



Minutes of the Regular Board of Trustees Meeting of Northern Gateway Public Schools

September 16th, 2014 - 10:00 a.m.

Board Room of the Division Office in Whitecourt, AB

Opening

A. Opening

**Call to Order
and Roll Call**

1. Call to Order and Roll Call

The September 16th, 2014 meeting was called to order by Chair Muir at 10:05 a.m.

Chair Judy Muir, Trustees Jim Govenlock, Cindy Granley, Jim Hailes, Sherry Jeffreys, Albert Schalm, Terry Slemko, Beverly Smith, Gerry Steinke, and Administrators Kevin Andrea, Superintendent, Michelle Brennick, Deputy Superintendent, Michael Gramatovich, Secretary-Treasurer, and Wendy Robertson, Recording Secretary, were present at this time.

Sheila Ranslam, Assistant Superintendent, Cheryl Lovich, Health & Safety Services Coordinator, and Lisa Bakos, Communications Officer, were present at this time.

**Additions/Deletions
to the Agenda**

2. Additions/Deletions to the Agenda

E.a) Yellowhead Regional Library Report

Acceptance of Agenda

3. Acceptance of Agenda

2910-14

Moved by Trustee Jeffreys – that the agenda for the September 16th, 2014 Regular Board Meeting be adopted as amended.

Motion Carried



**Draft Minutes of the
August 26th, 2014 Regular
Board Meeting**

2911-14

**C. Draft Minutes of the August 26th, 2014 Regular
Board Meeting**

Moved by Trustee Govenlock – that the draft minutes of the August 26th, 2014 Regular Board Meeting be adopted.

Motion Carried

**Appointments &
Delegations**

B. Appointments & Delegations

Cheryl Lovich, Health & Safety Services Coordinator, presented information on Automated External Defibrillators (AEDs) and an AED program in our sites.

An AED is a device used when a person has suffered a cardiac arrest (stopped heart) by delivering an electrical shock at the right energy and timing in order to restart the heart. The use of an AED with CRP (chest compressions) at the moment of an arrest greatly improves the likelihood of survival. The goal is to provide this life saving procedure in under 3 minutes so having an AED for public use can make the difference between life and death.

While there are many compelling reasons to have an AED program, an organization must look at all research, best practices and results. AEDs pose various concerns including device malfunctions and recalls, liability issues and concerns for cost and maintenance.

For more information on AEDs please visit this website: www.Heart-Safe.ca

Cheryl Lovich and Sheila Ranslam, left the meeting at 10:30 a.m.



Action Items

Information/Reports

ASBA/PSBAA Update

Superintendent's Report

D. Action Items

Nil

E. Information/Reports

ASBA/PSBAA Update

ASBA

First Zone 2/3 meeting is scheduled for September 26th, 2014 – 9:30 a.m. at the St. Anthony Centre, Edmonton, AB.

Scott McCormack is the new (Acting) Executive Director and Mac McDonald will be stepping into Scott's position of Senior Labour Relations Consultant.

PSBC Report

No report.

Superintendent's Report

Written report provided.

Administration provided a handout on the Student Enrolment dated September 5, 2014. The report is an enrolment comparison from 2013 to 2014. (attached for information)

Staffing:

Michelle Brennick, Deputy Superintendent reported that currently Northern Gateway has 272.2 FTE Teachers on staff.



Finance

Enrolment as of September 5th, 2014

ASBIE 2014-2015 Insurance Renewal

Annual School Council Reports

Peace Library System Letter

Finance

Michael Gramatovich presented to the Board the following finance reports:

- Bank Statements as at August 31st, 2014

Enrolment as of September 5th, 2014

Discussed under Superintendent's Report

ASBIE 2014 – 2015 Insurance Renewal

Report provided for information only.

Administration to provide a report on which schools Northern Gateway owns and report back to the Board.

Annual School Council Reports

Schools within Northern Gateway submitted their Annual School Council Reports for Board review. The School Council Report reflects the activity of the School Council during the school year. The report provides information on the number of meetings and attendees, major activities, parental involvement and any major challenges their school faced during the year.

