

BOARD AGENDA
Annual Organizational Meeting
Division Office, Whitecourt
October 24th, 2017 – 3:30 p.m.

1. Call to Order – Michael Gramatovich, Secretary-Treasurer
2. Introductions of Candidates
3. Official Oath – Office of School Trustee
4.
 - a) Method of Voting – Tab 1
 - b) Destruction of Ballots – Tab 1
5. Call for nominations for Board Chairperson
- First, second and third call.
6. Election of Board Chairperson/Oath of Office
7. Call for nominations for Board Vice-Chairperson
- First, second and third call.
8. Election of Board Vice-Chairperson/Oath of Office
9. Minutes of October 18th, 2016 Organizational Meeting
 - attached for information – Tab 2
- 10.(a) Disclosure of Personal Interest Statement – Tab 3
 - (b) Section 81 (2) (b) (ii) – see Tab 3
11. Introductions of Office Staff

Jason Yaremchuk – Director of Information Technology

- Presentation on Electronic Device Choice

12. Process for Board Standing Committees and Board Appointments
- see Tab 4

Board Standing Committees

Recommendation: That the Board approve to combine the ATA Negotiations Committee and the Support/Admin Compensation Committee into a new committee to be called the Personnel and Negotiations Committee.

13. Policy 8 – Committees of the Board - see Tab 5
14. Board Committees for 2016/17 – see Tab 6
15. Advocacy (3 trustees/1 alternate)
16. ATA Negotiations Committee (3 trustees)
17. Communications (3 trustees/1 alternate)
18. Finance (all trustees)
19. Grievance (3 trustees to be appointed at a Board Meeting prior to the date of the Grievance Hearing)
20. Group Benefits Insurance Plan (2 trustees/one (1) being ex-officio)
21. Staff Liaison Committee (4 trustees)
22. Policy (3 trustees/1 alternate)
23. Student Discipline Review (2 trustees)
24. Support/Admin. Compensation (4 trustees)

Recommendation: That the Board approve that the functions of the Staff Liaison Committee fall under the role of the Board Communications Committee.

Board Representatives to Organizations

- 24. Policy 9 – Board Reps – see Tab 7
- 25. Alberta School Boards Association (ASBA) – Zone 2/3 (2 trustees - one designated as voting member.)
- 26. Public School Boards Association of Alberta (PSBAA) – (2 trustees - one designated as voting member.)
- 27. Whitecourt Community Association – (1 trustee/1 alternate)
- 28. Yellowhead Regional Library Board (YRL) – (1 trustee/1 alternate)
 - Note email from former Trustee Slemko – see Tab 8
- 29. Teacher Employee Bargaining Association (TEBA) – (1 trustee)

Date, Time and Place of Regular Board of Trustees Meetings (Information)

Division Office commencing at 5:00 p.m.

- 30. Date, Time and Place of Regular Board of Trustees Meetings (as per Motion No. 3573-17 – May 9/17 Board Meeting)

August 29, 2017	March 13, 2018
September 19, 2017	Mach 27, 2018
October 3, 2016	April 17, 2018
October 24, 2017(Organizational/Regular)	May 1, 2018
November 14, 2017	May 22, 2018
December 12, 2017	June 12, 2018
January 9, 2018	June 26, 2018
January 30, 2018	
February 20, 2018	

31. Organizational Meetings for 2nd, 3rd and 4th year following general election.

Information as per Board Motion 2724-13: That the Board's Organizational Meeting during the 2nd, 3rd and 4th year be held on the 1st Board Meeting date following the anniversary date of the general election to commence at 10:00 a.m. at the Division Office in Whitecourt.

Honoraria, Expenses and Benefits

32. Policy 7 Appendix: Trustee Claim Rates – see Tab 9

a) ASBA 2017 Survey - see Tab 10

33. Trustee Honoraria

Information as per Board Motion 3400-16: That the current Trustee honoraria rates remain the same for 2016-17.

- 1.1.1 - \$60.00 per quarter day;
- 1.1.2 - \$110.00 per half day;
- 1.1.3 - \$170.00 per three-quarter day;
- 1.1.4 - \$220.00 per full day;
- 1.1.5 - \$280.00 per one and one-quarter day
- 1.1.6 - \$330.00 per one and one-half day

34. Board Chairperson – Annual Honoraria

Information as per Board Motion 3402-16: That the Board Chair honoraria be increased to \$5,000.00, effective November 1st, 2016.

35. Committee Chairperson – Honoraria per Committee Meeting currently set at the quarter day rate.

36. Reimbursement for accommodation, parking and meals – Trustees and staff.

- Accommodation currently set at: In Lieu of an accommodation receipt, a private accommodation allowance of \$50.00 a day may be claimed without receipt.
 - Meals currently set at: By receipt; or Breakfast up to \$20.00, Lunch up to \$25.00 and Supper up to \$35.00 for a Total of \$80.00.
37. Payment for kilometers traveled – Trustees and staff
- Currently set at: The kilometer rate for trustees and staff is set at \$0.525 per kilometer with an additional \$0.05/km for carpooling.
- * ASBA rate – 53 cents (2016-17 rates)
 - * CRA rate – 54 cents per kilometre for the first 5,000 kilometres driven; and 48 cents per kilometer driven after that. (2016-17 rates)
38. Benefit Plans for Trustees
- Information as per Board Motion 2397-12: That the Board’s contribution to Sun Life’s, ASEBP and ATRF benefit premiums for Trustees be the same as what the ATA agreement reflects, effective the month following ratification.
- Currently set at: 100%
39. Health Spending Account – Trustees
- Information as per Board Motion 31-95: That the Health Spending Account for trustees, be set at \$400 effective September 1st, 2015.
40. Voluntary Accidental Death & Dismemberment – see Tab 11
- Information as per Board Motion 2727-13: That the Voluntary Accidental Death & Dismemberment Policy Plan remain the same up to \$500,000.00 for a Family Plan at the Board’s expense.
41. Communication Allowance for Northern Gateway Regional Division No. 10 business.
- Information as per Board Motion 3407-16: That the Communication Allowance for Northern Gateway Regional Division No. 10 business remain at \$75.00/month.
42. Adjournment