

**MINUTES OF THE REGULAR BOARD OF
TRUSTEES MEETING OF NORTHERN GATEWAY
REGIONAL DIVISION NO. 10 HELD IN THE BOARD
ROOM OF THE DIVISION OFFICE IN WHITECOURT,
ALBERTA ON MAY 6TH, 2014**

OPENING

A. OPENING

**CALL TO ORDER
ROLL CALL**

1. CALL TO ORDER

The May 6th, 2014 meeting was called to order by Chair Muir at 10:05 a.m.

ROLL CALL

Chair Judy Muir, Trustees Jim Govenlock, Cindy Granley, Jim Hailes, Sherry Jeffreys, Albert Schalm, Terry Slemko, Beverly Smith, Gerry Steinke and Administrators Kevin Andrea, Superintendent of Schools, Michelle Brennick, Deputy Superintendent, Michael Gramatovich, Secretary-Treasurer and Wendy Robertson, Recording Secretary.

Roger Lacey, Director of Learning Services, Sheila Ranslam, Assistant Superintendent, and Lisa Bakos, Communications Officer, were present at this time.

ADDITIONS TO THE AGENDA

2. ADDITIONS TO THE AGENDA

- E.12.a) May 27 School Council Meeting
- E.12.b) Task Force Teaching Excellence Report
- E.12.c) MLA Meeting
- G.2.a) Personnel

DELETION TO THE AGENDA

3:00 p.m. – Hearing on Teacher Transfer

ACCEPTANCE OF AGENDA

3. ACCEPTANCE OF AGENDA

2836-14

Moved by Trustee Granley – that the agenda for the May 6th, 2014, Regular Board Meeting be adopted as amended.

Motion Carried

**APPOINTMENTS &
DELEGATIONS**

B. APPOINTMENTS & DELEGATIONS

Roger Lacey – Director of Learning Services

January Writing of Diploma Exams Report:

Roger Lacey provided a comparison chart of the Diploma Exam results from January 2013 to January 2014.

Roger Lacey, Director of Learning Services completed his report and left the meeting at 10:19 a.m.

**DRAFT MINUTES OF THE
APRIL 9TH, 2014
REGULAR BOARD
MEETING**

**C. DRAFT MINUTES OF THE APRIL 9TH, 2014
REGULAR BOARD MEETING**

2837 -14

Moved by Trustee Schalm – that the draft minutes of the April 9th, 2014 Regular Board Meeting be adopted.

Motion Carried

ACTION ITEMS

D. ACTION ITEMS

**POLICY 10 -
“POLICY MAKING”**

POLICY 10 – “POLICY MAKING”

2838-14

Moved by Trustee Granley – that the Board affirm Policy 10 – “Policy Making” as presented.

Motion Carried

**POLICY 11 -
“BOARD DELEGATION
OF AUTHORITY”**

2839-14

POLICY 11 – “BOARD DELEGATION OF AUTHORITY”

Moved by Trustee Granley – that the Board affirm Policy 11 – “Board Delegation of Authority” as presented.

Motion Carried

**POLICY 12 -
“ROLE OF THE
SUPERINTENDENT”**

2840-14

POLICY 12 – “ROLE OF THE SUPERINTENDENT”

Moved by Trustee Granley – that the Board affirm Policy 12 – “Role of the Superintendent” as amended.

Motion Carried

**POLICY 13 -
“APPEALS AND
HEARINGS REGARDING
STUDENT MATTERS”**

2841-14

**POLICY 13 – “APPEALS AND HEARINGS REGARDING
STUDENT MATTERS”**

Moved by Trustee Granley – that the Board affirm Policy 13 – “Appeals and Hearings Regarding Student Matters” as amended.

Motion Carried

Rhett Czaban, Director of Transportation, entered the meeting at 10:27 a.m.

**POLICY 15 -
“SCHOOL
OPERATIONAL
VIABILITY”**

2842-14

POLICY 15 – “SCHOOL OPERATIONAL VIABILITY”

Moved by Trustee Granley – that the Board affirm Policy 15 – “School Operational Viability” as presented.

