

NORTHERN GATEWAY REGIONAL DIVISION No. 10



Annual Organizational Meeting
Held in the Trustee Chambers of
Division Office
Whitecourt, Alberta
October 29th, 2013 at 10:00 a.m.

A G E N D A

1. Call to order – Mike Gramatovich, Secretary-Treasurer
2. Introductions (Trustees and Office Staff)
3. Official Oath – Office of School Trustee
4. Waiver Notice
5.
 - a) Method of Voting – Tab 1
 - b) Destruction of Ballots – Tab 1
6. Call for nominations for Board Chairperson
- First, second and third call.
7. Election of Board Chairperson/Oath of Office
8. Call for nominations for Board Vice-Chairperson
- First, second and third call.
9. Election of Board Vice-Chairperson/Oath of Office
10. Minutes of August 28th, 2012 Organizational Meeting
 - attached for information – Tab 2
11. Disclosure of Personal Interest Statement – Tab 3
12. Section 81 (2) (b) (ii) – see Tab 3
13. Process for Board Standing Committees and Board Appointments – See Tab 4

BOARD STANDING COMMITTEES

14. Policy 8 – Committees of the Board - see Tab 5
15. Board Committees for 2012/13 – see Tab 6
16. Advocacy (3 trustees/1 alternate)
(Does the Board wish to combine the Advocacy and Communications Committees?)
17. Communications (3 trustees/1 alternate)
18. ATA Negotiations (4 trustees)
19. CUPE Labour Management (Max. 4 trustees) – as per CUPE Collective Agreement
20. Finance (all trustees)
21. Grievance (3 trustees to be appointed at a Board Meeting prior to the date of the Grievance Hearing)
22. Group Benefits Insurance Plan (2 trustees/one (1) being ex-officio)
23. Joint Board/Support Staff Liaison (3 trustees/ 1 alternate)
24. Joint Board/Teacher Liaison (3 trustees/1 alternate)
25. Policy (3 trustees/1 alternate)
26. Student Discipline Review (2 trustees from the area in which the student resides)
27. Support/Admin. Compensation (4 trustees)

BOARD REPRESENTATIVES TO ORGANIZATIONS

28. Policy 9 – Board Reps – see Tab 7
29. Alberta School Boards Association (ASBA) - Zone 2/3 - (2 trustees/one trustee to be designated as the Boards' representative)

- 30. Chambers of Commerce – (1 trustee for each Chamber/1 alternate where necessary)
- 31. North Central Alberta Governance Agreement – (1 Trustee/1 alternate)
- 32. Public School Boards Association of Alberta (PSBAA) – (2 trustees/one trustee to be designated as the representative)
- 33. Whitecourt Community Association – (1 trustee/1 alternate)
- 34. Yellowhead Regional Library Board (YRL) – (1 trustee/1 alternate)
- 35. C2 Committee – (1 trustee)

DATE, TIME AND PLACE OF REGULAR BOARD OF TRUSTEES MEETINGS

- 36. Date, Time and Place of Regular Board of Trustees Meetings

Information as per Board Motion 2611-13: That the regular Board meetings be scheduled as follows to commence at 10:00 a.m. at the Division Office in Whitecourt.

August 28, 2013	February 25, 2014
September 17, 2013	March 11, 2014
October 8, 2013	March 25, 2014
October 29, 2013(Organizational/Brd Mtg.)	April 8, 2014
November 20, 2013	April 22, 2014
December 17, 2013	May 6, 2014
January 14, 2014	May 20, 2014
January 28, 2014	June 4, 2014
February 11, 2014	June 17, 2014

- 37. Organizational Meetings for 2nd and 3rd year following general election.

Information as per Board Motion 2390-13: That the Board's Organizational Meeting during the 2nd and 3rd year be held on the 1st day following the anniversary date of the general election to commence at 10:00 a.m. at the Division Office in Whitecourt.

HONORARIA, EXPENSES & BENEFITS

38. Policy 7 Appendix: Trustee Claim Rates – see Tab 8

a) see attached ASBA Survey – see Tab 9

39. Trustee Honoraria

Information as per Board Motion 2715-13: That the Trustee honoraria rates be set at the following, effective November 1st, 2013.

- 1.1.1 - \$60.00 per quarter day;
- 1.1.2 - \$110.00 per half day;
- 1.1.3 - \$170.00 per three-quarter day;
- 1.1.4 - \$220.00 per full day;
- 1.1.5 - \$280.00 per one and one-quarter day
- 1.1.6 - \$330.00 per one and one-half day

40. Board Chairperson – Annual Honoraria

Information as per Board Motion 1481-08: That the Board Chair honoraria of \$3000.00 be increased by 5%.

41. Committee Chairperson – Honoraria per Committee Meeting

42. Reimbursement for accommodation, parking and meals – Trustees and staff.

43. Payment for kilometers traveled – Trustees and staff

44. Sun Life Benefit Plans for Trustees– Employer Contribution @ 96%

Information as per Board Motion 2397-12: That the Board's contribution to Sun Life's/ASEBP and ATRF benefit premiums for Trustees be the same as what the ATA agreement reflects, effective the month following ratification.

45. Health Spending Account - Trustees

46. Voluntary Accidental Death & Dismemberment – see Tab 10

47. Communication Allowance for Northern Gateway Regional Division No. 10 business. (Currently \$60.00/month)

48. Adjournment