

**MINUTES OF THE REGULAR BOARD OF  
TRUSTEES MEETING OF NORTHERN GATEWAY  
REGIONAL DIVISION NO. 10 HELD IN THE BOARD  
ROOM OF THE DIVISION OFFICE IN WHITECOURT,  
ALBERTA ON AUGUST 27<sup>TH</sup>, 2013**

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**OPENING**

**A. OPENING**

**CALL TO ORDER**

**1. CALL TO ORDER**

The August 27<sup>th</sup>, 2013 Regular Board meeting was called to order by Chair Muir at 10:06 a.m.

**ROLL CALL**

**ROLL CALL**

Chair Judy Muir, Trustees Jim Govenlock, Barbara Maddigan, Anne Nichol, Albert Schalm, George Turk and Administrators Kevin Andrea, Superintendent, Michelle Brennick, Deputy Superintendent and Michael Gramatovich, Secretary-Treasurer.

Rhett Czaban, Director of Transportation, Terry Gunderson, Education Consultant, ASBA and James Meadahl, Former Student Transportation Director – Elk Island Public School, were present at this time.

Trustees Hailes and Slemko were absent from the meeting.

**ADDITIONS/DELETIONS  
TO THE AGENDA**

**2. ADDITIONS/DELETIONS TO THE AGENDA**

E.11.a) Growth Alberta

**ACCEPTANCE OF AGENDA**

**3. ACCEPTANCE OF AGENDA**

2693-13

Moved by Trustee Nichol – that the agenda for the August 27<sup>th</sup>, 2013 Regular Board meeting be adopted as amended.

Motion Carried

**APPOINTMENTS & DELEGATIONS**

**B. APPOINTMENTS & DELEGATIONS**

Transportation Review Report – presented by:  
Terry Gunderson – Education Consultant – ASBA  
James Meadahl – Former Student Transportation  
Director – Elk Island Public School

**IN-CAMERA ITEMS**

**IN-CAMERA ITEMS**

2694-13

Moved by Trustee Turk – that the Board go in-camera at 10:09 a.m. and that Kevin Andrea, Michelle Brennick, Michael Gramatovich and Rhett Czaban be invited to remain.

Motion Carried

Terry Gunderson and James Meadahl left the meeting at 11:07 a.m.

2695-13

Moved by Trustee Schalm – that the Board come out of in-camera at 11:45 a.m.

Motion Carried

Rhett Czaban, Director of Transportation, left the meeting at 11:45 a.m.

**DRAFT MINUTES OF THE JUNE 18<sup>TH</sup>, 2013 REGULAR BOARD MEETING**

**C. DRAFT MINUTES OF THE JUNE 18<sup>TH</sup>, 2013 REGULAR BOARD MEETING**

2696-13

Moved by Trustee Turk – that the draft minutes of the June 18<sup>th</sup>, 2013 Regular Board meeting be adopted.

Motion Carried

**ACTION ITEMS**

**D. ACTION ITEMS**

**ONOWAY HIGH SCHOOL INTERNATIONAL FIELD TRIP**

**ONOWAY HIGH SCHOOL INTERNATIONAL FIELD TRIP**

2697-13

Moved by Trustee Govenlock – that the Board approve in full the Onoway High School Sr. Girls Volleyball Team and Spanish 10 student’s international field trip to Mazatlan, Mexico, scheduled for October 5<sup>th</sup> to 15<sup>th</sup>, 2013.

Motion Carried

**COUNCIL OF ALBERTA BEACH MEETING**

**COUNCIL OF ALBERTA BEACH MEETING**

2698 – 13

Moved by Trustee Nichol – that the Board approve the Council of Alberta Beach’s request to meet on Monday, September 9<sup>th</sup>, 2013 at 3:00 p.m. in the Alberta Beach Council Chambers, with local trustees attending.

Motion Carried

**COUNCIL TOWN OF ONOWAY LETTER**

**COUNCIL TOWN OF ONOWAY LETTER**

2699 – 13

Moved by Trustee Nichol – that the Board direct the Superintendent to respond to the Town of Onoway Council and suggest they host a Community meeting and contact Community Development to conduct/ assist with the meeting.

Motion Carried

Lisa Bakos, Communications Officer entered the meeting at 1:00 p.m.

**INFORMATION ITEMS/ REPORTS**

**E. INFORMATION ITEMS/REPORTS**

**ASBA**

**ASBA**

No report at this time.

