

**MINUTES OF THE REGULAR BOARD OF
TRUSTEES MEETING OF NORTHERN GATEWAY
REGIONAL DIVISION NO. 10 HELD IN THE BOARD
ROOM OF THE DIVISION OFFICE IN WHITECOURT,
ALBERTA ON FEBRUARY 11TH, 2014**

OPENING

A. OPENING

**CALL TO ORDER
ROLL CALL**

1. CALL TO ORDER

The February 11th, 2014 meeting was called to order by Chair Muir at 10:02 a.m.

ROLL CALL

Chair Judy Muir, Trustees Jim Govenlock, Cindy Granley, Jim Hailes, Sherry Jeffreys, Albert Schalm, Terry Slemko, Beverly Smith, Gerry Steinke and Administrators Kevin Andrea, Superintendent of Schools, and Michael Gramatovich, Secretary-Treasurer.

Lisa Bakos, Communications Officer was present at this time.

Michelle Brennick, Deputy Superintendent, arrived for the meeting at 10:50 a.m.

ADDITIONS TO THE AGENDA

2. ADDITIONS TO THE AGENDA

Nil

ACCEPTANCE OF AGENDA

3. ACCEPTANCE OF AGENDA

2785-14

Moved by Trustee Smith – that the agenda for the February 11th, 2014 Regular Board Meeting be adopted as presented.

Motion Carried

APPOINTMENTS & DELEGATIONS

B. APPOINTMENTS & DELEGATIONS

Nil

DRAFT MINUTES OF THE JANUARY 28TH, 2014 REGULAR BOARD MEETING

C. DRAFT MINUTES OF THE JANUARY 28TH, 2014 REGULAR BOARD MEETING

2786-14

Moved by Trustee Jeffreys – that the draft minutes of the January 28th, 2014 Regular Board Meeting be adopted.

Motion Carried

ACTION ITEMS

D. ACTION ITEMS

HILLTOP HIGH SCHOOL INTERNTIONAL FIELD TRIP

HILLTOP HIGH SCHOOL INTERNATIONAL FIELD TRIP

2787-14

Moved by Trustee Slemko – that the Board approve in principle Hilltop High School’s international field trip, tour of Scotland and Ireland, scheduled from April 1st to April 11th, 2015.

Motion Carried

ADDITIONAL ACTION ITEMS

ADDITIONAL ACTION ITEMS

NIL

**INFORMATION ITEMS/
REPORTS****ASBA/PSBAA UPDATE****E. INFORMATION ITEMS/REPORTS****ASBA/PSBAA UPDATE**ASBA

Trustee Hailes reported ASBA has requested information regarding Automated External Defibrillators (AED) within our schools.

Administration reported there are three AEDs within our Jurisdiction. These sites are responsible for making sure there is regular maintenance and inspection of equipment and ensure appropriate training in AEDs among their staff. Administration advised AEDs were discussed a year ago, but no further direction was given.

PSBAA

Chair Muir reported from the PSBC meeting held February 6th – 8th, 2014 and will forward minutes from the meeting when PSBAA sends out.

Thursday a.m.

- Orientation for new/returning Council Representatives.

Speakers:

- Kent Hehr, Education Critic, Alberta Liberal Party.
- Maureen Towns, Separate School District Expansion.
- Khurram Awan, Associate, MLT LLP, Good Spirit School Division Litigation spoke on the lawsuit centred around a small southern school challenging the country's education system. St. Theodore was originally a public school and closed in 2004 as the Board decided it was no longer financially feasible to maintain. This led to the school's transformation into a Catholic elementary school. The majority of students attending St. Theodore are non-Catholic and should not be funded by the province to attend a minority faith school when they are not of the Catholic faith.

**SUPERINTENDENT'S
REPORT**

SUPERINTENDENT'S REPORT

Budget:

- Budget Allocation Model to be distributed at the February 25th, 2014 Board meeting.
- Throne Speech will take place on March 3rd, 2014.
- Release of the Provincial Budget - March 6th, 2014.
- Projected Budget for the schools – March 6th, 2014.
- What to do with school reserves will need to be addressed – identify what reserves are and their intended use. This information to come to the February 25th, 2014 Board meeting.

- Energy Resource Conservation Board needs to provide reports to Northern Gateway if Sour Gas wells are in our area. To date we have received 4 reports, with Emergency Response Plans, which will be circulated to the schools and our Health and Safety Services Coordinator.

Rhett Czaban, Director of Transportation, entered the meeting at 10:32 a.m.

- Announcement was made for approval of a new Grade 7-12 public school to replace the current Onoway Jr / Sr High School. The 1st meeting with infrastructure to take place on Thursday, February 13th, 2014.
- School Calendars will be on the next Board meeting agenda, as some school councils have not had the opportunity to review them yet.
- The ATA Luncheon held on February 7th, 2014 went well, with three administrators there, representing Northern Gateway.

