

Minutes of the Regular Board of Trustees Meeting of Northern Gateway Public Schools

May 22, 2018

Board Room of the Division Office in Whitecourt, AB

Opening

A. Opening

Call to Order and Roll Call

1. Call to Order and Roll Call

The May 22nd, 2018, meeting was called to order by Chair Muir at 5:05 p.m.

Chair Judy Muir, Trustees, Diane Hagman, Sarah Healy, Sherry Jeffreys, Barb Maddigan, Anita Portsmouth, Gerry Steinke, Ethan Thesen, Linda Wigton and Administrators Kevin Andrea, Superintendent, Leslee Jody, Assistant Superintendent, Milly McGregor Assistant Secretary-Treasurer, and Wendy Robertson, Recording Secretary, were present at this time.

Michelle Brennick, Deputy Superintendent, was absent from the meeting.

Randy Lovich, Director of Facility Services and Lisa Bakos, Communications Officer, were present at this time.

Additions/Deletions to the Agenda

2. Additions/Deletions to the Agenda

E.15.a) YRL Director's Report

E.15.b) U of A Field Services Advisory Committee
Feedback

I.3.a) Land

I.3.b) Superintendent Compensation Review

Acceptance of Agenda

3796-18

3. Acceptance of Agenda

Moved by Trustee Portsmouth– that the agenda for the May 22nd, 2018 Regular Board Meeting be adopted as amended.

Motion Carried

Appointments and Delegations

Minutes of the
May 1st, 2018
Regular Board Meeting

3797-18

B. Appointments and Delegations

Minutes of the May 1st, 2018
Regular Board Meeting

Moved by Trustee Healy– that the minutes of the May 1st, 2018 Regular Board Meeting be adopted as amended.

Motion Carried

Action Items

IMR Plan
2018 - 2019

3798-18

D. Action Items

IMR Plan 2018 – 2019

Moved by Trustee Hagman – that the Board approve the 2018 – 2019 IMR Plan as presented.

Motion Carried

Energy Retrofit Program:

The Director of Facility Services has put out a Request for Proposal for an Energy Retrofit. The Retrofit would include a comprehensive review of Division schools and site electrical systems to update where needed and to take advantage of improved efficiency and provincial rebates.

Surplus Buildings:

Administration and the Director of Facility Services will be reviewing the four surplus buildings to determine what to do with these spaces:

1. Sangudo Shop
2. Whitecourt Shop
3. Valleyview Shop
4. Lawrence Truckey Centre for Learning

Review school utilities costs:

Administration shared with the Board a chart illustrating Water and Sewer Expenditures for all NGPS schools for the period of January to April, 2018, highlighting significant differences in costs from community to community with some schools paying significantly higher rates. Administration will contact utility providers to inquire about the high rates and differences between communities.

Randy Lovich, Director of Facility Services, let the meeting at 5:45 p.m.

Budget Report

3799-18

Budget Report

Moved by Trustee Jeffreys – that the Board approve the Budget Report for the year ending August 31st, 2019 as presented.

Motion Carried

**Fee Schedules
2018 - 2019**

3800-18

Fee Schedules 2018 – 2019

Moved by Trustee Portsmouth – that the Board approve the Fee Schedules for the 2018 – 2019 school year as presented.

Motion Carried

**Advocacy Plan
for 2018-2019**

3801-18

Advocacy Plan for 2018 – 2019

Moved by Trustee Healy – that the Board accept the 2018 – 2019 Advocacy Plan as presented.

Motion Carried

**Hillside Jr/Sr
High School
Field Trip**

3802-18

Hillside Jr/Sr High School Field Trip

Moved by Trustee Steinke – that the Board approve in full the Hillside Jr/Sr High School excursion to Quebec, Montreal, and Ottawa, scheduled for July 2nd – 19th, 2018

Motion Carried

**Locally Developed
Courses**

3803-18

Locally Developed Courses

Moved by Trustee Wigton – that the Board approve to authorize the use of the following Locally Developed Courses acquired from Edmonton School District No. 7 from September 1, 2018 - August 31, 2020: Forensic Studies 25 (3 credits) and Forensic Studies 35 (3 credits), from Pembina Hills Regional Division No. 7 from September 1, 2018 - August 31, 2022: Psychology - Abnormal 35 (3 credits), from Northern Lights School

Division No. 69 from September 1, 2018 - August 31, 2022: Service Rig Floorhand 15 (5 credits) and from Red Deer Public School District No. 104 from September 1, 2018 - August 31, 2022: Competencies in Math 15 (5 credits). Resources used to teach the courses are listed in the Learning Resources of the Course Details.

