

**MINUTES OF THE REGULAR BOARD OF
TRUSTEES MEETING OF NORTHERN GATEWAY
REGIONAL DIVISION NO. 10 HELD IN THE BOARD
ROOM OF THE DIVISION OFFICE IN WHITECOURT,
ALBERTA ON FEBRUARY 25TH, 2014**

OPENING

A. OPENING

**CALL TO ORDER
ROLL CALL**

1. CALL TO ORDER

The February 25th, 2014 meeting was called to order by Chair Muir at 10:05 a.m.

ROLL CALL

Chair Judy Muir, Trustees Jim Govenlock, Cindy Granley, Jim Hailes, Sherry Jeffreys, Albert Schalm, Terry Slemko, Beverly Smith, Gerry Steinke and Administrators Kevin Andrea, Superintendent of Schools, Michael Gramatovich, Secretary-Treasurer and Wendy Robertson, Recording Secretary.

Tara Baker, Community Lunch Box Program, was present at this time.

Michelle Brennick, Deputy Superintendent, Lisa Bakos, Communications Officer, and Trustee Terry Slemko, were absent from the meeting.

ADDITIONS TO THE AGENDA

2. ADDITIONS TO THE AGENDA

13.a) Meeting dates for Trustees

ACCEPTANCE OF AGENDA

3. ACCEPTANCE OF AGENDA

2789-14

Moved by Trustee Jeffreys – that the agenda for the February 25th, 2014 Regular Board Meeting be adopted as amended.

Motion Carried

APPOINTMENTS & DELEGATIONS

B. APPOINTMENTS & DELEGATIONS

Tara Baker – Community Lunch Box – Apples for Schools Program:

Tara Baker, founder of the Community Lunch Box Program, presented to the Board on the history of the Lunch Box Program and Apples for Schools Program.

The Community Lunch Box Program was first started in 2004 at Central School, with a small group of volunteers making 10 lunches a day. The Community Lunch Box program has grown substantially. Today, the program is in all schools in Whitecourt from both Northern Gateway and Living Waters School Divisions.

The children that benefit from the Community Lunch Box Program are from K to Grade 12. The children are offered breakfast, lunch and healthy snacks throughout the day and are accessible and available for all. Each school organizes their own breakfast program, makes bag lunches and have apples located around the school.

The apple budget for the Lunch Box Program for this year was \$27,000.00. Whitecourt students have eaten more than 50,000 apples this year. To keep the Apples for Schools viable, Tara asked if the Board of Trustees would be able to offer support in any way to help sustain this program.

Chair Muir advised the Board would discuss Tara's request later in the meeting and respond to her at a later date.

Tara Baker completed her presentation at 10:45 a.m. and left the meeting.

DRAFT MINUTES OF THE FEBRUARY 11TH, 2014 REGULAR BOARD MEETING

C. DRAFT MINUTES OF THE FEBRUARY 11TH, 2014 REGULAR BOARD MEETING

2790-14

Moved by Trustee Schalm – that the draft minutes of the February 11th, 2014 Regular Board Meeting be adopted.

Motion Carried

ACTION ITEMS

D. ACTION ITEMS

**2014 - 2015
SCHOOL FEES**

2014 – 2015 SCHOOL FEES

2791-14

Moved by Trustee Govenlock – that the 2014 – 2015 Mandatory Student Curricular Fees remain at:

Elementary (includes ECS) \$60.00
Junior High \$85.00
Senior High \$110.00

Motion Defeated

Trustees Govenlock, Schalm and Chair Muir requested their recorded vote.

In favour: Chair Muir, Trustees: Govenlock, Schalm

Trustee Govenlock served notice of motion that the 2014 – 2015 School Fees be addressed at the next Board meeting when the full Board is in attendance.

