

Minutes of the Regular Board of Trustees Meeting of Northern Gateway Public Schools

September 20th, 2016

Board Room of the Division Office in Whitecourt, AB

Opening

A. Opening

Call to Order and Roll Call

1. Call to Order and Roll Call

The September 20th, 2016 meeting was called to order by Chair Muir at 10:05 a.m.

Chair Judy Muir, Trustees, Jim Govenlock, Cindy Granley, Jim Hailes, Sherry Jeffreys, Robyn O'Neill, Albert Schalm, Terry Slemko, Gerry Steinke, and Administrators Kevin Andrea, Superintendent, Michael Gramatovich, Secretary-Treasurer, and Wendy Robertson, Recording Secretary, were present at this time.

Lisa Bakos, Communications Officer, Milly McGregor, Assistant Secretary Treasurer, and Cheryl Lovich, Health & Safety Coordinator, were present at this time.

Michelle Brennick, Deputy Superintendent, was absent from the meeting.

Additions/Deletions to the Agenda

2. Additions/Deletions to the Agenda

D.2 a) By-laws

Acceptance of Agenda

3378-16

3. Acceptance of Agenda

Moved by Trustee Granley – that the agenda for the September 20th, 2016 Regular Board Meeting be adopted as amended.

Motion Carried

Draft Minutes of the August 30th, 2016 Regular Board Meeting

3379-16

C. Draft Minutes of the August 30th, 2016 Regular Board Meeting

Moved by Trustee Govenlock – that the draft minutes of the August 30th, 2016 Regular Board Meeting be adopted.

Motion Carried

Draft Minutes of the August 30th, 2016 Special Board Meeting

3380-16

Draft Minutes of the August 30th, 2016 Special Board Meeting

Moved by Trustee Schalm – that the draft minutes of the August 30th, 2016 Special Board Meeting be adopted.

Motion Carried

Appointments and Delegations

B. Appointments and Delegations

Cheryl Lovich, Health & Safety Services Coordinator presented her Emergency Response Plans update.

Written report provided.

Rhett Czaban, Director of Transportation, entered the meeting at 10:28 a.m.

Cheryl Lovich completed her report at 10:30 a.m. and left the meeting.

Rhett Czaban, Director of Transportation, presented his report:

Final planning is almost completed for all route changes, additions and school grade reconfiguration of the east end schools. A contractor meeting was held on August 23; drivers have contacted parents with their children's ride times.

An employee bus driver meeting was held on August 24, drivers have contacted parents with their children's ride times.

Drivers should be very pleased with the new maps our program has produced this year.

All Division operated buses have been inspected and were ready for the start of this school year.

All ECA and spare buses were in place for the start of this school year.

Routes 19, 20 and 21 servicing Rich Valley School had been awarded to Golden Arrow Bus Lines.

Route 23 servicing Onoway Schools has been awarded to Golden Arrow Bus Lines.,

Welcome to Wendy Larsen as the new Fox Creek bus driver.

Rhett Czaban completed his report at 10:38 a.m. and left the meeting.

Action Items

By-Laws

3381-16

D. Action Items

By-Laws

Moved by Trustee Slemko – that the Board direct administration to prepare two by-laws:

- 1) Division Name Change to Northern Gateway Public School Division.
- 2) Election of Trustees by Ward from 9 to 7 member Board.

Motion Carried

Additional Action Items

Additional Action Items

Nil

Information/Reports

E. Information Reports

ASBA/PSBAA Update

ASBA/PSBAA Update

Next Zone 2/3 meeting to be held on September 23rd, 2016; St. Anthony Centre, Edmonton.

ASBA Issues Forum:

Administration reviewed the agenda. Agenda to be forwarded to all trustees.

PSBAA

No report.

PSBAA FGM Package provided for information.

Superintendent's Report

Superintendent's Report

Written report provided for information.

Finance

Finance

Reports provided for information.

**Travel Alerts on
International Field
Trips**

Travel Alerts on International Field Trips

Travel alert reports provided for information on destinations of the upcoming international field trips.

**Trustee Professional
Development Expenses**

Trustee Professional Development Expenses

Provided for information.

**Trustee Professional
Development Schedule**

Trustee Professional Development Schedule

Provided for information.

Board Workshop Update

Board Workshop Update

Review of the Board Workshop:

- Two action items were brought forward:
 - Division Name change; and
 - Election of Trustees by Ward.

- Additional info required on Funding Allocation Model
- Mission, Vision and Values– waiting for proposals to come back
- Send both MLA's who attended, letters thanking them for their time.
- Trustee School Tours – focus will be set for two years – will need to let schools know
- Transportation
- Joint Use Agreements

Alberta Beach Meeting

Alberta Beach Meeting

September 20th, 2016 – Alberta Beach Council Chambers
Trustees Muir, Jeffreys and Slemko to attend.

