

Minutes of the Regular Board of Trustees Meeting of Northern Gateway Public Schools

March 13th, 2018

Board Room of the Division Office in Whitecourt, AB

Opening

Call to Order and Roll Call

A. Opening

1. Call to Order and Roll Call

The March 13th, 2018, meeting was called to order by Chair Muir at 5:03 p.m.

Chair Judy Muir, Trustees, Sarah Healy, Sherry Jeffreys, Barb Maddigan, Anita Portsmouth, Gerry Steinke, Linda Wigton and Administrators Kevin Andrea, Superintendent, Michelle Brennick, Deputy Superintendent, Michael Gramatovich, Secretary-Treasurer, and Wendy Robertson, Recording Secretary, were present at this time.

Ian Baxter, Principal, Fox Creek School, Leslee Jodry, Assistant Superintendent, and Kurtis Hewson, Jigsaw Learning, were present at this time.

Trustees Diane Hagman and Ethan Thesen were absent for the meeting.

Michelle Brennick, Deputy Superintendent, Milly McGregor, Assistant Secretary Treasurer, and Lisa Bacos, Communications Officer, were absent for the meeting.

Additions/Deletions to the Agenda

2. Additions/Deletions to the Agenda

- 12.a) DRAFT Woodland Caribou Plan
- 12.b) Newspaper Article – Woodlands County
- 12.c) YRL Reports
- 12.d) Letter from Minister of Education

Acceptance of Agenda

3. Acceptance of Agenda

3739-18

Moved by Trustee Portsmouth– that the agenda for the March 13th, 2018 Regular Board Meeting be adopted as amended.

Motion Carried

Appointments and Delegations

B. Appointments and Delegations

Proposal for Fox Creek-Iceland Exchange

Ian Baxter, Principal of Fox Creek School, presented to the Board the following information:

Fox Creek School has been invited to expand the network that began in 2011 with Alberta and Finland that has now grown to include Norway, Ontario and New Zealand along with Iceland on the horizon.

The Alberta Teachers' Association has asked Fox Creek School to join this international work.

The partner schools will be in Iceland and the project is based upon the same guidelines as FINAL whereby students and staff were engaged in an international exchange.

3740-18

Moved by Trustee Healy – that the Board approved in principle the International Exchange Program between Iceland and Fox Creek School.

Motion Carried

Ian Baxter, Principal, Fox Creek School, left the meeting at 5:43 p.m.

Collaborative Response Model and NGPS Quality Learning Environments

Presented by Leslee Jodry – Assistant Superintendent and Kurtis Hewson – Jigsaw Learning.

The mission of Jigsaw Learning is to work with schools, districts and leaders to establish collaborative learning structures that ensure success for all students. By ensuring the development of effective structures and supports that meet and honour the needs of each unique school context, we can help in establishing, extending and sustaining powerful collaborative learning communities.

All schools will identify a team that will participate in a series of Leadership Networking sessions focused on examining and enhancing the critical role of leadership in the Collaborative Response Model across the division. In addition to the networking sessions, schools will be provided the opportunity to work directly with Kurtis Hewson (Jigsaw Learning) in a school-based coaching capacity. Through this work, divisional leadership supports and resources will be collectively developed to support schools, focused on sustaining and deepening Collaborative Response Model practices.

Kurtis Hewson, Jigsaw Learning, left the meeting at 6:22 p.m.

**Minutes of the
February 20th, 2018
Regular Board Meeting**

3741-18

Action Items

**Policy Committee
Meeting Record**

**Policy 8 - Committees
of the Board**

3742-18

**Policy 1 – Divisional
Identity and Foundational
Statements**

3743 – 18

**Policy 2 – Role of
the Board**

3744 – 18

**C Minutes of the February 20th, 2018
Regular Board Meeting**

Moved by Trustee Wigton– that the minutes of the February 20th, 2018 Regular Board Meeting be adopted as presented.

Motion Carried

D. Action Items

Policy Committee Meeting Record

Policy 8 – Committees of the Board

Moved by Trustee Wigton – that the Board affirm Policy 8 – “Committees of the Board” as amended.

Motion Carried

**Policy 1 – Divisional Identity and Foundational
Statements**

Moved by Trustee Wigton – that the Board affirm Policy 1 – “Divisional Identity and Foundational Statements as amended.

Motion Carried

Policy 2 – Role of the Board

Moved by Trustee Wigton – that the Board affirm

Policy 2 – “Role of the Board” as presented.

Motion Carried

Policy 3 – Role of

3745 – 18

Policy 3 – Role of the Trustee

Moved by Trustee Wigton – that the Board affirm Policy 3 – “Role of the Trustee” as amended.

Motion Carried

Policy 4 – Trustee Code

3746 – 18

Policy 4 – Trustee Code of Conduct

Moved by Trustee Wigton – that the Board affirm Policy 4 – Trustee Code of Conduct as amended.

Motion Carried

Policy 5 – Role of the Board Chair

3747 – 18

Policy 5 - Role of the Board Chair

Moved by Trustee Wigton – that the Board affirm Policy 5 – “Role of the Board Chair” as amended.