**2014 - 2015
NON-ALBERTA
STUDENTS
TUITION FEES**

**2014 – 2015 NON-ALBERTA STUDENTS TUITION
FEES**

2792-14

Moved by Trustee Schalm – that the 2014 – 2015 tuition fee for Non-Alberta Students remain at:

\$7429.00 full year
\$3714.50 full year

Motion Carried

**2014 – 2015
TRANSPORTATION
FEES FOR GRANT
INELIGIBLE STUDENTS**

**2014 – 2015 TRANSPORTATION FEES FOR GRANT
INELIGIBLE STUDENTS**

2793-14

Moved by Trustee Schalm – that the 2014 – 2015 Transportation fees for Grant Ineligible Students remain at:

\$290.00 per student
\$145.00 per half day ECS Student and \$290.00 per full day everyday ECS Student
\$722.00 Maximum per family

Motion Carried

**BOARD MOTION
2781-14**

BOARD MOTION 2781-14

2794-15

Moved by Trustee Jeffreys – that the Board rescind Board Motion 2781-14 which reads as follows:

“that the Board approve as presented Borrowing By-Law 1-14 for the sum or sums not exceeding at any one time of two million dollars.”

Motion Carried

**BORROWING BY-LAW
NO. 1-14**

BORROWING BY-LAW NO. 1-14

2795-14

Moved by Trustee Govenlock – that By-Law No. 1-14 to borrow for the sum or sums not exceeding at any one time two million dollars receive first reading by the Board.

Motion Carried

2796-14

Moved by Trustee Hailes – that By-Law No. 1-14 to borrow for the sum or sums not exceeding at any one time two million dollars receive second reading by the Board.

Motion Carried

2797-14

Moved by Trustee Schalm – that the Board approve to conduct the third reading.

Motion Carried Unanimously

2798-14

Moved by Trustee Smith – that the By-Law No. 1-14 to borrow for the sum or sums not exceeding at any one time two million dollars received third and final reading by the Board.

Motion Carried

**DRAFT 2014 – 2015
SCHOOL YEAR
CALENDAR**

DRAFT 2014-2015 SCHOOL YEAR CALENDAR

2799-14

Moved by Trustee Steinke – that the Board approve the 2014-2015 School Year Calendar as presented.

Motion Carried

**POLICY 4 – “TRUSTEE
CODE OF CONDUCT”**

POLICY 4 – “TRUSTEE CODE OF CONDUCT”

2800-14

Moved by Trustee Granley – that the Board affirm Policy 4 – “Trustee Code of Conduct” as presented.

Motion Carried

**POLICY 5 – “ROLE
OF THE BOARD
CHAIR”**

POLICY 5 – “ROLE OF THE BOARD CHAIR”

2801-14

Moved by Trustee Govenlock – that Policy 5 – “Role of the Board Chair” be referred back to the Policy Committee for further review.

Motion Defeated

2802-14

Moved by Trustee Steinke – that the Board affirm Policy 5 – “Role of the Board Chair” as amended and further direct the Policy Committee to develop more specific language regarding the possibility of a majority number of trustees sitting on a committee.

Motion Defeated

POLICY 6 – “ROLE OF THE VICE-CHAIR”

POLICY 6 – “ROLE OF THE VICE-CHAIR”

2803-14

Moved by Trustee Granley – that the Board affirm Policy 6 – “Role of the Vice-Chair” as presented.

Motion Carried

POLICY 7 – “BOARD OPERATIONS”

POLICY 7 – “BOARD OPERATIONS”

2804-14

Moved by Trustee Granley – that the Board affirm Policy 7 - “Board Operations” as amended.

Motion Carried

POLICY 9 – “BOARD REPRESENTATIVES”

POLICY 9 – “BOARD REPRESENTATIVES”

2805-14

Moved by Trustee Steinke – that the Board affirm Policy 9 – “Board Representatives” as amended, to take affect at the next Organizational Meeting.