Michelle Brennick, Deputy Superintendent, entered the meeting at 10:50 a.m.

**DEPUTY
SUPERINTENDENT'S
REPORT****DEPUTY SUPERINTENDENT'S REPORT**

Thoughtstream:

- Northern Gateway is working on the final pieces of the Thoughtstream process for 2013-2014.
- Completed to date are: Voices and Vision; Three Year Education Plan 2013-2016, and the Priorities Alignment Document – January 2014.
- Process continues with:
 - School Councils' Voice – looking to confirm a date for School Council representatives to meet with Trustees and the Superintendent.
 - C2 Committee – Thoughtstream is compiling the final report from surveying the teachers. Data will be taken back to the C2 Committee to review and then proceed forward from this point.
 - Pilot Project – “Coming Home” – Northern Gateway has devised a study of teachers currently employed within its jurisdiction to reveal the truth behind the assumption that teachers from rural communities want to return and live in places that they have called home. Through various surveys, interviews and other information gathering tools, Northern Gateway is identifying those factors that are most common in teachers that have returned to the Division.
 - Louise Osland, ERLC Representative, presented information regarding Inspiring Education, Ministerial Order and Curriculum Redesign at the January 27th, 2014 Administrators' meeting. Administrators will take the key points from this presentation back to their staff.
 - The draft version of the Hilltop High School Review report was presented to the Hilltop staff on Monday, February 10th, 2014. The report will also be presented to the Friends of Hilltop Parent Council meeting on February 19th, 2014.
 - Staffing Cycle has been circulated to the school administrators.
 - Applications for the four Learning Service positions closed February 6th, 2014, with interviews taking place next week.

Michelle Brennick, Deputy Superintendent and Lisa Bakos, Communications Officer left the meeting at 11:15 a.m.

FINANCE

FINANCE

- Michael Gramatovich presented to the Board the following finance reports:
 - Site Finance Reports as at January 31st, 2014.

ASBA TRANSPORTATION REPORT

ASBA TRANSPORTATION REPORT

Background to Transportation Review Report Recommendations.

The Board reviewed and discussed all 13 recommendations, accepting, revising or seeking further information on proposed recommendations as follows:

No. 1:

The Director of Transportation to review safety exemptions within Northern Gateway – determine what the safety concern was and if it is still an issue and look at the number of students that would be affected by any changes Northern Gateway may propose.

No. 2:

The Director of Transportation to provide a list of NGRD students that the Sturgeon School Division currently serves and students that Northern Gateway serves in the Sturgeon area. Also, to review current Education Services Agreement with High Prairie School Division for students served.

No. 3:

No further action required.

Lisa Bakos, Communications Officer entered the meeting at 1:00 p.m.

No. 4 & 5:

Separate the cost of the GPS units from the radios and establish a clearer understanding of what our use of the GPS would be.

No. 6:

Same as No. 1.

No. 7:

Determine which other Boards are doing pure tendering and ask if they have had any cost savings.

No. 8:

No further action required.

No. 9:

Given the adjustment to transportation administrator costs, administration to update charts on pages 30, 34 and 35 in the Transportation Report.

No. 10:

No further action required.

No. 11, No. 12 and No. 13:

Follow up with school administration.

Rhett Czaban, Director of Transportation, left the meeting at 2:24 p.m.

**HEALTH SPENDING
ACCOUNT FOR
2011/12**

HEALTH SPENDING ACCOUNT FOR 2011/12

Administration reported that \$97,467.00 had to be written off as HSA funds were not utilized. Administration to provide what percent of this is certified staff.

**THOUGHTSTREAM
PRIORITIES ALIGNMENT
DOCUMENT**

**THOUGHTSTREAM PRIORITIES ALIGNMENT
DOCUMENT**

Reported on under the Deputy Superintendents' report.

**COMMUNITY USE
OF SCHOOLS**

COMMUNITY USE OF SCHOOLS

Defer to the February 25th, 2014 Board meeting.

KIDS NOT CUTS

KIDS NOT CUTS

Provided for information.

ENROLMENT REPORT

ENROLMENT REPORT

Provided for information.

SUSPENSION REPORT

SUSPENSION REPORT

Provided for information.

**ADDITIONAL REPORT
ITEMS**

ADDITIONAL REPORT ITEMS

Nil

BOARD HIGHLIGHTS

F. BOARD HIGHLIGHTS

The following items will be communicated to our communities:

- Hilltop High International Field Trip
- Thoughtstream Process
- New High School for Onoway
- Transportation Report

IN-CAMERA ITEMS

G. IN-CAMERA ITEMS

Nil

ADJOURNMENT

2788-14

H. ADJOURNMENT

Moved by Trustee Jeffrey - that the meeting be adjourned at 2:51 p.m.

Motion Carried

Board Chair

Secretary-Treasurer