

**MINUTES OF THE REGULAR BOARD OF
TRUSTEES MEETING OF NORTHERN GATEWAY
REGIONAL DIVISION NO. 10 HELD IN THE BOARD
ROOM OF THE DIVISION OFFICE IN WHITECOURT,
ALBERTA ON SEPTEMBER 17TH, 2013**

OPENING

A. OPENING

CALL TO ORDER

1. CALL TO ORDER

The September 17th, 2013 Regular Board meeting was called to order by Chair Muir at 10:05 a.m.

ROLL CALL

ROLL CALL

Chair Judy Muir, Trustees Jim Govenlock, Barbara Maddigan, Anne Nichol, Albert Schalm, George Turk and Administrators Kevin Andrea, Superintendent, and Michael Gramatovich, Secretary-Treasurer.

Sheila Ranslam, Assistant Superintendent, Randy Lovich, Director of Maintenance, Lisa Bakos, Communications Officer, and Barry Kerton, Reporter, Whitecourt Star, were present at this time.

Michelle Brennick, Deputy Superintendent, was absent from the meeting.

**ADDITIONS/DELETIONS
TO THE AGENDA**

2. ADDITIONS/DELETIONS TO THE AGENDA

D.4.a) Division Corporate Identity
G.6.a) Trustee Remuneration
G.6.b) Legal Update

ACCEPTANCE OF AGENDA

3. ACCEPTANCE OF AGENDA

2703-13

Moved by Trustee Nichol – that the agenda for the September 17th, 2013 Regular Board meeting be adopted as amended.

Motion Carried

DRAFT MINUTES OF THE AUGUST 27TH, 2013 REGULAR BOARD MEETING

C. DRAFT MINUTES OF THE AUGUST 27TH, 2013 REGULAR BOARD MEETING

2704-13

Moved by Trustee Turk – that the draft minutes of the August 27th, 2013 Regular Board meeting be adopted.

Motion Carried

APPOINTMENTS & DELEGATIONS

B. APPOINTMENTS & DELEGATIONS

Randy Lovich – Director of Maintenance

Maintenance Report

Staffing:

- New Plumber was hired.
- Even though the STEP Program was discontinued, maintenance hired a number of STEP Students to help with grass cutting, etc.

Schools/Sites:

Ongoing repairs to monthly maintenance requests. All hardwood gym floors at all schools were refinished.

Darwell School

- General maintenance.
- Renovated old computer room. New millwork, flooring and electrical was included in renovation.
- New window coverings were installed.
- Repaired ceiling in hallway from damaged hot water heating lines.

Elmer Elson Elementary School

- General maintenance.
- New showcase for library was installed.

- Countertop extensions were installed in library.
- New Flooring installed in the admin area. Painting of admin area.
- New playground to be installed in September.

Fox Creek School

- General maintenance.
- New security system installed.
- New flagpoles.
- Relocation and painting of C-cans and sheds at back of school.
- New water fountain enclosures installed.

Grasmere School

- General maintenance.
- Some outside landscaping

Harry Gray Elementary School

- General maintenance.
- Repaired and renovated washroom which included new counter, sinks and tiled wall.
- Painting of three classrooms, library and bookshelves.

Hillside High School

- General maintenance.
- Completion of IA shop renovation (new millwork).
- New metal siding – 85% complete.
- Some exterior landscaping complete.
- IMC renovation – which included electrical, painting, lighting and wall relocation.

Hilltop High School

- General maintenance.
- New millwork for library.
- New lighting in library.
- New lighting for guidance counselor's office.
- New flooring in band room.

Mayerthorpe High School

- General maintenance.
- New flooring in office/admin area.
- Painting of principal's office.
- Partial roof replacement.

Onoway Elementary School

- General maintenance.
- New playground and playground play area installed.

Onoway High School

- General maintenance.

Oscar Adolphson Primary School

- General maintenance.
- Partial roof replacement – construction to start in September.
- New flooring in Room 8.
- Painting of four classrooms.

Pat Hardy Primary School

- General maintenance.
- Construction of ten new moveable book carts.
- New paved parent parking/drop off.
- New sidewalks.
- New handicap washroom – under construction.
- Plumbing upgrades – new drinking fountains.
- New boot racks.
- New flooring in four classrooms and southeast hallway.