Motion Withdrawn

ADDITIONAL ACTION ITEMS

ADDITIONAL ACTION ITEMS

NIL

**INFORMATION ITEMS/
REPORTS**

ASBA/PSBAA UPDATE

E. INFORMATION ITEMS/REPORTS

ASBA/PSBAA UPDATE

ASBA

Next ASBA Zone 2/3 General Meeting is scheduled for February 28th, 2014, St. Anthony Centre.

PSBAA

Chair Muir forwarded the PSBC Meeting Highlights to all trustees.

Chair Muir distributed two reports from the Home Education External Working Group.

Don Zech, Palliser School Division serves as the Association's representative on the External Working Group for the review of the Home Education Regulation. Mr. Zech put forward the Association's Home Education Policy at the External Working Group Meetings and noted that some of the other fraternal Associations present at the meeting supports our Association's Policy position.

PSBAA is looking for two items of interest or recommendations from our Board, which we believe are essential. Please forward your recommendations to Superintendent Andrea.

**SUPERINTENDENT'S
REPORT**

SUPERINTENDENT'S REPORT

Written report from the Superintendent provided.

FINANCE

FINANCE

Michael Gramatovich presented to the Board the following finance reports:

- Bank Statements as at January 31st, 2014.

**DIVISION BUDGET
2014/15 BACKGROUND
INFORMATION**

**DIVISION BUDGET 2014/15 BACKGROUND
INFORMATION**

Administration reviewed the Division Budget 2014/15 Background information.

**NGRD FINANCIAL
REPORT PROFILE**

NGRD FINANCIAL REPORT PROFILE

Administration reviewed the Northern Gateway Financial Report Profile.

**LETTERS FROM HON.
ROB MERRIFIELD AND
CANADA REVENUE
AGENCY**

**LETTERS FROM HON. ROB MERRIFIELD AND
CANADA REVENUE AGENCY**

Letters provided for information.

**RECOGNIZING THE
COMPLETION OF
CANADA'S MISSION
TO AFGHANISTAN**

**RECOGNIZING THE COMPLETION OF CANADA'S
MISSION TO AFGHANISTAN**

Wednesday, March 12th, 2014 will officially mark the end of Canada's tour. This is a very significant day for Canadians and for Alberta and a great opportunity to teach children valuable lessons.

The Alberta Government will begin the day by lowering all flags to half-mast. At noon, those flags will be raised to full height to mark the return of Canada's last troops.

The province is also looking to use the end of the mission as a learning experience, by bringing the ceremony and history of the mission into Alberta Schools. Northern Gateway schools will be asked to follow the lead of the Alberta Government with the flag protocol.

**COMMUNITY USE
OF SCHOOLS**

COMMUNITY USE OF SCHOOLS

Admin Procedure 547 Community Use of School Facilities provided for information.

Trustee Hailes is concerned that schools are charging a fee to the communities for use of their facilities.

Administration to review the Community Use Agreement and the current practice with the Town of Fox Creek.

**INSPIRING EDUCATION
SYMPOSIUM REPORT**

INSPIRING EDUCATION SYMPOSIUM REPORT

On February 19th, 2014 Alberta Education hosted the Inspiring Education Symposium in Calgary. The one-day event brought together more than 1,100 stakeholders from across the province to learn more about the transformation underway in Alberta's education system.

Chair Judy Muir reported from the February 19th, 2014 Inspiring Education Symposium.

- Opening Comments given by Hon. Jeff Johnson, Minister of Education.
- Presentation by Greg Bass, Deputy Minister, Alberta Education over lunch.
- The Hon. John Manley, PC. O.C. spoke on jobs, skills and opportunities: strengthening Canada's human capital advantage.
- Dr. Glenn Feltham, presented on The Task Force for Teaching Excellence: update and dialogue.
- Each attendee was able to choose four sessions they wanted to attend. One of the sessions was a presentation from four Eastview Middle School students who won an international competition for designing a school of the future. The students had just returned from Pittsburgh as winners of the Council for Educational Facility Planners' International – Award of Excellence for their innovative kindergarten to grade 8 school. The students came out as number one in the competition that included 2,900 contestants representing approximately 700 teams from around the world. The school would be located in Rotary Recreation Park of Red Deer and would incorporate the proposed aquatics center, a science park as well as the art gallery and museum.