Motion Carried

**POLICY 16 -
"SCHOOL
CLOSURE"**

2843 -14

POLICY 16 – "SCHOOL CLOSURE"

Moved by Trustee Granley – that the Board affirm Policy 16– "School Closure" as amended.

Motion Carried

**POLICY 17 -
"RECRUITMENT AND
SELECTION OF
PERSONNEL"**

2844 -14

**POLICY 17 – "RECRUITMENT AND SELECTION
OF PERSONNEL"**

Moved by Trustee Granley – that the Board affirm Policy 17– "Recruitment and Selection of Personnel" as amended.

Motion Carried

**POLICY 18 -
"STUDENT
TRANSPORTATION
SERVICES"**

2845 -14

**POLICY 18 – "STUDENT TRANSPORTATION
SERVICES"**

Moved by Trustee Granley – that the Board affirm Policy 18– "Student Transportation Services" as presented.

Motion Carried

**POLICY 5 -
"ROLE OF THE
BOARD CHAIR"**

2846 -14

POLICY 5 – "ROLE OF THE BOARD CHAIR"

Moved by Trustee Hailes – that the Board affirm Policy 5– "Role of the Board Chair".

Motion Carried

**TRANSPORTATION
REPORT REVIEW**

TRANSPORTATION REPORT REVIEW

RECOMMENDATIONS:

NO. 1

NO. 1

That the transportation of grant ineligible students/children in accordance with Administrative Procedure 552 be reviewed to validate user fee applicability.

NO. 6

NO. 6

That Administrative Procedure 552 be revised to more clearly define student transportation services to grant ineligible students for reasons of "safety".

2847 – 14

Moved by Trustee Govenlock – that recommendations No. 1 and 6 be deferred until the new Regulatory Review Regulations come out.

Motion Carried

NO. 2

NO. 2

That a cooperative busing agreement be established with Sturgeon School Division No. 24.

2848 – 14

Moved by Trustee Slemko – that the Board accept recommendation No. 2 as presented.

Motion Carried

NO. 3

NO. 3

That cross training between the two Transportation Assistants be scheduled at appropriate times during the work year.

2849 – 14

Moved by Trustee Hailes – that the Board accept recommendation No. 3 as presented.

Motion Carried

NO. 4

NO. 4

That the potential for a single bus radio communication system within the Division, with different channels available for the major areas, be pursued in order to enhance communication capability with all bus drivers.

NO. 5

NO. 5

That consideration be given to the installation of GPS monitors on all buses to enhance the safety of students and drivers.

2850 – 14

Moved by Trustee Slemko – that recommendations No. 4 and No. 5 be deferred to the May 20th, 2014 regular Board meeting.

Motion Carried

NO. 7

NO. 7

That the fleet contract be tendered periodically to ensure prudent financial management and in accordance with Trade, Investment and Labour Mobility Agreement (TILMA), (now called the Northwest Trade Partnership Agreement).

2851 – 14

Moved by Trustee Schalm – that the Board reject recommendation No. 7 at this time.

Motion Carried

NO. 8

NO. 8

That contractor-operated routes be the preferred operation in areas other than Valleyview/Fox Creek to ameliorate the need for additional capital asset capacity, thereby conserving capital costs.

2852 – 14

Moved by Trustee Hailes – that the Board accept recommendation No. 8 as presented.

Motion Carried

NO. 9

NO. 9

That in light of continuing budget constraints, the Board carefully consider a conversion of the Division-operated routes to a contractor-operated scenario, as a cost-saving measure.

2853 – 14

Moved by Trustee Steinke – that the current Board owned system in Valleyview and Fox Creek be maintained.

Motion Carried

Trustee Govenlock voted against the motion.

NO. 10

NO. 10

That the total number of routes be reduced by a minimum of three routes. Possibilities include one in each of the Mayerthorpe, Onoway, Sangudo, Valleyview North and Whitecourt areas.

2854 – 14

Moved by Trustee Hailes – that the Board accept recommendation No. 10 as presented.

