

Minutes of the Regular Board of Trustees Meeting of Northern Gateway Public Schools

June 29th, 2016

Board Room of the Division Office in Whitecourt, AB

Opening

A. Opening

Call to Order and Roll Call

1. Call to Order and Roll Call

The June 29th, 2016 meeting was called to order by Chair Muir at 10:10 a.m.

Chair Judy Muir, Trustees, Jim Govenlock, Cindy Granley, Jim Hailes, Sherry Jeffreys, Albert Schalm, Terry Slemko, Gerry Steinke, and Administrators Kevin Andrea, Superintendent, Michael Gramatovich, Secretary-Treasurer, and Wendy Robertson, Recording Secretary, were present at this time.

Lisa Bakos, Communications Officer and Milly McGregor, Assistant Secretary Treasurer, were present at this time.

Michelle Brennick, Deputy Superintendent, and Trustee O'Neill were absent from the meeting.

Additions/Deletions to the Agenda

2. Additions/Deletions to the Agenda

- E.8 a) Graduation Ceremonies Discussion
- E.8 b) MGA Meeting Review
- I.1 a) CUPE
- I.2 b) Personnel Letter
- I.2 c) Personnel Issue

Acceptance of Agenda

3355-16

3. Acceptance of Agenda

Moved by Trustee Granley – that the agenda for the June 29th, 2016 Regular Board Meeting be adopted as amended.

Motion Carried

Draft Minutes of the June 14th, 2016 Finance Meeting

3356-16

C. Draft Minutes of the June 14th, 2016 Finance Meeting

Moved by Trustee Schalm – that the draft minutes of the June 14th, 2016 Finance Meeting be adopted.

Motion Carried

Draft Minutes of the June 14th, 2016 Regular Board Meeting

3357-16

Draft Minutes of the June 14th, 2016 Regular Board Meeting

Moved by Trustee Schalm – that the draft minutes of the June 14th, 2016 Regular Board Meeting be adopted.

Motion Carried

Appointments and Delegations

B. Appointments and Delegations

Nil

Action Items

Budget 2016/2017

3358-16

D. Action Items

Budget 2016/2017

Moved by Trustee Govenlock – that the Board approve the Budget Report for the period ending August 31st, 2017.

Motion Carried

3359-16

Moved by Trustee Slemko – that the Board transfer from Onoway High School's Operating Reserves to Capital Reserves the sum of \$93,283.50 for the development of the Onoway High School Track.

Motion Carried

Additional Action Items

Additional Action Items

Nil

Information/Reports

E. Information Reports

ASBA/PSBAA Update

ASBA/PSBAA Update

ASBA Executive Director Recruitment Survey

ASBA has asked Boards to complete a short survey regarding the search for a new Executive Director.

Judy Muir, Board Chair, completed the Survey and sent in to ASBA.

PSBAA

The next PSBC meeting is scheduled for August 18th – 20th, 2016, to be held at the DoubleTree by Hilton Hotel, Edmonton, AB.

Superintendent's Report

Superintendent's Report

Written report provided for information.

TEBA:

Michelle Brennick will be sitting on the "Leave of Absence Committee".

Kevin Andrea will be sitting on the "Working Committee".

Board Workshop:

Administration will have a representative to work on the Mission, Vision and Values Statement with the Board.

Other agenda items to consider:

- Governance Structure of the Board
- Invite MLAs

Community Transportation:

The Town of Whitecourt has approached Northern Gateway to see if we would be interested in working with them on Joint Bus/Community Transportation Services.

Our Director of Transportation will be in further discussions with the Town regarding this.

Fox Creek Library:

The Fox Creek Library agreement has been extended to July 1st, 2017.

Summer Meetings:

Administration will be meeting over the summer months on the Capital Project in Valleyview.

DRAFT Admin Procedures:

Administration reviewed the changes made to the following Admin Procedures:

- AP 170 – Workplace Violence
- AP 175 – Harassment
- AP 356 – Violence Threat/Risk Assessment
- AP 215 – Inclusive Education Program (formerly Special Needs Education)

**Mobile Technology
Roaming Charges**

Mobile Technology Roaming Charges

Administration advised anyone leaving the country with NGRD Cell Phones or iPads to check with the tech staff for a coverage plan, as roaming charges can be very expensive.

Motion Review Cycle

Motion Review Cycle

Sample spreadsheet provided for information.

3360-16

Moved by Trustee Hailes – that the Motion Review Cycle be added to each Board Agenda for Action items only for 2016/2017.

Motion Carried

Letters to Municipalities

Letters to Municipalities

Sample letter provided for information.

Letter to Edwin Parr Winner

Letter to Edwin Parr Winner

Letter provided for information.

YRL Report

YRL Report

Provided for information.

Additional Report Items

Additional Report Items

Graduation Ceremonies:

Onoway High School:

- Chief Tony Alexis gave a wonderful speech.
- 95 Students Graduated and one student was from the Ft. McMurray fire displacement.
- 4257 students have graduated from Onoway High in the last 70 years.

Hillside High School:

- Trustee Steinke would like administration to review the AP on the Order of Protocol on the guest speakers.

Hilltop High School:

- 131 students graduated.
- Ceremony was about 2 ½ hours long.
- Kevin Andrea and Trustee Granley spoke at the ceremony.

Mayerthorpe High School:

- 48 students graduated; with 9 students from the Sangudo area.

Fox Creek School:

- Ceremony was very successful.
- This year's Valedictorian did a great job.

Municipal Government Act Session:

Administration and trustees attended the MGA Session on June 28th, 2016 in Whitecourt. The sessions are being done to discuss the proposed changes to the MGA through public sessions. The session included a presentation on the MGA Review, a question and answer period, and an open house to discuss the changes in more detail.

Feedback on Session:

- The Minister of Municipal Affairs, Danielle Larivee was to attend early for discussions but did not show up.
- There was a presentation on The MGA Amendments, 2016.
- Questions were restricted to only questions they provided.
- The open house discussion consisted of writing your question on a sticky and posting it on a wall.
- Trustee Govenlock questioned the off-site levies.

3361-16

Moved by Trustee Hailes – that the Board accept Information/Reports E1- E8 as information.

Motion Carried

Topics for Future Discussions

F. Topics for Future Discussions

Nil

Requests for Information

G. Requests for Information

Nil

Meeting Highlights

H. Meeting Highlights

1. Budget 2016/17
2. Graduation Ceremonies

In-Camera Items

G. In-Cameral Items

3362-16

Moved by Trustee Hailes – that the Board go in-camera at 12:57 p.m. and that Kevin Andrea, Michael Gramatovich and Milly McGregor, be invited to remain.

Motion Carried

Kevin Andrea, Superintendent, left the meeting at 1:12 p.m.

3363-16

Moved by Trustee Schalm – that the Board come out of in-camera at 2:22 p.m.

Motion Carried

3364-16

Moved by Trustee Govenlock – that the Superintendent's Compensation be adjusted effective September 1st, 2015 at the same % rates as was for support staff.

Motion Carried

Adjournment

I. Adjournment

3365-16

Moved by Trustee Steinke - that the meeting be adjourned at 2:24 p.m.

Motion Carried

Board Chair

Secretary-Treasurer