

Minutes of the Regular Public Board of Trustees Meeting of Northern Gateway Public Schools

May 26th, 2015 - 1:00 p.m.

Board Room of the Division Office in Whitecourt, AB

Opening

A. Opening

**Call to Order
and Roll Call**

1. Call to Order and Roll Call

The May 26th, 2015 meeting was called to order by Chair Muir at 12:45 p.m.

Chair Judy Muir, Trustees Jim Govenlock, Cindy Granley, Jim Hailes, Sherry Jeffreys, Albert Schalm, Terry Slemko, Beverly Smith, Gerry Steinke, and Administrators Kevin Andrea, Superintendent, Michelle Brennick, Deputy Superintendent, Michael Gramatovich, Secretary-Treasurer, and Wendy Robertson, Recording Secretary, were present at this time.

Milly McGregor, Assistant Secretary Treasurer was present at this time.

**Additions/Deletions
to the Agenda**

2. Additions/Deletions to the Agenda

B. Roger Lacey/Sheila Ranslam – Three Year Education Plan @ 1:00 p.m.

D.2.a) Notice of Motion

D.2.b) Additional June Board Meeting

I.2.a) Student Update

I.2.b) Personnel

Delete:

I.1. Support/Admin Compensation Committee Meeting Report

Acceptance of Agenda

3075 -15

3. Acceptance of Agenda

Moved by Trustee Schalm– that the agenda for the May 26th, 2015 Regular Board Meeting be adopted as amended.

Motion Carried

**Draft Minutes of the
May 12th, 2015
Regular Board Meeting**

3076-15

**C. Draft Minutes of the May 12th, 2015
Regular Board Meeting**

Moved by Trustee Govenlock– that the draft minutes of the May 12th, 2015 Regular Board Meeting be adopted.

Motion Carried

Action Items

D. Action Items

Additional Action Items

Additional Action Items

Notice of Motion

Notice of Motion

Moved by Trustee Slemko – served a Notice of Motion that Northern Gateway Public Schools withdraw their membership from PSBAA effective 2015/16 to be considered at a meeting to be held on June 16th, 2015.

**Additional June Board
Meeting**

Additional June Board Meeting

The Board tentatively set June 29th, 2015 for an additional Board Meeting.

Information/Reports

ASBA/PSBAA Update

E. Information/Reports

ASBA/PSBAA Update

Sheila Ranslam, Assistant Superintendent and Roger Lacey, Director of Learning Services, entered the meeting at 1:00 p.m.

ASBA

Trustee Hailes provided a report from the May 2015 ASBA Zone 2/3 meeting:

1. Chairs Report – With the annual Edwin Parr cycle ending, is there any changes the Board would like to see at the Zone level in the criteria for the selection process? There will be no meeting in June unless there is an emergent issue. Due to a scheduling conflict, the October meeting will be moved to the 30th.
 2. ASBA Provincial Report – Michael Jantz – The Board of Director is discussing the ASBAs continued membership in CSBA (\$30,000 fee) and is seeking membership input on the decision.
 3. Advocacy Committee – The committee currently has no members. All have resigned for various reasons. The Zone is looking for volunteers to finish out the term (Oct). Focus remains Funding, Transportation, Mental Health and the orientation of the new MLAs.
 4. Edwin Parr – There were 17 nominations. The winners were from Edmonton Public and Lakeland Catholic.
- Edmonton Catholics proposed policy on FNMI registration was supported by the Zone and forwarded.

- Edmonton Catholics proposed policy on Child Care was not supported and will not be forwarded.
- Edmonton Catholics proposed policy on Child Care spaces in new builds was not supported and will not be forwarded.
- Edmonton Publics proposed policy of including sexual consent into Sex Ed. Curriculum was supported and will be forwarded.
- Northern Gateways proposed policy re providing support for non-funded kindergarten programs was not supported and will not be forwarded.

Appointments and Delegations

B. Appointments and Delegations

Roger Lacey and Sheila Ranslam provided an update and a written report on the Review/ Revision of Strategies – Goals 1 to 3 – Three Year Education Plan 2014-2017.