That the Board approve to reauthorize the use of the following Locally Developed Courses acquired from Aspen View Public School Division No. 78 from September 1, 2018 - August 31, 2019: Fantasy and Science Fiction 15 (5 credits), from Calgary Roman Catholic Separate School District No. 1 from September 1, 2018 - August 31, 2022: Learning Strategies (2018) 15 (5 credits), Learning Strategies (2018) 25 (5 credits) and Learning Strategies (2018) 35 (5 credits) and from Edmonton School District No. 7 from September 1, 2018 - August 31, 2022: Drawing (Advanced Techniques) 15 (5 credits), Drawing (Advanced Techniques) 25 (5 credits) and Drawing (Advanced Techniques) 35 (5 credits). Resources used to teach the courses are listed in the Learning Resources of the Course Details.

Motion Carried

ASBA/PSBAA Update

ASBA/PSBAA Update

Trustee Wigton advised she was given the Shining Student First Nations, Metis or Inuit Awards. Administration to contact principals for process to presenting awards to student recipients.

The Edwin Parr Awards Banquet is being held at the Chateau Louis Hotel & Conference Centre, 11717 Kingsway NW, Edmonton, AB., for those attending.

Written report provided from the University of Alberta; Field Services Advisory Committee Feedback. – see attached.

PSBAA:

The Board to send a letter to Mary Lynne Campbell thanking her for her years of service as PSBAA's Executive Director.

Superintendent's Report

Superintendent's Report

Written report provided for information.

Additional items:

1. Two major contractors will be bidding on the Valleyview routes.
2. Will be sharing two Admin Procedures with Trustees in June:
 - AP 420 – Drug & Alcohol
 - AP ?? - Sexual Orientation, Gender Identity and Gender Expression

Finance

Finance

Reports provided for information.

Advocacy Meeting Record

Advocacy Meeting Record

Provided for Information

Administration to send MLA Oneil Carlier an invitation to attend a Board meeting.

Joint Meeting with Holy Family Catholic

Joint Meeting with Holy Family Catholic

Agenda provided for information.

Letter to Northland School Division

Letter to Northland School Division

Provided for information.

Alberta Music Festival Association

Alberta Music Festival Association

Provided for information.

Mayerthorpe Jr/Sr High School Letter

Mayerthorpe Jr/Sr High School Letter

Provided for information.

Water and Sewer Expenditures for Jan - April 2018

Water and Sewer Expenditures for Jan – April 2018

NGPS Superintendent shared with the Board a chart illustrating Water and Sewer Expenditures for all NGPS schools for the period of January to April, 2018, highlighting significant differences in costs from community to community with some schools paying significantly higher rates. Administration will contact utility providers to inquire about the high rates and differences between communities.

Amended 2018-19 Board Calendar

Amended 2018-19 Board Calendar

Provided for information.

Enrolment Report

Enrolment Report

Provided for information.

Board Annual Work Plan

Board Annual Work Plan

Provided for information.

Motion Review Cycle

Motion Review Cycle

Provided for information.

Trustee Reports

Trustee Reports

Linda Wigton

Trustee Wigton attended the May 9th Percy Baxter parent council meeting. Parents expressed disappointment that their attending the School Council Conference was cancelled due to lack of interest. They were also disappointed to hear that the Tech Club was no longer continuing due to Jason Yaremchuk leaving. Administration informed Trustee Wigton that Mr. Yaremchuk is no longer leaving NGPS.

Schools need direction in whom to nominate for the Spirit of Youth Award sponsored by the Town of Whitecourt. Administration to look into the criteria for this award.

Additional Report Items

Additional Report Items

YRL Executive Committee Report

YRL Executive Committee Report

Provided for information.

U of A Field Services
Advisory Committee
Feedback

U of A Field Services Advisory Committee
Feedback

Provided for information.

3804-18

Moved by Trustee Jeffreys – that the Board accept Information/Reports E1- E15 as information.

Motion Carried

Topics for Future
Discussions

F. Topics for Future Discussions

Nil

Requests for
Information

G. Requests for Information

Nil

Meeting Highlights

H. Meeting Highlights

1. Budget 2018-19
2. Locally Developed Courses
3. IMR Plan
4. Advocacy Plan
5. Fee Schedules
6. Musical Festival

Lisa Bacos, Communication Officer, left the meeting at 7:29 p.m.

In-Camera Items

I. In-Cameral Items

3805-18

Moved by Trustee Thesen – that the Board go in-camera at 7:30 p.m. and that Kevin Andrea, Leslee Jodry and Milly McGregor be invited to remain.

Motion Carried

Trustees Gerry Steinke, Judy Muir and Ethan Thesen left the Boardroom at 7:48 p.m. due to conflict of Interest.

Vice-Chair Barb Maddigan chaired.

Trustee Judy Muir returned to the meeting at 8:07 p.m.

3806-18

Moved by Trustee Maddigan—that the Board come out of in-camera at 8:08 p.m.

Motion Carried

3807-18

Moved by Trustee Hagman – that an interview committee be established for the Secretary-Treasurer position.

Kevin Andrea
Judy Muir
Barb Maddigan
Anita Portsmouth
Sherry Jeffreys – Alternate

Motion Carried

Adjournment

I.

Adjournment

3808-18

Moved by Trustee Healy- that the meeting be adjourned at 8:10 p.m.

Motion Carried

Board Chair

Secretary-Treasurer