

**MINUTES OF THE REGULAR BOARD OF  
TRUSTEES MEETING OF NORTHERN GATEWAY  
REGIONAL DIVISION NO. 10 HELD IN THE BOARD  
ROOM OF THE DIVISION OFFICE IN WHITECOURT,  
ALBERTA ON MAY 20<sup>TH</sup>, 2014**

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**OPENING**

**A. OPENING**

**CALL TO ORDER  
ROLL CALL**

**1. CALL TO ORDER**

The May 20<sup>th</sup>, 2014 meeting was called to order by Chair Muir at 10:03 a.m.

**ROLL CALL**

Chair Judy Muir, Trustees Jim Govenlock, Cindy Granley, Jim Hailes, Albert Schalm, Terry Slemko, Gerry Steinke and Administrators Kevin Andrea, Superintendent of Schools, Michelle Brennick, Deputy Superintendent, Michael Gramatovich, Secretary-Treasurer and Wendy Robertson, Recording Secretary.

Lisa Bakos, Communications Officer, Randy Lovich, Director of Maintenance, Rhett Czaban, Director of Transportation and James Trodden, Principal, Onoway High School were present at this time.

Trustees Beverly Smith and Sherry Jeffreys, were absent from the meeting.

**ADDITIONS TO THE AGENDA**

**2. ADDITIONS TO THE AGENDA**

G.3.a) Personnel

**ACCEPTANCE OF AGENDA**

**3. ACCEPTANCE OF AGENDA**

2860-14

Moved by Trustee Schalm – that the agenda for the May 20<sup>th</sup>, 2014, Regular Board Meeting be adopted as amended.

Motion Carried

**DRAFT MINUTES OF THE  
MAY 6<sup>TH</sup>, 2014  
REGULAR BOARD  
MEETING**

2861-14

**C. DRAFT MINUTES OF THE MAY 6<sup>TH</sup>, 2014  
REGULAR BOARD MEETING**

Moved by Trustee Steinke – that the draft minutes of the May 6<sup>th</sup>, 2014 Regular Board Meeting be adopted.

Motion Carried

**ACTION ITEMS**

**POLICY 14 -  
“HEARINGS ON  
TEACHER TRANSFERS”**

2862-14

**D. ACTION ITEMS**

**POLICY 14 – “HEARINGS ON TEACHER TRANSFERS”**

Moved by Trustee Granley – that the Board affirm Policy 14 – “Hearings on Teacher Transfers” as amended.

Motion Carried

Dave MacGregor, Workun Garrick, Partnership, entered the meeting at 10:20 a.m.

**APPOINTMENTS &  
DELEGATIONS**

**B. APPOINTMENTS & DELEGATIONS**

Dave MacGregor, Workun Garrick Partnership and James Trodden, Principal, Onoway High School, presented the proposed design and project status of the new Onoway High School.

Planning is almost complete and floor plans have been adjusted to make the best learning spaces for our children possible. We are looking forward to requesting tenders by August or September.

Once again, a big thank you goes out to the County of Lac Ste Anne, Town of Onoway, businesses and private individuals for their donations and continued support.

Dave MacGregor and James Trodden completed their presentation and left the meeting at 11:15 a.m.

**TRANSPORTATION  
REPORT REVIEW**

**TRANSPORTATION REPORT REVIEW**

**RECOMMENDATIONS:**

**NO. 4**

**NO. 4**

That the potential for a single bus radio communication system within the Division, with different channels available for the major areas, be pursued in order to enhance communication capability with all bus drivers.

**NO. 5**

**NO. 5**

That consideration be given to the installation of GPS monitors on all buses to enhance the safety of students and drivers.

2863-14

Moved by Trustee Steinke – that the Board direct administration to bring back detailed information on costing and where the recommendations would be funded from.

Motion Carried

Rhett Czaban, Director of Transportation, left the meeting at 11:29 a.m.

**IMR (INFRASTRUCTURE  
MAINTENANCE  
RENEWAL PLAN)**

**IMR (INFRASTRUCTURE MAINTENANCE  
RENEWAL PLAN)**

2864-14

Moved by Trustee Hailes – that the Board accept the IMR Work Plan for the 2014 – 2015 school year.

Motion Carried

Randy Lovich, Director of Maintenance, left the meeting at 1:05 p.m.

**BUDGET REPORT  
2014 – 2015**

**BUDGET REPORT 2014 – 2015**

2865-14

Moved by Trustee Hailes - that the Board approve the Budget Report for the year ending August 31<sup>st</sup>, 2015.

Motion Carried

2866-14

Moved by Trustee Hailes – that the Board request Ministerial Approval to use \$261,543.64 from Capital Reserves for Plant Operations and Maintenance.