Motion Carried

Policy 6 – Role of the Vice-Chair

3748 – 18

Policy 6 – Role of the Vice-Chair

Moved by Trustee Wigton – that the Board affirm Policy 6 – “Role of the Vice-Chair” as amended.

Motion Carried

Canada Revenue
Agency

3749-18

Canada Revenue Agency

Moved by Trustee Jeffreys – that the Board approve for Michael Gramatovich, Secretary-Treasurer and Milly McGregor, Assistant Secretary Treasurer the authority to conduct business with Canada Revenue Agency on behalf of Northern Gateway Regional Division No. 10.

Motion Carried

Full Day Every
Day Kindergarten

3750-18

Full Day Every Day Kindergarten

Moved by Trustee Maddigan – that the Board continue current practice in the provision of full day every day kindergarten in Northern Gateway Public Schools.

Motion Carried

Information/Reports

ASBA/PSBAA Update

E. Information Reports

ASBA/PSBAA Update

ASBA Zone 2/3 Meeting Report:

Report provided for information.

A reminder that the MLA Advocacy evening is scheduled for March 15 at 5:30 p.m. at the Royal Glenora Club.

PSBAA Report:

No report.

The Public School Boards Council Meeting is scheduled for April 12th – 14th, 2018 at the Doubletree by Hilton Edmonton West.

Superintendent's Report

Superintendent's Report

Written report provided for information.

Finance

Finance

Reports provided for information.

**Support/Admin
Compensation
Committee Meeting**

**Support/Admin Compensation Committee
Meeting**

Support/Admin Compensation Committee meeting has been scheduled for April 17, 2018 at 2:00 p.m.

**Holy Family Catholic
Meeting**

Holy Family Catholic Meeting

Joint meeting between Holy Family Catholic Regional Division and Northern Gateway Public Schools is scheduled for March 27, 2018 – 12:00 noon, at the Horizon Restaurant.

Notice of Motion

Notice of Motion

A Notice of Motion was served by Trustee Steinke: that the Board limit, effective September 1st, 2018, the amount of service provided to transport each non- Northern Gateway kindergarten student to align with the proportion of base educational grant funding for that student, excepting special needs students who are funded for additional instructional time.

Letter – Fox Creek
re: Grants

Letter – Fox Creek re: Grants

Draft letter provided for information. There was no objection sending the letter.

The Terry Fox
Foundation Letter

The Terry Fox Foundation Letter

Provided for information.

Amended Trustee School
Tour Schedule

Amended Trustee School Tour Schedule

Provided for information.

Enrolment Report

Enrolment Report

Provided for information.

Board Annual Work Plan

Board Annual Work Plan

Provided for information.

Motion Review Cycle

Motion Review Cycle

Provided for information.

Additional Report Items

Additional Report Items

Alberta Caribou Plans

Alberta Caribou Plans

Reports provided for information.

The Alberta Government has been holding open house engagement sessions to discuss the

DRAFT Provincial Woodland Caribou Range Plan. Provinces must develop caribou range plans in response to the federal government's caribou recovery strategy – a requirement under the Species at Risk Act (SARA).

Restricting industrial access in caribou ranges will affect the productivity of key sectors or our regional economy, such as forestry, and oil and gas. This will have implications not just for direct and indirect industry employment but also for local businesses, property values, municipal tax bases, and community services. This uncertainty will dampen the investment climate in our province, putting jobs and economic prosperity at further risk.

**Newspaper Article -
Woodlands County**

Newspaper Article – Woodlands County

Provided for information.

YRL Reports

YRL Reports

Provided for information.

**Letter from Minister
of Education**

Letter from Minister of Education

Provided for information.

3751-18

Moved by Trustee Jeffrey – that the Board accept Information/Reports E1- E12 as information.

Motion Carried

Topics for Future Discussions

F. Topics for Future Discussions

Nil

Requests for Information

G. Requests for Information

Nil

Meeting Highlights

H. Meeting Highlights

1. Alberta Caribou Plans
2. Policy
3. Full Day Every Day Kindergarten
4. Proposal for Fox Creek-Iceland Exchange
5. Collaborative Response Model and NGPS Quality Learning Environments

In-Camera Items

I. In-Cameral Items

3752-18

Moved by Trustee Maddigan – that the Board go in-camera at 8:04 p.m. and that Kevin Andrea, Michael Gramatovich, and Leslee Jodry and be invited to remain.

Motion Carried

Trustees Gerry Steinke and Judy Muir left the Board room at 8:16 p.m. due to conflict of Interest re: 1.

Vice-Chair Barb Maddigan chaired.

Trustees Gerry Steinke and Judy Muir returned to the meeting at 8:30 p.m

3753-18

Moved by Trustee Maddigan—that the Board
come out of in-camera at 8:32 p.m.

Motion Carried

Adjournment

I. **Adjournment**

3754-18

Moved by Trustee Jeffreys- that the meeting
be adjourned at 8:33 p.m.

Motion Carried

Board Chair

Secretary-Treasurer