Written report attached for information.

Administrators to review Goal 4 at the May 27th Admin meeting. Information will be shared at the June 16th, 2015 Board meeting.

Roger Lacey and Sheila Ranslam, left the meeting at 1:20 p.m.

Information/Reports

E. Information/Reports

PSBAA

No report.

Action Items

Policy 1 – “Divisional Identity and Foundational Statements”

3077-15

Policy 2 – “Role of the Board”

3078-15

Policy 3– “Role of the Trustee”

3079-15

Policy 4 – “Trustee Code of Conduct”

3080-15

D. Action Items

Policy 1 – “Divisional Identity and Foundational Statements”

Moved by Trustee Govenlock – that the Board affirm Policy 1 – “Divisional Identity and Foundational Statements” as amended.

Motion Carried

Policy 2 – “Role of the Board”

Moved by Trustee Govenlock – that the Board affirm Policy 2 – “Role of the Board” as amended.

Motion Carried

Policy 3 – “Role of the Trustee”

Moved by Trustee Govenlock – that the Board affirm Policy 3 – “Role of the Trustee” as amended.

Motion Carried

Policy 4 – “Trustee Code of Conduct”

Moved by Trustee Govenlock – that the Board affirm Policy 4 – “Trustee Code of Conduct” as amended.

Motion Carried

Policy 5 – “Role of the Board Chair”

3081-15

Policy 6 – “Role of the Vice-Chair”

3082-15

Policy 7 – “Board Operations”

3083-15

Information/Reports

Superintendent’s Report

Policy 5 – “Role of the Board Chair”

Moved by Trustee Govenlock – that the Board affirm Policy 5 – “Role of the Board Chair” as amended.

Motion Carried

Policy 6 – “Role of the Vice-Chair”

Moved by Trustee Govenlock – that the Board affirm Policy 5 – “Role of the Vice-Chair” as presented.

Motion Carried

Policy 7 – “Board Operations”

Moved by Trustee Govenlock – that the Board affirm Policy 7 – “Board Operations” as amended.

Motion Carried

E. Information/Reports

Superintendent’s Report

Written report provided.

The Northern Gateway Public Schools Maintenance Review Report will be presented at the June 16th, 2015 Board Meeting.

Staffing:

Michelle Brennick, Deputy Superintendent, provided an update on the Division Staffing Profile # 3. There were 30 probationary positions and 11 temporary positions open. Deadline for Profile # 3 was May 18th, 2015.

As per the Staffing Procedures Process, the list of teacher hires for the 2015 – 2016 school year will be finalized on May 26th, 2015. Any remaining school vacancies will be filled as expeditiously as possible.

Finance

Finance

Michael Gramatovich reviewed the following report:

- Bank Statements as of April 30th, 2015.

**Auditor Terms
Terms of Engagement**

Auditor Terms of Engagement

John Shoemaker, Auditor, to commence his interim review in June/July and concluding his report in the fall with the Financial Statement.

The Board agreed there is no need for them to meet with the Auditor at this time.

**Ward/Electoral
Subdivision Boundaries**

Ward/Electoral Subdivision Boundaries

Provided for information only.

Trustee Smith would like a copy of the By-Laws for when amalgamation occurred. Administration to provide the copies of the By-Laws.

Town of Mayerthorpe Meeting Update

Town of Mayerthorpe Meeting Update

Trustees Albert Schalm and Judy Muir met with the Town of Mayerthorpe to discuss the current agreement between the Town and Northern Gateway Public Schools.

- meeting was good – good points were made;
- the current Town Council was not aware of the agreement, but felt they needed to honor the agreement;
- some snow removal was done in the beginning, but now none
- grass cutting has not been done
- the Town of Mayerthorpe proposed to Northern Gateway they could pave the two bus turn outs in front of the High School and the driveway into the school in exchange for an end date to the current agreement;
- the cost of the paving they would do would be approximately \$68,000.00;
- also discussed at the meeting was the frontage tax and the high rate for utilities they are charging us;
- Administration to respond to the Town of Mayerthorpe.

