operational
Viability Report**

3697-17

Annual School Operational Viability Report

Moved by Trustee Jeffreys– that the Board accept the Annual School Operational Viability Report as presented.

Motion Carried

Emergent Motion in support

Emergent Motion in support of Vulnerable

of Vulnerable Students

Students

3698-17

Moved by Trustee Hagman – that the Board accept the Emergent Motion from Edmonton Public as information.

Motion Carried

Information/Reports

E. Information Reports

ASBA/PSBAA Update

ASBA/PSBAA Update

ASBA Organizational Meeting Report:

The financial report was adopted, noting that Mike Gramatovich from NGPS, was the auditor for the review of the financial statements. These will be available at a later meeting.

The 2017-2018 budget was approved with a small amendment regarding surplus monies (minimum regarding surplus monies of 10,000 and maximum 15,000).

Changes to bylaws included small changes and removal of labour relations portion.

ASBA Zone Elections took place – results are available on the ASBA website.

ASBA Long Service Awards were presented to:

Gerry Steinke – 4 terms
Terry Slemko – 6 terms
Judy Muir – 10 terms

Written report provided – see attached.

PSBAA:

3699-17

Moved by Trustee Thesen – that the Board support Trustee Steinke for an Executive Leadership position in PSBAA.

Motion Carried

Superintendent's Report

Superintendent's Report

Written report provided for information.

Upcoming Board Events:

Nov. 23/17 – 12:00 noon – Group Benefits Committee

Dec. 4/17 – 9:30 a.m. – Support/Admin Comp. Committee

Dec. 4/17 – 12:30 p.m. – Communications Committee

Dec. 12/17 – 12:00 noon – Policy Committee

Dec. 12/17 – 2:00 p.m. – Advocacy Committee

Dec. 12/17 – 5:00 p.m. – Board Meeting

Finance

Finance

Reports provided for information.

Removal of 1/3 Municipal Reduction

Removal of 1/3 Municipal Reduction

Provided for information.

ASEBP Board

ASEBP Board Representation

Representation

Provided for information.

Engagement Session on Promising Practices Report

Engagement Session on Promising Practices Report

Chair Muir reported:

On November 9th, 2017, Diane Hagman, Linda Wigton, Kevin Andrea, Michelle Brennick, Leslee Jodry and Judy Muir attended the Alberta Educations Promising Practices day. There were three items on the agenda:

1. Supporting Success for Indigenous Students:
A report done by OECD in which 4 provinces (Alberta, Manitoba, New Brunswick and Nova Scotia), 2 territories (NW Territories and Yukon) and New Zealand and Queensland, Australia, all participated in the study.

The study seeks to identify promising practice's policies, strategies and programs that support improved learner outcomes. To build and evidence base to support indigenous students to succeed in education and to learn from one another.

2. Assurance Review Update:
We may be moving from an accountability review to an assurance review model in education.
3. TEBA – Collective Bargaining:
We looked at Roles Overview, Bargaining Process and Timeline, Central Table Implementation, including the Classroom Improvement Fund, Local Bargaining, Challenges, and Central Table Bargaining Preparation.

Enrolment Report

Enrolment Report

	Provided for information.
Suspension Report	Suspension Report Provided for information.
Board Annual Work Plan	Board Annual Work Plan Provided for information.
Motion Review Cycle	Motion Review Cycle Provided for information.
Trustee Reports	Trustee Reports <u>Judy Muir</u> Attended two school Remembrance Day Ceremonies. Attended Onoway High School Awards Ceremony. An award was presented to a 101 year old lady who is still volunteering. <u>Sarah Healy</u> Attended two school Remembrance Day Ceremonies. Attended the Onoway Elementary Parent Council meeting. Six students that were previously PUF students received awards at the Onoway High School awards ceremony.
Additional Report Items	Additional Report Items

YRL Report

YRL Report

Yellowhead Regional Library Report:

Trustee Wigton reported from the YRL
Organizational Meeting – November 6, 2017:

1. Derril Butler acclaimed as Chair of the Board.
2. Vice-Chair – Hank Smit
3. Executive Committee Trustee Representatives – Linda Wigton, Kerry McElroy (alternate)
4. Other appointments will be available when minutes have been released.
5. Budget presented with a few notes:
 - a) staffing costs reduced due to fewer and new staff
 - b) NRY received a conditional grant of 1.3 million to be spent by 2030. There is a plan to update the shipping and receiving area of the YRL as well as undertake maintenance, reports to the building.
 - c) No increase to Municipalities and School Divisions since 2009.
6. Indigenous Grant Funding report (62,402) from Municipal Affairs at a rate of \$10.25 per capital. Eight Proposals were received requesting \$90,600. The purpose of this grant is to expand services to on-reserve and on-settlement populations.
7. GST compliance Audit Update received. This is currently in appeal (9-12 months). The final assessment from CRA was \$4,189,792, and this may ultimately end up in the Tax Court of Canada. Libraries are now charging GST for members.
8. Services to schools will continue with SchoolQ@yrl.ab.ca % of the requests were about accessing YRL services such as curriculum support, collection development, kits and delivery. Note that YRL has

Makerspace Kits and Indigenous Library Kits available.

9. Biggest changes to Library services have been the shift to e-collections, resources and memberships.

Board Workshop Topics

Board Workshop Topics

- Career Education
- Full Day Kindergarten
- Legislation
- TEBA and Negotiations
- Finance & Capital
- Media
- Trustee PD Schedule

3700-17

Moved by Trustee Portsmouth– that the Board accept Information/Reports E1 – E12 as information.

Motion Carried

Topics for Future Discussions

- F. **Topics for Future Discussions**
Nil

Requests for Information

- G. **Requests for Information**

Nil

Meeting Highlights

H. Meeting Highlights

1. Annual School Operational Viability Report
2. Three Year Education Plan
3. Results Review
4. Audited Financial Statement

In-Camera Items

I. In-Cameral Items

3701-17

Moved by Trustee Jeffreys – that the Board go in-camera at 8:44 p.m. and that Kevin Andrea, Michael Gramatovich, Michelle Brennick and Leslee Jodry be invited to remain.

Motion Carried

Judy Muir, Ethan Thesen and Gerry Steinke, left the meeting room due to a conflict of interest.

Vice-Chair Maddigan took the chair.

3702-17

Moved by Trustee Portsmouth—that the Board come out of in-camera at 8:56 p.m.

Motion Carried

Chair Muir return to the meeting at 8:57 p.m.

Adjournment

I. Adjournment

3703-17

Moved by Trustee Healy- that the meeting be adjourned at 8:58 p.m.

Motion Carried

Board Chair

Secretary-Treasurer