

# Minutes of the Regular Board of Trustees Meeting of Northern Gateway Public Schools

June 26, 2018

Board Room of the Division Office in Whitecourt, AB

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**Opening**

**A. Opening**

**Call to Order  
and Roll Call**

**1. Call to Order and Roll Call**

The June 26<sup>th</sup>, 2018, meeting was called to order by Chair Muir at 5:24 p.m.

Chair Judy Muir, Trustees, Diane Hagman, Sarah Healy, Sherry Jeffreys, Barb Maddigan, Anita Portsmouth, Gerry Steinke, Linda Wigton and Administrators Kevin Andrea, Superintendent, Michelle Brennick, Deputy Superintendent, Leslee Jodry, Assistant Superintendent, Milly McGregor Assistant Secretary-Treasurer, and Wendy Robertson, Recording Secretary, were present at this time.

Randy Lovich, Director of Maintenance and Lisa Bakos, Communications Officer, were present at this time.

Trustee Ethan Thesen was absent from the meeting.

**Additions/Deletions  
to the Agenda**

**2. Additions/Deletions to the Agenda**

E.13.a) Valleyview Transportation

E.13.b) Round Dance

I.1.) Land and Legal

I.2.) Personnel Update

Acceptance of Agenda

3816-18

3. Acceptance of Agenda

Moved by Trustee Wigton– that the agenda for the June 26<sup>th</sup>, 2018 Regular Board Meeting be adopted as amended.

Motion Carried

Appointments and Delegations

3817 – 18

B. Appointments and Delegations

Maintenance/Transportation Facilities considered For Decommissioning: Randy Lovich, Director of Maintenance

Moved by Trustee Portsmouth – that the Board support the direction of each of the buildings deemed surplus as presented by the Director of Maintenance:

Sangudo – sale of shop  
Valleyview – sale of shop  
Demolishing of the CFL  
Lease/Sale Negotiations on Transportation Shops

Motion Carried

Fox Creek Pool:

- not is use
- contains no asbestos
- meeting with Town of Fox Creek on Friday to see what they want to do with it
- will it be a total pool removal or just punching out the bottom
- not agreement with the Town on the decomishing of the pool – will have to discuss details with Town now

Energy Retrofit:

- looking at three companies and reviewing their quotes
- can Randy get the anticipated savings to Lisa to include in the Board Highlights

Randy Lovich, Director of Maintenance, left the meeting at 5:53 p.m.

Minutes of the  
June 12<sup>th</sup>, 2018  
Regular Board Meeting

Minutes of the June 12<sup>th</sup>, 2018  
Regular Board Meeting

3818-18

Moved by Trustee Jeffreys– that the minutes of the June 12<sup>th</sup>, 2018 Regular Board Meeting be adopted as presented.

Motion Carried

Action Items

D. Action Items

CIF Grant

CIF Grant

3819-18

Moved by Trustee Healy – that the Board accept the CIF Grant proposal as presented.

Motion Carried

Provincial Transportation  
Survey

Provincial Transportation Survey

3820-20

Moved by Trustee Steinke – that the Board submit the Provincial Transportation Survey as amended.

Motion Carried

Trustee Codes of  
Conduct Questionnaire

3821-18

Trustee Codes of Conduct Questionnaire

Moved by Trustee Hagman – that the Board complete the Trustee Codes of Conduct Questionnaire.

(Each trustee will complete individually)

Motion Carried

Government Survey  
regarding changes to  
School Board Elections

Government Survey regarding changes to  
School Board Elections

No action taken.

ASBA/PSBAA

ASBA/PSBAA

No report.

PSBAA:

Pembina Hills Public Schools withdraws its membership from the Public School Boards' Association of Alberta (PSBAA) effective December 31<sup>st</sup>, 2018. The Board indicated they spent approximately \$16,000 per year on membership fees and \$33,000 per year attending PSBAA events and meetings.

News Release – The Future of Public Education in Saskatchewan was forwarded to each trustee for information.

**Superintendent's Report**

**Superintendent's Report**

Written report provided for information.

**Finance**

**Finance**

Reports provided for information.

New finance report format was presented to the Board. Board would like to see another column added showing the school's "Reserves".