Percy Baxter Middle School

- General maintenance.
- New playground installed and removal of old playground.

Rich Valley School

- General maintenance.
- Painting outside of school – ongoing.

Rhett Czaban, Director of Transportation, entered the meeting at 10:29 a.m.

Sangudo Community School

- General maintenance.
- Repaired broken beams (insurance claim).
- Replaced ceiling in music room. Replaced all tackboards, whiteboards and smartboards in the music room.
- Site upgrade from installation of new playground.
- Partial roof repair.

Whitcourt Central Elementary

- General maintenance.
- New plumbing – installed dishwasher.
- Removal of old playground.

Centre for Learning

- New water service and new gas service.

David Ovans Building

- Installing new electrical service.

- Installed new water service.
- Installed new gas service.
- Demolition of 1955 section has been tendered out.

Randy Lovich, Director of Maintenance, completed his report at 10:35 a.m. and left the meeting.

Rhett Czaban – Director of Transportation

Transportation Report

Rhett Czaban, Director of Transportation presented his report to the Board of Trustees. Mr. Czaban reported on the new bell times our schools have adopted for this school year. This has enabled them to start picking up about 90% of the students a bit later in the mornings. Transportation will continue to monitor all bus routes to ensure routes are running effectively.

Rhett Czaban, Director of Transportation, completed his report at 10:48 a.m. and left the meeting.

Sheila Ranslam, Assistant Superintendent, left the meeting at 10:48 a.m.

ACTION ITEMS

MINISTER`S EDUCATION ACT REGULATORY REVIEW COMMITTEE

2705-13

TASK FORCE FOR TEACHING EXCELLENCE CONSULTATION

2706 – 13

D. ACTION ITEMS

MINISTER`S EDUCATION ACT REGULATORY REVIEW COMMITTEE

Moved by Trustee Schalm – that the Board appoint Trustees Govenlock and Hailes as representatives to sit on the Minister`s Education Act Regulatory Review Committee.

Motion Carried

TASK FORCE FOR TEACHING EXCELLENCE CONSULTATION

Moved by Trustee Nichol – that the Board appoint Trustees Hailes and Muir as representatives to participate on the Task Force for Teaching Excellence Consultation process.

Trustee Schalm was absent from the vote.

Motion Carried

TRANSFORMATION OF GOVERNANCE TASK FORCE

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No action – provided for information.

ADDITIONAL ACTION ITEMS

ADDITIONAL ACTION ITEMS

DIVISION CORPORATE IDENTITY

DIVISION CORPORATE IDENTITY

2707 – 13

Moved by Trustee Maddigan – that the Board direct the Superintendent to bring back a work plan on the process to review/revisit Northern Gateway’s Corporate foundation statement.

Motion Carried

INFORMATION ITEMS/ REPORTS

E. INFORMATION ITEMS/REPORTS

ASBA

ASBA

Trustee Slemko reported:

- Next Zone 2/3 meeting is scheduled for September 27th, 2013. Trustee Hailes has forwarded the agenda to all trustees.
- Presentation on the Alberta Education Regulatory Review – Trustee Slemko to get more information and pass on to all trustees.

PSBAA

PSBAA

Chair Muir reported:

- PSBAA Fall General meeting online registrations are now open.

SUPERINTENDENT’S REPORT

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- The Student Learner Assessment Pilot Testing is set for September 2014 with mandatory participation in September 2015. Schools not involved in the

assessment pilot will administer the Grade 3 Provincial Achievement Tests in June 2014.

- Changes to the diploma exams have already begun where students may now re-write diploma exams in November and April.
- Northern Gateway will submit a request for proposal to be part of the Curriculum Development Prototyping.
- Administration has asked Alberta Education if grant money received under the PUF program can be expended on teachers and not all on Teacher Assistants. Alberta Ed has not yet responded but administration will keep the Board updated.
- Administration to attend a meeting in Fox Creek on September 23rd, 2013 to obtain more information on the Dual Credit Welding Program donation from Shell Canada.
- Superintendent Kevin Andrea has completed half of his school visits with all the schools in Northern Gateway.
- On September 18th, 2013 we are hosting the Student and Stakeholder Engagement 2013 – 2014 Strategic Planning Session.
- The majority of our schools are in good financial position at this time. There will be a more complete financial update at the next Board meeting.

