

Minutes of the Regular Board of Trustees Meeting of Northern Gateway Public Schools

August 26th, 2014 - 10:00 a.m.

Board Room of the Division Office in Whitecourt, AB

Opening

A. Opening

**Call to Order
and Roll Call**

1. Call to Order and Roll Call

The August 26th, 2014 meeting was called to order by Chair Muir at 10:04 a.m.

Chair Judy Muir, Trustees Jim Govenlock, Cindy Granley, Jim Hailes, Sherry Jeffreys, Albert Schalm, Terry Slemko, Beverly Smith, Gerry Steinke, and Administrators Kevin Andrea, Superintendent, Michelle Brennick, Deputy Superintendent, Michael Gramatovich, Secretary-Treasurer, and Wendy Robertson, Recording Secretary were present at this time.

Milly McGregor, Assistant Secretary-Treasurer, Malcolm Heaven, Network Administrator, and Lisa Bakos, Communications Officer, were present at this time.

**Additions/Deletions
to the Agenda**

2. Additions/Deletions to the Agenda

Nil

Acceptance of Agenda

3. Acceptance of Agenda

2903-14

Moved by Trustee Schalm – that the agenda for the August 26th, 2014 Regular Board Meeting be adopted as presented.

Motion Carried



**Draft Minutes of the
June 17th, 2014 Regular
Board Meeting**

2904-14

**C. Draft Minutes of the June 17th, 2014 Regular
Board Meeting**

Moved by Trustee Jeffreys – that the draft minutes of the June 17th, 2014 Regular Board Meeting be adopted.

Motion Carried

Jennifer Ferguson, Learning Services Coordinator, entered the meeting at 10:08 a.m.

**Appointments &
Delegations**

B. Appointments & Delegations

Malcolm Heaven, Network Administrator, provided a brief overview of the transition to the new Gmail, Powerschool, and the Library Software.

Jennifer Ferguson, Learning Services Coordinator, presented on the transition to Gmail to trustees.

Malcolm Heaven and Jennifer Ferguson, left the meeting at 10:44 a.m.

Action Items

D. Action Items

Nil

**Information/Reports
ASBA/PSBAA Update**

**E. Information/Reports
ASBA/PSBAA Update**

CSBA Report

Trustees Sherry Jeffreys and Beverly Smith

attended the Canadian School Board Association (CSBA) Annual General Meeting held July 3rd – 6th, 2014 in Niagara Falls, Ontario.

Keynote speaker Chris Hadfield spoke on opening night: "An Astronaut's Guide to Life on Earth: What Going to Space Taught me about Ingenuity, Determination, and being prepared for anything."

Trustees felt this was worthwhile attending and talked with numerous people at the event.

PSBC Report

Chair Judy Muir and Trustee Jim Hailes attended the Public School Board's Council meeting August 21st – 22nd, 2014, Edmonton, AB.

Highlights from the meeting:

President A. Hrynyk provided an overview of the work undertaken on behalf of the Association covering the period of April 2014 – August 2014.

Second Vice President K. Cooper reported on the work of the Standing Committee on Special Recognition and presented a proposed Amendment of the Special Recognition Policy to the Council. The Amendment was approved.

Director K. Linder presented the 2015 Draft Budget. The Draft Budget was approved in principle.

Presentations:

Thursday was Dinner and a Conversation, the Council was joined by Dr. Glenn Feltham, President and CEO, NAIT and Rick McIver, MLA for Calgary-Hays and PC Leadership Candidate.

For Friday's lunch the Council was joined by Rachel Notley, MLA for Edmonton-Strathcona, and Leadership Candidate for the New Democrat Party.

Saturday morning the Council was engaged in a Panel Discussion on Public Education in Alberta moderated by Dr. Sandra Woitas, Executive Director of the Edmonton Public Schools Foundation.

Please remember to register for the 2014 FGM for October 15th – 17th, at the Sutton Place Hotel. You can register at this link:
<https://publicschools.wufoo.com/forms/fall-events-2014-member-registration/>

Superintendent's Report

Superintendent's Report

Written report provided.