**Group Benefits Ins. Committee Meeting Report**

**Group Benefits Ins. Committee Meeting Report**

Provided for Information

**May 2018 – Accountability Pillar**

**May 2018 – Accountability Pillar**

Provided for Information

**Nutrition Grant Information**

**Nutrition Grant Information**

In 2016-17 14 school authorities across Alberta participated in a school nutrition pilot program and received \$250,000.00.

In 2017-18 the program expanded to include 62 school authorities. In 2018-19, each school will receive \$108,000, including the pilot schools.

3822-18

Moved by Trustee Steinke – move that the Board write a letter to the Minister of Education expressing its disagreement that jurisdictions which received pilot funding for the nutrition grant have also received additional funding in 2018 – 2019.

Motion Carried

Town of Mayerthorpe  
Letter – Public Utility  
Rate Inquiry

Town of Mayerthorpe Letter- Public Utility  
Rate Inquiry

Letter provided for information.

Milly McGregor, Assistant Secretary-Treasurer  
to follow up for more information.

Town of Whitecourt -  
Sports Field Master Plan

Town of Whitecourt – Sports Field Master Plan

Provided for information.

Administration to meeting with the Town of  
Whitecourt for further information.

Administrative Procedures

Administrative Procedures

Provided for information.

Board Annual Work Plan

Board Annual Work Plan

Provided for information.

## Motion Review Cycle

## Motion Review Cycle

Provided for information.

## Trustee Reports

## Trustee Reports

### Diane Hagman

Attended the Mayerthorpe High Awards Ceremony. 15 out of 52 students received awards and honors.

### Barb Maddigan

Attended the Gateway Academy Awards and the Chamber of Commerce meeting. Trustee Maddigan also attended the Percy Baxter Council meeting.

### Sherry Jeffreys

Sangudo Community School held a wonderful Volunteer Appreciation Luncheon that was prepared by the students. All of the students gave thanks through song and presentations.

### Linda Wigton

David Quick and Debbie Vance presented at the Chamber of Commerce meeting on the Dual Credit programs offered from Northern Gateway Public Schools.

### Judy Muir

Attending the Onoway High School Parent Council meeting. Information was given on the Summer Boot Camp programs. Parents were very interested and had a lot of questions.

**Additional Report Items**

**Valleyview Transportation**

**HFCRD's 1<sup>st</sup> Annual Round Dance**

3823-18

**Topics for Future Discussions**

**Requests for Information**

**Additional Report Items**

**Valleyview Transportation**

- Advertised in May for a Contractor to take on the contracts.
- Hrehorets Bus Service Ltd. will be taking over all contracts and will be hiring all bus drivers currently driving, to work for them.

**HFCRD's 1<sup>st</sup> Annual Round Dance**

Trustee Portsmouth attending the Round Dance Ceremony. The Elder explained the smoke ceremony and what he was doing and why. A meal was served and then a performance by Drummers from Alberta. They are hoping to do this again next year.

Moved by Trustee Jeffreys – that the Board accept Information/Reports E1- E13 as information.

Motion Carried

**F. Topics for Future Discussions**

Nil

**G. Requests for Information**

Nil



## Meeting Highlights

## H. Meeting Highlights

1. CIF Grant
2. Survey on School Board Elections
3. Provincial Transportation Survey
4. GPS on Busses
5. Upcoming Graduation Ceremonies
6. Administrative Procedures
7. Accountability Report

Lisa Bakos, Communication Officer, left the meeting at 7:55 p.m.

## In-Camera Items

## I. In-Cameral Items

3824-18

Moved by Trustee Maddigan – that the Board go in-camera at 7:56 p.m. and that Kevin Andrea, Michelle Brennick, Leslee Jodry and Milly McGregor be invited to remain.

Motion Carried

3825-18

Moved by Trustee Maddigan–that the Board come out of in-camera at 8:13 p.m.

Motion Carried

3826-18

Moved by Trustee Portsmouth – that the Board approve the Sale of Busses to Hrehorets Bus Service as per their offer.

Motion Carried

Adjournment

3827-18

I.

Adjournment

Moved by Trustee Jeffreys- that the meeting  
be adjourned at 8:14 p.m.

Motion Carried

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Board Chair

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Secretary-Treasurer

DRAFT