

Minutes of the Regular Board of Trustees Meeting of Northern Gateway Public Schools

August 28, 2018

Board Room of the Division Office in Whitecourt, AB

Opening

A. Opening

**Call to Order
and Roll Call**

1. Call to Order and Roll Call

The August 28th, 2018, meeting was called to order by Chair Muir at 5:08 p.m.

Chair Judy Muir, Trustees, Diane Hagman, Sarah Healy, Sherry Jeffreys, Barb Maddigan, Anita Portsmouth, Gerry Steinke, Ethen Thesen, Linda Wigton and Administrators Kevin Andrea, Superintendent, Michelle Brennick, Deputy Superintendent, Lachlan Whatley, Secretary – Treasurer and Wendy Robertson, Recording Secretary, were present at this time.

Lisa Bakos, Communications Officer, was present at this time.

Caelyn Basaraba, presenter, was present at this time.

Leslee Jodry, Assistant Superintendent was absent from the meeting.

**Additions/Deletions
to the Agenda**

2. Additions/Deletions to the Agenda

- D.3.a) School Board Calendar
- D.3.b) Lac Ste. Anne County Meeting

- D.3.c) TEBA
- D.3.d) YRL Conference
- E.11.a) Trustee Tour Schedule

Acceptance of Agenda

3828-18

3. Acceptance of Agenda

Moved by Trustee Portsmouth– that the agenda for the August 28th, 2018 Regular Board Meeting be adopted as amended.

Motion Carried

Appointments and Delegations

B. Appointments and Delegations

The Board welcomed 2017 – 18 Hilltop graduate Caelyn Basaraba to the meeting for a special presentation on her experience as a youth advisor and NGPS ambassador on Alberta Education’s Minister’s Youth Council.

Caelyn was one of only 32 students chosen from across the province for this prestigious opportunity, sharing that her year on the council taught her much about collaboration, community stewardship, government and global citizenship.

As a student advisor, Caelyn met periodically with the Minister and Council to review curriculum, share her perspective on the learning needs of rural students and to provide the Minister with feedback on important educational issues.

Caelyn Basaraba completed her presentation and left the meeting at 5:26 p.m.

**Minutes of the
June 26th, 2018
Regular Board Meeting**

3829-18

**Minutes of the June 26th, 2018
Regular Board Meeting**

Moved by Trustee Healy– that the minutes of the June 26th, 2018 Regular Board Meeting be adopted as amended.

Motion Carried

Action Items

D. Action Items

**Board Meetings
Start Time**

Board Meetings Start Time

3830-18

Moved by Trustee Maddigan– that the Board change the meeting time to being during regular working hours.

Motion Defeated

**Hillside High School
International Field Trip**

Hillside High School International Field Trip

3831-20

Moved by Trustee Steinke – that the Board approve in principle the Hillside High School International Field Trip to Finland, scheduled for October 6th – 14th, 2018.

Motion Carried

School Board Calendar

School Board Calendar

3832-18

Moved by Trustee Wigton – that the Board meeting of October 9th, 2018 be changed to October 16th, 2018.

Motion Carried

Lac Ste. Anne County Meeting

3833-18

Lac Ste. Anne County Meeting

Moved by Trustee Wigton – that the Board meet with Lac Ste. Anne County on September 18th, 2018 at 3:00 p.m. at Division Office in Whitecourt.

Motion Carried

TEBA Request

3834-18

TEBA Request

Moved by Trustee Jeffreys – that the Board approve Trustee Barb Maddigan to attend the TEBA meeting on September 20th, 2018 at 4:00 p.m.

Motion Carried

Yellowhead Regional Library Conference

3835-18

Yellowhead Regional Library Conference

Moved by Trustee Steinke – that the Board approve Trustee Barb Maddigan to attend the Yellowhead Regional Library Conference on September 14th, 2018 at the River Cree Resort & Casino, Enoch, AB.

Motion Carried

ASBA/PSBAA

ASBA/PSBAA

ASBA:

Trustee Wigton attended the Summer Leadership Academy scheduled on August 23rd – 25th, 2018 at the Canmore Hotel & Conference Centre.

Jeff Mowatt was the keynote speaker, where he spoke on “Becoming a Trusted Advisor”.

It was also mentioned that the Superintendent's Evaluation Package was sent out, but no details on how it will roll out have been explained.