Board Workshop:

- Jubilations will be booked for Thursday evening.
- Board Professional Development – discuss individual expenses.
- Board Scholarship – discussion on what is the intent and possibly changing the criteria from academic based.

Admin Procedures:

- A package of new/revised Admin Procedures will be sent out to all trustees to be discussed at the next Board meeting.

Finance

Finance

Michael Gramatovich presented to the Board the following finance reports:

- Bank Statements as at June 30th, 2014
- Bank Statements as at July 31st, 2014

2014/15 IMR Allocation

2014/15 IMR Allocation

Information provided:

- Budget - \$832,020
- Actual - \$909,516

Trustee PD Schedule

Trustee PD Schedule

Trustee PD Schedule was provided for information only.

New Professional Development Schedule and budget allotment term is September 1st, 2014 – August 31st, 2015.

School Board Trustee Mileage

School Board Trustee Mileage

Letter from Canada Revenue Agency provided for information.

2905-14

Moved by Trustee Steinke – that the Board Chair send a letter to the Government of Canada requesting a change to CRA Policy regarding trustee mileage.

Motion Carried

**Board Meeting Dates
2014-2015**

Board Meeting Dates 2014 – 2015

Schedule of dates provided for information. Committee of the Whole meetings are not intended to take the place of the In-Camera sessions at the regular board meeting.

**Annual Board
Work Plan**

Annual Board Work Plan

Provided for information. No changes made.

**Northern Gateway
Pipelines Project
Letter**

Northern Gateway Pipelines Project Letter

Letter provided for information.

**Yellowhead Regional
Library Report**

Yellowhead Regional Library Report

Yellowhead Regional Library 2013 Annual Report provided for information.

**A Day with
Dr. John Hattie**

A Day with Dr. John Hattie

Administration and Trustees from Northern Gateway Public Schools attended a one day session with Dr. John Hattie. Dr. Hattie spoke on "Visible Learning" which is an in-depth school change model of professional learning and development. It is based on the principles of

Visible Learning that have developed from John Hattie's research and his two books – Visible Learning (2009) and Visible Learning for Teachers (2012). It takes the theory of this research and puts it into a practical inquiry model for schools to ask questions of themselves about the impact they are having on student achievement.

Dr. John Hattie has been Professor of Education and Director of the Melbourne Education Research Institute at the University of Melbourne, Australia, since March 2011. His research interests are based on applying measurement models to education problems.

Community Learning Campus

Community Learning Campus

A new community Learning Campus is coming to Whitecourt. The project is a partnership between Living Waters Catholic Schools, the Town of Whitecourt, Woodlands County, and NorQuest College. The building would consist of a performing arts centre, an adult learning campus, career and technology studies lab, and a new St. Joseph School. Northern Gateway administration received a letter of invitation to attend the ground breaking ceremony. Administration will send someone at the appropriate level to represent Northern Gateway Public Schools. Administration to advise at the next Board meeting whom will be the representative.

Meeting Highlights

F. Meeting Highlights

1. A Day with Dr. John Hattie
2. NGPS Brand Launch

In-Camera Items

2906-14

G. In-Camera Items

Moved by Trustee Schalm – that the Board go in-camera at 1:33 p.m. and that Kevin Andrea, Michelle Brennick and Michael Gramatovich, Lisa Bakos and Wendy Robertson, be invited to remain.

Motion Carried

Lisa Bakos and Wendy Robertson, left the meeting at 2:03 p.m.

2907-14

Moved by Trustee Granley – that the Board come out of in-camera at 2:59 p.m.

Motion Carried

2908-14

Moved by Trustee Slemko – that the Board approve a transfer from Operational Accumulated Reserves to Capital Reserves in the amount of \$559,562.74, less the proceeds from the sale of properties, subject to Ministerial Approval.

Motion Carried

Adjournment

G. Adjournment

2909-14

Moved by Trustee Steinke – that the meeting be adjourned at 3:00 p.m.

Motion Carried

Board Chair

Secretary-Treasurer