**PSBAA**

**PSBAA**

The PSBC meeting was held on August 22<sup>nd</sup> – 24<sup>th</sup>, 2013 at the Four Points Sheraton Gateway, Edmonton.

Meeting Highlights:

- Thursday, August 22<sup>nd</sup>, began with a Governance Workshop from a group called Hours Zero on School Emergency Preparedness. This workshop focused on what steps Boards should take to ensure their emergency preparedness program meets legal and moral obligations, and the demands of their entire school community.
- Friday, August 23<sup>rd</sup>, began with breakfast with Wayne McNeil. He runs Respect in Schools/Respect in the Workplace, along with Sheldon Kennedy. This program is mandatory in minor hockey and in many other provinces and they would like school boards support in Alberta if the province supports the cost.
- Don Falk and Garry Andrews from the Alberta Public Charter Schools made a presentation to the group. This has been tabled to the Annual General Meeting.
- Linda Johnson, MLA Calgary-Glenmore and Christine Cusanelli, MLA Calgary-Currie, met with the Council as they are both MLA's who sit on the Education Act Regulatory Review Committee. They did comment on how important individual responses would be when we have the opportunity.
- Dr. Susan Lynch, Project Director: The Early Child Development Mapping Project (ECMap) Alberta, spoke on the ECMap Project.
- Draft Budget will go the Annual General Meeting with a 0% increase in fees.
- Lee Taal, Director of Operations and founder of Chatter High, spoke about ways to interest students online in post-secondary and career opportunities in CALM aligned information.

Chair Muir will forward any further PSBC meeting minutes she receives to all trustees.

Fall 2013 Events:

- Trustee Pre-University – Wednesday, November 13<sup>th</sup>, 2013. Presenter: Brian Woodland – *Making Education Leadership Matter in a Kim Kardashian World*.
- Annual MLA Reception – Wednesday, November 13<sup>th</sup>, 2013
- Thursday, November 14<sup>th</sup>, 2013 – Speakers Dr. Fred Renihan and Dr. Pat Renihan – *Trusteeship: Holding Trust in our Public Schools*.
- Friday, November 15<sup>th</sup>, 2013 – Annual General Meeting.

## **SUPERINTENDENT'S REPORT**

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- Administration advised that Trustee Hailes absence from the Board meeting was due to him attending a meeting where Shell Canada was making an announcement regarding a Dual Credit Welding program donation. Courtesy of a \$500,000 donation from Shell Canada, a Dual Credit Welding program will be offered at Fox Creek School.
- Administration is waiting for Infrastructure to advise if the Onoway High School will be a modernization or a new build.
- Northern Gateway is moving towards going paperless in the Division, with all documents being on docushare within a year or two.
- Administration is reviewing/revising Sections 100 and 500 of the Administrative Procedures.
- An update to the Central Services position descriptions and the Division Organizational Chart is in progress. The intent is to provide more clarity as to who would be the initial point of contact for a particular area of operation, initiative or reporting responsibility.
- Administration will be meeting with Alexis Nakota Sioux Nation on September 3<sup>rd</sup>, 2013 to discuss proposed changes to the current Educational Agreement. No meeting has been scheduled with Western Cree at this time.
- The TRY School Initiative partnering with school divisions across the Province of Alberta is a one year pilot project and is scheduled for August 28<sup>th</sup>, 2013 to June 27<sup>th</sup>, 2014.

- 18 Teachers new to teaching, new to the province, and teachers who were hired after the orientation last year are attending the New Teacher Orientation workshop on Tuesday, August 27<sup>th</sup>, 2013 at Hilltop High School.
- CUPE Negotiations will commence with the first meeting on October 3<sup>rd</sup>, 2013.
- 2013 – 2014 will be a very active year for Northern Gateway as we move forward on “Inspiring Education” in each of our schools, focusing on our individual and collective energy.
- Change to the Alberta Teacher Retirement Fund contribution rates will be effective September of 2013 – rates for plan members will be increased.

Trustee Hailes entered the meeting at 1:52 p.m.

#### **DEPUTY SUPERINTENDENT’S REPORT**

#### **DEPUTY SUPERINTENDENT’S REPORT**

- The Annual Appreciation Evening will take place on Friday, October 4<sup>th</sup>, 2013 at the Westward Community Centre. The theme is *Some Enchanted Evening*, and will commence with cocktails at 6:00 p.m.
- The Results Review presentations will take on a new format this year and have been scheduled for November 1<sup>st</sup>, 5<sup>th</sup> and 6<sup>th</sup>, 2013.