Student Awards Committee Meeting Report

Student Awards Committee Meeting Report

Meeting record attached for information. No changes to record were made.

Award Criteria will be discussed at the May 27th, 2015 Administrators' meeting and the final draft of Administrative Procedure 370 – Board Awarded Scholarships will be brought to the June 16th, 2015 Board meeting.

Edwin Parr Awards Ceremony Report

Edwin Parr Awards Ceremony Report

Reported on under the ASBA report.

Alberta Beach Meeting

Alberta Beach Meeting

Meeting scheduled for May 28th, 2015 at 6:00 p.m. at the Alberta Beach Village Council Chambers.

Graduation Dates

Graduation Dates

Provided for information.

Alberta Music Festival Association

Alberta Music Festival Association

The Alberta Music Festival Association is an organization formed in 1964 to coordinate the various local music competitions held throughout the province of Alberta, Canada. Many smaller communities in Alberta now hold annual competitions, with AMFA acting as the formal federation of these individual groups. On behalf of the Alberta Music Festival Association, they offered their congratulations to the following groups in our School Division:

Elmer Elson Gr. 1-3 Choral Speech, Director,
Leanna Hagman

Elmer Elson Gr. 4-6 Choral Speech, Director,
Brenda Henrikson

These school groups have been recommended to perform in the 2015 Alberta Music Festival to represent their festival and community at the Provincial Festival in Edmonton.

Trustee Reports

Trustee Reports

Jim Hailes

Trustee Hailes questioned what the status was on the new speaker system in the Board Room for trustees?

Administration will look into the status with the tech department.

Albert Schalm

Trustee Schalm attended the Yellowhead Library Trustee Orientation session on May 20th, 2015.

Jim Govenlock

Trustee Govenlock attended the four Parent Council meetings in Whitecourt. Some Parent Councils will not be meeting in June.

Sherry Jeffreys

Sangudo Community School has started programs in the Project Based Learning – “Makerspace” areas. These are student work centers where they can work on projects of their own choosing and design.

Terry Slemko

The Onoway High School Band participated in the Kiwanis Music Festival in Vancouver on April 24th, 2015 and received two awards:

- Gold Rating
- Adjudicators Choice Scholarship for most Inspiring Performance

As well, Ellie Neufeld (Band Conductor) received the Alberta International Band Festival (AIBF) Scholarship of \$500 to be used for PD activities.

The portion of Hwy 37 from Calahoo to Onoway is being renamed. The Onoway High Graphics class will be coming up with a name and then it will be sent to the Dept. of Transportation for approval.

The new Onoway High School project is 3 weeks ahead of schedule.

Judy Muir

The library at Darwell School has been gutted to start the construction of turning it into a Learning Commons area.

Topics for Future Discussions

F. Topics for Future Discussions

Nil

Requests for Information

G. Requests for Information

Nil

Meeting Highlights

H. Meeting Highlights

1. Policy
2. Alberta Music Festival Association
3. ASBA Edwin Parr Teacher Award
4. Graduation Dates 2015

In-Camera Items

3084-15

I. In-Camera Items

Moved by Trustee Jeffreys – that the Board go in-camera at 4:10 p.m. and that Kevin Andrea, Michelle Brennick, Michael Gramatovich, be invited to remain.

Motion Carried

Kevin Andrea, Michelle Brennick and Michael Gramatovich, left the meeting at 4:15 p.m.

3085-15

Moved by Trustee Govenlock – that the Board come out of in-camera at 4:36 p.m.

Motion Carried

3086-15

Moved by Trustee Hailes – that the Board offer a five (5) year contract extension to Kevin Andrea as the Superintendent of Schools for Northern Gateway Public Schools.

Motion Carried

Adjournment

3087-15

J. Adjournment

Moved by Trustee Hailes– that the meeting be adjourned at 4:42 p.m.

Motion Carried

Board Chair

Secretary-Treasurer