Motion Carried

NO. 11

NO. 11

That where applicable, extra effort be expended at schools to collect necessary land location data on student registration forms to facilitate bus routing and to maximize the transportation grant claim submission.

NO. 12

NO. 12

That principals be requested to enter Kindergarten registrations in the Student Information System by June 1 of each year to facilitate “roll over” of data for subsequent year bus routing.

NO. 13

NO. 13

That the necessity for double entry of data into the Student Information and Transportation Routing systems be investigated, and efficiencies explored.

2855 – 14

Moved by Trustee Hailes – that the Board accept recommendations No. 11, 12 and 13 as presented.

Motion Carried

Rhett Czaban, Director of Transportation, Sheila Ranslam, Assistant Superintendent, and Lisa Bakos, Communications Officer, left the meeting at 3:03 p.m.

ADDITIONAL ACTION ITEMS

ADDITIONAL ACTION ITEMS

Nil

INFORMATION ITEMS/ REPORTS

E. INFORMATION ITEMS/REPORTS

ASBA/PSBAA UPDATE

ASBA/PSBAA UPDATE

ASBA

Trustee Hailes reported from the April Zone 2/3 meeting:

- 1. Directives for Action for Zone approval for submission to the Spring General Assembly:
 - a.) Buffalo Trail – clarity on teacher education
 - b.) St. Thomas Aquinas – Diploma Exams to 30 % of final grade.
 - c.) Edmonton Catholic – Child poverty

Copies of all three, will be provided at the next Board meeting for discussion.

- 2. Advocacy Report – MLA reception held Wednesday April 23, 2014. 14 MLAs attended. They are looking for feedback and suggestions on some other ways the Zone can pursue Advocacy issues.

3. No increase in membership fee rate. There will be an increase in expenditures, but some cut backs and increased revenues will offset them. Conference and service fees are going up.
4. Edwin Parr Report – There were 15 nominees.
5. Labour Relations Report – Scott McCormick - The bargaining consultation process is complete and they are awaiting submissions from Boards.
6. Presentation by Ted Mills, the Public Interest Commissioner on the Public Interest Disclosure (Whistle Blower) Act.
7. Presentation by Brian Callaghan on the Learning and Technology policy framework.
8. Presentation on the new FNMI Branch or Division.

PSBAA

The Public School Board Council Meeting was held April 10th – 12th, 2014. Chair Muir forwarded the following information to trustees:

- Letter to Minister Johnson – re: Proposed Provincial Bargaining Model
- PSBAA Provincial Bargaining – Bargaining Structure
- Inspiring Education Letter of April 2014
- President’s Open Letter to Members April 2014

SUPERINTENDENT’S REPORT

SUPERINTENDENT’S REPORT

Written report from the Superintendent provided.

FINANCE

FINANCE

Michael Gramatovich presented to the Board the following finance reports:

- Site Finance Reports as at April 30th, 2014
- Bank Statements as at March 31st, 2014

**ASBA – WELLNESS
ACCOUNTS**

ASBA – WELLNESS ACCOUNTS

Email from David Anderson, ASBA, advising that ASEBP is considering the development of Wellness Accounts as a potential offering to school boards. The Trustees that represent school boards on the ASEBP Board of Directors are seeking feedback from school boards as to whether or not this is something they wish ASEBP to offer.

2856 – 14

Moved by Trustee Schalm – that the administration be directed to write a letter to David Anderson, advising that this Board is not interested in having a Wellness Account as an option.

Motion Carried

**ASEBP
EXPERIENCE
REPORT**

ASEBP EXPERIENCE REPORT

Provided for information.

**ASBIE ANNUAL
REPORT 2013**

ASBIE ANNUAL REPORT 2013

Provided for information.

**SHRED-IT CERTIFICATE
OF ENVIRONMENTAL
ACCOMPLISHMENT**

**SHRED-IT CERTIFICATE OF ENVIRONMENTAL
ACCOMPLISHMENT**

Provided for information.