#### **Staffing:**

- A new vice-principal was hired for Percy Baxter School.
- Maternity and some sick leaves with teachers were extended.
- There are some unexpected resignations due to relocating, etc, that still need to be filled.
- There is a certificated teacher position in Fox Creek still outstanding.
- The Success Coach position for the Whitecourt area has been filled.
- The temporary position for a Playschool Teacher at Pat Hardy School has been filled.
- The new website for Northern Gateway will be launched October 2013.
- The Hilltop High School Review is still proceeding and is scheduled to commence October 2013.

- The Student and Stakeholder Engagement Events for 2013 – 2014 are as follows:
  - September 18<sup>th</sup>, 2013 – Sharing and Shaping
  - October 11<sup>th</sup>, 2013 – Professional Learning Day
  - October 29<sup>th</sup>, 2013 – Student Conference.

Barry Kerton, Reporter, Whitecourt Star, entered the meeting at 2:25 p.m.

**FINANCE**

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Michael Gramatovich presented to the Board the following finance reports:

- Bank Statements as at June 30<sup>th</sup>, 2013.
- Bank Statements as at July 31<sup>st</sup>, 2013.

**SCHOOL COUNCIL ANNUAL REPORTS**

**SCHOOL COUNCIL ANNUAL REPORTS**

School Council Annual Reports provided for information.

**REVISED SCHOOL YEAR CALENDER - SANGUDO COMMUNITY SCHOOL**

**REVISED SCHOOL YEAR CALENDAR – SANGUDO COMMUNITY SCHOOL**

Provided for information.

**LETTER FROM MINISTER - O&M CAPITAL RESERVES**

**LETTER FROM MINISTER – O&M CAPITAL RESERVES**

Administration had requested ministerial approval to transfer capital reserves to help support our division's Plant Operations and Maintenance operating deficit.

Ministerial approval was declined. Administration to discuss and bring a recommendation back to the Board.

**LETTER FROM MINISTER -  
THREE-YEAR CAPITAL  
PLAN**

**LETTER FROM MINISTER – THREE-YEAR CAPITAL  
PLAN**

Letter from Minister of Education provided for information.

**YELLOWHEAD  
REGIONAL LIBRARY  
ANNUAL REPORT**

**YELLOWHEAD REGIONAL LIBRARY ANNUAL  
REPORT**

The 2012 Annual YRL Report and the 2013 – 2015 Plan of Service presented for information and are available on their website at: [www.yrl.ab.ca](http://www.yrl.ab.ca).

**ALBERTA VIDEO  
CO-ACQUISITION  
CONSORTIUM**

**ALBERTA VIDEO CO-ACQUISITION CONSORTIUM**

Effective August 31<sup>st</sup>, 2013, this program will be discontinued. Letter provided for information.

**BOARD CALENDER -  
UPCOMING EVENTS/  
MEETINGS**

**BOARD CALENDER – UPCOMING EVENTS/MEETINGS**

Provided for information.

**ADDITIONAL REPORT  
ITEMS**

**ADDITIONAL REPORT ITEMS**

**GROWTH ALBERTA**

**GROWTH ALBERTA**

Deferred to an October 2013 Board Meeting.

**BOARD HIGHLIGHTS**

**F. BOARD HIGHLIGHTS**

The following items will be communicated to our communities:

1. Onoway High School Field Trip
2. Meeting with Council of Alberta Beach
3. New Teacher Orientation
4. Annual Appreciation Evening
5. TRY School Initiative
6. Ministerial Orders on Provincial Framework Agreement and Student Learning



Lisa Bakos, Communications Officer and Barry Kerton, Reporter, Whitecourt Star, left the meeting at 3:11 p.m.

**IN-CAMERA ITEMS**

2700 – 13

**IN-CAMERA ITEMS**

Moved by Trustee Maddigan – that the Board go in-camera at 3:12 p.m. and that Kevin Andrea, Michelle Brennick and Michael Gramatovich be invited to remain.

Motion Carried

Michelle Brennick, Deputy Superintendent, and Michael Gramatovich, Secretary-Treasurer, left the meeting at 3:30 p.m.

2701-13

Moved by Trustee Hailes – that the Board come out of in-camera at 4:10 p.m.

Motion Carried

**ADJOURNMENT**

2702-13

**J. ADJOURNMENT**

Moved by Trustee Hailes - that the meeting be adjourned at 4:11 p.m.

Motion Carried

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Board Chair

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Secretary-Treasurer