DEPUTY SUPERINTENDENT'S REPORT

DEPUTY SUPERINTENDENT'S REPORT

No report.

ENROLMENT AS OF SEPTEMBER 6TH, 2013

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Based on the September 6th, 2013 preliminary count enrolment across the Division has fallen by 131 FTE from 4885 on September 30th, 2012 to 4754 on September 6th, 2013.

ASBIE 2013 - 2014 PROGRAM RENEWAL

ASBIE 2013 – 2014 PROGRAM RENEWAL

Northern Gateway's deductible went from \$5,000.00 to \$25,000.00. Report provided for information. Administration to investigate the possibility of purchasing insurance from another provided to cover part of our deductible increase.

TOWN OF ONOWAY LETTER

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Letter provided for information.

YRL BOARD EXECUTIVE COMMITTEE INFO MEMO

YRL BOARD EXECUTIVE COMMITTEE MEETINGS INFO MEMO

Provided for information.

TRUSTEE SCHOOL TOURS

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Schedule provided for information.

C2 COMMITTEE REPORT

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The Committee held its initial meeting on September 12th, 2013, with five representatives from the ATA Local and four representatives from Northern Gateway. The Committee will meet to examine teacher workload and teacher efficacy as part of the recently signed Provincial Framework Agreement (PFA) between the Government of Alberta and the Alberta Teachers' Association. The Committee is made up of teacher and school division representatives and will continue to meet during the term of the PFA which expires in 2016.

The Committee will complete an initial report by October 31st, 2013, including recommendations for further study and an initial action plan. Teachers throughout the school division can expect to be provided opportunity to share their views in the coming months as the review continues.

ALEXIS MEETING REPORT

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Administration met with the Alexis Board of Education to continue discussions on the current Educational Tuition Agreement. Some minor adjustments to the agreement will be made and then presented to the Board for their review.

APPRECIATION EVENING

APPRECIATION EVENING

Evening is scheduled for October 4th, 2013. The theme is "Some Enchanted Evening". Committee advised they will be setting up for 29 tables. Remaining duties for the evening was assigned to trustees.

TRUSTEE HANDBOOK

TRUSTEE HANDBOOK

Trustee Handbook was reviewed and some minor changes will be made. Trustee expense claim form needs to be explained more fully as to how it should be completed consistently by all trustees.

Trustee Handbook will be accessible online on the new Northern Gateway web page in the near future.

BOARD ANNUAL WORK PLAN

BOARD ANNUAL WORK PLAN

Board Annual Work Plan was reviewed and the following change will be made:

Under September – change the 6th bullet to read: "Strategic Planning Session – 2013/16 Education Plan (once in three year cycle)"

ADDITIONAL REPORT ITEMS

ADDITIONAL REPORT ITEMS

Nil

BOARD HIGHLIGHTS

F. BOARD HIGHLIGHTS

The following items will be communicated to our communities:

- 1. Maintenance Report
- 2. Transportation Report

3. C2 Committee Meeting Update

Lisa Bakos, Communications Officer and Barry Kerton, Reporter, Whitecourt Star, left the meeting at 1:35 p.m.

IN-CAMERA ITEMS

IN-CAMERA ITEMS

2708 – 13

Moved by Trustee Nichol – that the Board go in-camera at 1:36 p.m. and that Kevin Andrea, and Michael Gramatovich be invited to remain.

Motion Carried

2709-13

Moved by Trustee Maddigan – that the Board come out of in-camera at 3:49 p.m.

Motion Carried

2710-13

Moved by Trustee Maddigan – that the draft minutes of the August 14th, 2013 Special Board meeting be adopted.

Motion Carried

ADJOURNMENT

J. ADJOURNMENT

2711-13

Moved by Trustee Schalm - that the meeting be adjourned at 3:50 p.m.

Motion Carried

Board Chair

Secretary-Treasurer