Peace Library System Letter

Peace Library provided the semi-annual information regarding the book allotments and expenditures for Northern Gateway schools including Fox Creek and west from January 1st to July 31st, 2014. The report also shows the total allotments available to the libraries, how much



has been spent as of July 31st,2014 and the total remaining funds.

**Rezoning of old
Division Office
Property**

Rezoning of old Division Office Property

Notice of Public Hearing provided for information. Amendments propose to rezone Lot 7, Block 23, Plan 802-1724 from C-3 (Highway Commercial) to C-2 (Service Commercial). The proposed rezoning is to allow service commercial uses on this lot.

**2014 School Awards
Presentations**

2014 School Awards Presentations

Provided for information.

**2014-15 Results
Review Schedule**

2014-15 Results Review Schedule

Provided for information.

**2014-15 Trustee
School Tours**

2014-15 Trustee School Tours

Provided for information.

Malcolm Heaven, Network Administrator and Brian Fehr, Network Technician, entered the meeting at 12:56 p.m.



**Updates on changes
to Division Communications**

Trustee Reports

**Updates on changes to Division
Communications**

Trustees relayed issues and questions they have with Gmail, etc.

Trustee Reports

Jim Hailes

Administration asked to look into whether trustees could claim expenses for a home office due to the fact that 2/3 of mileage paid for travel to Central Office is taxed.

Judy Muir

Chair Muir reported that the Branding launch went very well. The Branding launch was covered by the press as well as both radio stations.

Albert Schalm

Trustee Schalm attended meet the teacher night at Elmer Elson Elementary school. This was the biggest turnout he has seen for this. Kindergarten registration is up at the school.

Cindy Granley

Trustee Granley attended the parent council meeting at Pat Hardy Primary School and commented this was the biggest turnout she has seen.

Terry Slemko

The 8th annual Threshing Bee is taking place on Saturday, September 20 at the Brian Turnbull farm located at 2012 Hwy 37, just one mile east of Onoway. Gates open at 11:00 a.m.



Trustee Slemko, along with Superintendent Kevin Andrea, attended a "Room Dedication" ceremony at the Onoway Heritage Centre. The room was named after former principals.

There are 3500 one room schools in the Province, with 68 in Lac Ste. Anne. This 68th one room school is to be marked on September 18th, 2014. There will be a photo display of former students as they went through the school system.

Additional Report Items

Division Wide PD Day

Yellowhead Regional Library

Additional Report Items

Division Wide PD Day

Administration advised that the Division Wide PD day scheduled for October 10th, 2014 will not be taking place.

Yellowhead Regional Library

Trustee Slemko attended the YRL Executive Committee meeting on September 15th, 2014, and reported:

- Budget 2015 was presented
- Surplus for 2014 was not substantial
- No per capital per student levy increase
- 2 summer villages wish to withdraw (Sunrise and Sandy Beach)
- To-date there are 21 FTE staff
- Funding for Municipality based on 2010 population for library – going to the Minister to ask to increase this.
- Next meeting is scheduled for September 22nd, 2014.



Meeting Highlights

2912-14

F. Meeting Highlights

1. Automated External Defibrillators (AEDs)
2. Annual School Council Reports
3. Early Enrolment
4. New Alberta Premier and Cabinet Ministers

Moved by Trustee Slemko – that administration send a letter of congratulations to the new Minister of Education, Honourable Gordon Dirks.

Motion Carried

2913-14

Moved by Trustee Govenlock – that administration send a thank you letter to the previous Minister of Education, Jeff Johnson.

Motion Carried

In-Camera Items

G. In-Camera Items

2914-14

Moved by Trustee Schalm – that the Board go in-camera at 1:44 p.m. and that Kevin Andrea, Michelle Brennick and Michael Gramatovich be invited to remain.

Motion Carried

2915-14

Moved by Trustee Smith – that the Board come out of in-camera at 2:20 p.m.

Motion Carried



2916-14

Moved by Trustee Hailes – that the Board approve, the educational program costs for the placement of Student # 104591565, at the Alberta School for the Deaf for the 2014-15 school year.

Motion Carried


Adjournment

G. Adjournment

2917-14

Moved by Trustee Smith – that the meeting be adjourned at 2:22 p.m.

Motion Carried



Board Chair



Secretary-Treasurer