PSBAA:

The PSBC meeting was held last week:

- The Ad Hoc Bylaw Review Committee met in early May to review Council Members' feedback and create final proposed amendments to the Bylaws, which were approved in principle by Council Members at the August 2018 Council Meeting. Council further directed that the full package of proposed bylaw amendments be brought to the 2018 Annual General Meeting for the consideration of Members.
- The 2019 Association Budget information will be included as part of the Association's 2018 Annual General Meeting agenda package. There will be a 3% increase in fees and a decrease in Honoria for Executive.
- Patty Dittrick, Campaign Manager and PSBAA Consultant, presented the "Priority One (Together for Students Campaign) Tool Kit. She also introduced Pat Cochrane, who has agreed to be Campaign Chair for the "Together for Students Campaign". There will be a 10% increase of a one-time fee for jurisdictions to cover costs of the campaign. Campaign flow to be rolled out at the Annual General meeting.
- August 2018 PSBC meeting Highlights attached for information.

Superintendent's Report

Superintendent's Report

Written report provided for information.

Addition information:

- Hour-Zero is a national school emergency program that addresses all components of emergency preparedness for K-12 schools. This comprehensive emergency program will be implemented through the 2018-19 school year beginning with Orientation for Administrators and key Central Services staff this fall.
- Classroom Improvement Fund Plans – there is \$614,000 in funds today – principals will need to submit their plans for the use of the CIF funds to Division by Friday, September 7th, 2018.
- Northland Boundary change – Minister has advised he will make a decision by mid-September.
- Michelle Brennick, Deputy Superintendent, provided an updated on staffing/retirees.

Finance

Finance

Reports provided for information.

Finance information requested by Trustees:

- total costs to the Division for ASBA and PSBAA
- costs of the 1/3 exemption removal
- workshop on different forms of budgeting

Enrolment Reports

Enrolment Reports

Provided for Information

Education Service Agreements

Education Service Agreements

The Education Service Agreement between NGPS and Sturgeon Lake Creek Nation has reverted back to local representation from SLCN instead of the federal Department of Indigenous Affairs. Initial contact was made to the division from SLCN this past week with dates for meetings yet to be set.

Approval of School Fees

Approval of School Fees

The 2018-2019 school fees submitted to Alberta Education, have been approved by the Minister. Schools are to post the approved fees on their school webpage.

\$250,000 Request from Lac Ste. Anne

\$250,000 Request from Lac Ste. Anne

Administration had received a letter from Lac Ste. Anne County requesting the return of \$250,000.00 donated to the project for the community recreational facilities in 2014, due to Onoway Junior Senior High School's and Northern Gateway Public Schools current position on community access the Onoway Junior Senior High School facility.

Administration and the Board Chair met with Lac Ste. Anne representatives to discuss this request. Due to a lack of communication/ understanding a decision was made by Lac Ste. Anne to withdraw or to put on hold the

request for Northern Gateway to return the donation.

3836-18

Moved by Trustee Steinke – that the Board request the Advocacy Committee to develop resolutions for Municipalities to consider to take to their Rural Caucus meeting.

Motion Carried

Year End Suspension Report

Year End Suspension Report

Report provided for information.

Board Annual Work Plan

Board Annual Work Plan

Provided for information.

Motion Review Cycle

Motion Review Cycle

Provided for information.

Additional Report Items

Additional Report Items

Nil

3837-18

Moved by Trustee Jeffreys – that the Board accept Information/Reports E1- E11 as information.

Motion Carried

Topics for Future Discussions

F. Topics for Future Discussions

Nil

Requests for Information

G. Requests for Information

1. Alternative to School Base Funding Program – different models.
2. Administrator Mentor Program

Meeting Highlights

H. Meeting Highlights

1. Presentation: Caelyn Basaraba, Minister’s Youth Council
2. Board Meetings Start Time
3. Hillside International Field Trip Exchange
4. Joint Use Agreements
5. Dual Credit/Summer Programming
6. Hour-Zero School Emergency Program

Lisa Bakos, Communication Officer, left the meeting at 7:15 p.m.

In-Camera Items

I. In-Cameral Items

3838-18

Moved by Trustee Hagman – that the Board go in-camera at 7:20 p.m. and that Kevin Andrea, Michelle Brennick, and Lachlan Whatley be invited to remain.

Motion Carried

3839-18

Moved by Trustee Jeffreys–that the Board come out of in-camera at 7:47 p.m.

Motion Carried

3840-18

Moved by Trustee Healy– that the Board approve to amend Motion 3826-18 to read:

“Moved by Trustee Portsmouth – that the Board approve the sale of Busses to Hrehorets Bus Service as per their offer of \$315,000 (including GST).

Motion Carried

3841-18

Moved by Trustee Healy – that the Board direct Administration to move ahead with the sale of the Sangudo Building (old Maintenance Shop).

Motion Carried

Adjournment

I.

Adjournment

3842-18

Moved by Trustee Maddigan- that the meeting be adjourned at 7:49 p.m.

Motion Carried

Board Chair

Secretary-Treasurer