**EDWIN PARR AND
EXCELLENCE
IN TEACHING
NOMINEES**

**EDWIN PARR AND EXCELLENCE IN
TEACHING NOMINEES**

Edwin Parr – Ellie Neufeld – Onoway High School
Excellence in Teaching – Anne Martens – Percy Baxter

**BOARD ANNUAL
WORK PLAN**

BOARD ANNUAL WORK PLAN

Provided for information.

**UPCOMING MEETINGS
FOR MAY/JUNE, 2014**

UPCOMING MEETINGS FOR MAY/JUNE, 2014

Provided for information.

Add to May: May 22, 2014 – Land Use Bylaw Meeting
at the Seniors Centre, Whitecourt, AB

TRUSTEE REPORTS

TRUSTEE REPORTS

Albert Schalm

Trustee Schalm attended the Alberta School Councils' Association Conference and Annual General Meeting April 25th – 27th, 2014. The ASCA provincial conference hosts up to 300 delegates over 3 days, attending from Alberta. Attendees included parents, community members, students, teachers, principals, superintendents, and school board trustees, as well as groups, organizations and government departments involved in public education.

The event was well done with a full agenda, with your choice of workshops and trade show. Trustee Schalm attended a few workshops: Careers: The Next Generation, The Student Voice in the Future of Education, Global Digital Citizenship: Engage! and Dialogue on Conflict Resolution.

Terry Slemko

Trustee Slemko advised that Mary Moody, long time teacher, from the Lac Ste. Anne and Northern Gateway School Division passed away on May 1st, 2014 from cancer. Funeral will be held Saturday, May 10th, 2014.

Jim Hailes

Trustee Hailes recited a phrase he heard about trustees:

Locally elected
Locally connected

Judy Muir

Chair Muir reported that a few families have told her they will be staying with Northern Gateway because of the new Onoway High School being built.

**ADDITIONAL REPORT
ITEMS**

**MAY 27TH, 2014
SCHOOL COUNCIL
MEETING**

ADDITIONAL REPORT ITEMS

MAY 27TH, 2014 SCHOOL COUNCIL MEETING

Michelle Brennick, Deputy Superintendent, presented the DRAFT Family of School Councils Agenda for the meeting being held on May 27th, 2014. Meeting is at the Whitecourt Central School, commencing at 9:30 a.m.

**TASK FORCE IN
EXCELLENCE REPORT**

TASK FORCE IN EXCELLENCE REPORT

The Alberta Education's report and recommendations from the Task Force for Teaching Excellence was released on May 5th, 2014.

The Task Force report includes 25 recommendations that were gathered from input from about 3,000 Alberta parents, students, teachers, educational leaders and others over two months through an online survey, discussions with boards, written submissions and regional consultations in 14 communities.

Recommendations for the Education System include: a new provincial designation to recognize excellent teachers, better access to community-based expertise for student learning, enhanced teacher time for planning and collaboration, and improved teacher and school leader practice review processes.

Administration provided a handout with the 25 recommendations for information.

MLA MEETING

MLA MEETING

Administration met with George VanderBurg, MLA for Whitecourt-Ste. Anne and Everett McDonald, MLA for Grande Prairie-Smoky for discussions on:

- Inspiring Education
- New Onoway High School
- Educational Funding, etc.

BOARD HIGHLIGHTS

F. BOARD HIGHLIGHTS

The following items will be communicated to our communities:

1. Policies
2. Transportation Recommendations
3. Director of Learning Services Report
4. School Council Meeting – May 27, 2014

IN-CAMERA ITEMS

G. IN-CAMERA ITEMS

2857 –14

Moved by Trustee Jeffreys – that the Board go in-camera at 4:30 p.m. and that Kevin Andrea, Michelle Brennick and Mike Gramatovich, be invited to remain.

Motion Carried

2858-14

Moved by Trustee Schalm – that the Board come out of in-camera at 4:49 p.m.

Motion Carried

ADJOURNMENT

H. ADJOURNMENT

2859-14

Moved by Trustee Jeffreys - that the meeting be adjourned at 4:50 p.m.

Motion Carried

Board Chair

Secretary-Treasurer