**ADVOCACY COMMITTEE
MEETING RECORDS**

ADVOCACY COMMITTEE MEETING RECORDS

Advocacy Committee Chair Gerry Steinke reviewed the meeting records, with no changes recommended at this time.

Chair Steinke advised the Advocacy Plan for 2014 – 2015 is not complete and is waiting for the 3 Year Ed Plan to be completed to determine the Capital Project information. This Advocacy Plan when completed will come back to the Board to review.

**COMMUNICATIONS
COMMITTEE MEETING
RECORD**

COMMUNICATIONS COMMITTEE MEETING RECORD

Communications Committee Chair Sherry Jeffreys reviewed the meeting record of February 5th, 2014. No changes were made at this time, though Sherry did request administration to send her a copy of the budget for the Board Annual Appreciation Evening.

TRUSTEE REPORTS

TRUSTEE REPORTS

Jim Govenlock

Trustee Govenlock commented on the presentation by Tara Baker; he would like to see the continuation of the Community Lunch Box - Apples for Schools Program.

Cindy Granley

Mr. Moody and Mr. Newbury's grade 6/7 class have won a competition that will grant them a visit from an Olympic athlete. Mr. Brad Spence (skier) will be coming to visit their class. No date has been given for the visit at this time.

The Grade 6/7 class participated in the “Our Classroom Champions Athlete Visit” contest video creation. They were paired with Canadian Olympian Brad Spence and they chose to create a video hi-lighting his path to the Olympic Games. See the link to their winning video:

<http://www.youtube.com/watch?v=gVcR3n399VY>

The Whitecourt Community Centre is in the process of updating all the kitchen appliances such as fridge, stove, etc.

Gerry Steinke

Trustee Steinke attended the Inspiring Education Symposium in Calgary and also attended the redesigned school session and was impressed by the process these students went through and won. They competed against 2,900 other contestants, sitting in numerous interviews and meeting with architects.

ADDITIONAL REPORT ITEMS

Meeting Dates for Trustees:

ADDITIONAL REPORT ITEMS

Meeting Dates for Trustees:

- C2 Committee Meeting – Feb. 26/14
- Teleconference with Minister of Education- March 6/14
- MLA Meeting in Mayerthorpe – March 7/14
- CUPE Negotiations – March 18/14
- Town of Fox Creek evening – March 18/14
- Town of Onoway – March 20/14

BOARD HIGHLIGHTS

F. BOARD HIGHLIGHTS

The following items will be communicated to our communities:

- 2014-2015 Fees
- Policy
- 2014-2015 School Year Calendar
- Recognizing the Completion of Canada’s Mission to Afghanistan
- Community Lunch Box – Apples for Schools Program

**Community Lunch Box
– Apples for Schools
Program**

Community Lunch Box – Apples for Schools Program

Administration will take back to the principals to discuss creative solutions to help support the Community Lunch Box and the Apples for Schools Programs, without charging a fee.

IN-CAMERA ITEMS

G. IN-CAMERA ITEMS

2806-14

Moved by Trustee Schalm – that the Board go in-camera at 3:52 p.m. and that Kevin Andrea and Mike Gramatovich, be invited to remain.

Motion Carried

Trustee Steinke left the boardroom at 3:52 p.m. due to a conflict of interest.

Trustee Steinke returned to the boardroom at 4:14 p.m.

2807-13

Moved by Trustee Jeffreys – that the Board come out of in-camera at 4:17 p.m.

Motion Carried

ADJOURNMENT

H. ADJOURNMENT

2808-14

Moved by Trustee Steinke - that the meeting be adjourned at 4:18 p.m.

Motion Carried

Board Chair

Secretary-Treasurer