CSBA – National Trustee Gathering on Aboriginal Education Report

CSBA – National Trustee Gathering on Aboriginal Education Report

Provided for information.

Michelle Brennick, Deputy Superintendent, entered the meeting at 1:00 p.m.

Fentanyl Information Sheet

Fentanyl Information Sheet

Provided for information.

Board Annual Work Plan

Board Annual Work Plan

Provided for information.

Motion Review Cycle

Motion Review Cycle

Provided for information.

YRL Report

YRL Report

Trustee Slemko reported from the September 19, 2016 YRL Board Executive Committee meeting:

- 1) Discussed a draft budget for 2017 with projections for 2018 and 2019. No fee increase – there has been no increase since 2009.
- 2) A newly drafted emergency response and business continuity plan was presented for approval.
- 3) Board heard an update of how YRL and member libraries are extending services to Frist Nations.
- 4) Admin presented an update on the elimination of accrued staff vacation
- 5) Financial statements to July 31 were reviewed – projected surplus of \$140,000 by year end.
- 6) Replaced roof shingles as well as some decking over the summer. While this took place, it was determined that the flat roof needed repair as well. Motion made to repair the flat roof. Approval given for purchase of an air conditioner in the servicer room.
- 7) Agreed to a salary increase of .75% and a \$500 health spending account .5% - total of 1.25%. Staff association had requested 2.4% - 21 employees.
- 8) \$85,000.00 for purchase of 48 FortiGate devices.

Appreciation Evening

Appreciation Evening

Theme: Moments, Memories & Milestones
Westward Community Centre, Whitecourt

Friday, September 30, 2016 – 6:00 p.m.

Division Wide PD Day

The Division wide PD day was held on September 16th at Hilltop High School.

Community School Council Meetings

The Learning Services department will be presenting on the topic of Alberta Education's Competencies. The presentations are being held in a number of communities throughout the division on:

Thursday, September 22:

Hillside High School: 6:30 – 7:30 p.m.

Hilltop High School: 7:00 – 8:00 p.m.

Mayerthorpe High School: 7:00 – 8:00 p.m.

Onway High School: 7:00 – 8:00 p.m.

and Thursday, September 29:

Fox Creek School: 6:00 – 7:00 p.m.

Michelle Brennick, Deputy Superintendent, completed her report at 2:04 p.m. and left the meeting.

Trustee Reports

Trustee Reports

Terry Slemko

Trustees Slemko and Muir attended the Grade 3 Traffic Safety Event, where students learn what police, ambulance, etc., people do and also learn about ATV Safety.

Onoway Elementary School is hosting a Meet the Teacher and Welcome Back BBQ on September 22nd from 5:00 – 6:30 p.m.

There is a Threshing Bee in Onoway, AB on September 24, 2016 from 11:00 a.m. to 3:00 p.m.

Trustee O'Neill left the meeting at 2:10 p.m.

Sherry Jeffreys

Trustee Jeffreys attended the Parent Council meeting in Sangudo.

All reports indicate a smooth transition between Leonard Oates leaving and the coming of the new principal, Jo-Ann McLaren.

There was a great turnout for Sangudo Meet the Staff Night, put on by the Parent Association.

Jim Govenlock

Trustee Govenlock reported the Board Workshop was one of the best he has attended.

Albert Schalm

Trustee Schalm attended the new Teacher Induction ceremony at Elmer Elson School.

All reports indicate all is going well with the new principal Dafydd Thomas at Mayerthorpe High School.

Jim Hailes

Trustee Hailes would like to see students from schools come to a Board meeting once a month to report on highlights of what is occurring at their school.

Administration replied this is already in progress.

Additional Report Items

Additional Report Items

Nil

3382-16

Moved by Trustee Govenlock – that the Board accept Information/Reports E1- E15 as information.

Motion Carried

Topics for Future Discussions

F. Topics for Future Discussions

PAT & DIP Results Presentation at the October 18 Board Meeting.

Requests for Information

G. Requests for Information

Meeting Highlights

H. Meeting Highlights

1. Electoral Boundaries – Motion Passed
2. Division Wide PD Day – Sept. 17/16
3. Board Report on Math Results
4. OHS Report
5. Travel Alerts on International Field Trips

In-Camera Items

3383-16

G. In-Cameral Items

Moved by Trustee Slemko– that the Board go in-camera at 2:24 p.m. and that Kevin Andrea, Michael Gramatovich and Milly McGregor, be invited to remain.

Motion Carried

3384-16

Moved by Trustee Schalm – that the Board come out of in-camera at 2:55 p.m.

Motion Carried

3385-16

Moved by Trustee Govenlock – that the Board approve the amendment to remove the 35 year pensionable service cap to the ASBA Supplemental Integrated Pension Plan.

Motion Carried

Adjournment

3386-16

I. Adjournment

Moved by Trustee Jeffreys - that the meeting be adjourned at 2:57 p.m.

Motion Carried

Board Chair

Secretary-Treasurer