Motion Carried

**ADDITIONAL ACTION  
ITEMS**

**ADDITIONAL ACTION ITEMS**

Nil

**INFORMATION ITEMS/  
REPORTS**

**E. INFORMATION ITEMS/REPORTS**

**ASBA/PSBAA UPDATE**

**ASBA/PSBAA UPDATE**

ASBA

Trustee Hailes reported:

- ASBA Zone 2/3 General Meeting to be held on May 23<sup>rd</sup>, 2014 at the Executive Royal Inn West Edmonton at 1:00 p.m.
- Edwin Parr Awards Banquet – Friday, May 23<sup>rd</sup>, 2014 at the Executive Royal Hotel West Edmonton. 6:00 p.m. Reception, 7:00 p.m. Dinner.

PSBAA

Chair Muir reported:

- Spring General Meeting commences – May 30<sup>th</sup> – June 1st, 2014 – Sheraton Red Deer Hotel.

2867-14

Moved by Trustee Govenlock – that the Board establish an Ad Hoc Committee consisting of 3 trustees to bring recommendations to the Board on the use of Reserves.

Motion Carried

2868-14

Moved by Trustee Hailes – that the Board appoint Trustees Govenlock, Steinke and Chair Muir to the Ad Hoc Committee.

Motion Carried

**SUPERINTENDENT'S REPORT**

**SUPERINTENDENT'S REPORT**

Written report from the Superintendent provided.

Darren Tonn, Creative Director and Trish Kushniruk, Account Executive, Incite Marketing, entered the meeting at 2:30 p.m.

**IN-CAMERA ITEMS**

**G. IN-CAMERA ITEMS**

2869 –14

Moved by Trustee Hailes – that the Board go in-camera at 2:32 p.m. and that Kevin Andrea, Michelle Brennick , Mike Gramatovich, Lisa Bakos and Wendy Robertson be invited to remain.

Motion Carried

Darren Tonn and Trish Kushniruk, Incite Marketing, left the meeting at 3:46 p.m.

2870-14

Moved by Trustee Granley – that the Board come out of in-camera at 3:47 p.m.

Motion Carried

Lisa Bakos, Communications Officer, left the meeting at 3:52 p.m.

**INFORMATION ITEMS/  
REPORTS**

**FINANCE**

**COMMUNICATIONS  
COMMITTEE MEETING  
RECORD**

**ADVOCACY COMMITTEE  
MEETING RECORD/  
ADVOCACY PLAN**

2871-14

**AUDITOR TERMS  
OF ENGAGEMENT**

**E. INFORMATION ITEMS/REPORTS**

**FINANCE**

Michael Gramatovich presented to the Board the following finance reports:

- Bank Statements as at April 30<sup>th</sup>, 2014.

**COMMUNICATIONS COMMITTEE MEETING  
RECORD**

Michelle Brennick, Deputy Superintendent, reviewed the Communications Committee meeting record.

**ADVOCACY COMMITTEE MEETING RECORD/  
ADVOCACY PLAN**

Trustee Steinke reviewed the Advocacy Committee meeting record and the Advocacy Plan.

Moved by Trustee Steinke – that the Board accept the Advocacy Plan for 2014 as presented.

Motion Carried

**AUDITOR TERMS OF ENGAGEMENT**

The Board advised they did not need to meet alone with the Auditor.

**TOWN OF ONOWAY  
LETTER**

**TOWN OF ONOWAY LETTER**

Provided for information.

**ALBERTA MUSIC  
FESTIVAL  
ASSOCIATION LETTER**

**ALBERTA MUSIC FESTIVAL ASSOCIATION  
LETTER**

Provided for information.

Trustee Schalm advised congratulations should go out to Joanne Greenland, Drama Class, Mayerthorpe High School. Two of her students won acting awards at the Zone 2 West Drama Festival in Westlock, AB, April 24-26, 2014.

**ALBERTA CULTURE  
DAYS 2014**

**ALBERTA CULTURE DAYS 2014**

Provided for information.

**GRADUATION DATES**

**GRADUATION DATES**

Provided for information.

**UPCOMING MEETINGS  
FOR MAY/JUNE 2014**

**UPCOMING MEETINGS FOR MAY/JUNE 2014**

Provided for information.

**ENROLMENT REPORT**

**ENROLMENT REPORT**

Provided for information.

**SUSPENSION REPORT**

**SUSPENSION REPORT**

Provided for information.

2872-14

Moved by Trustee Granley – that administration proceed with the Divisions` Corporate rebranding as presented.

Motion Carried

**ADDITIONAL REPORT ITEMS**

**ADDITIONAL REPORT ITEMS**

**BOARD HIGHLIGHTS**

**F. BOARD HIGHLIGHTS**

The following items will be communicated to our communities:

1. Budget Report
2. Artsfest 2014
3. IMR Plan
4. Presentation on the New Onoway High School
5. Division's Corporate Re-branding

**IN-CAMERA ITEMS**

**G. IN-CAMERA ITEMS**

2873 –14

Moved by Trustee Schalm – that the Board go in-camera at 4:45 p.m. and that Kevin Andrea, Michelle Brennick and Mike Gramatovich, be invited to remain.

Motion Carried



2874-14

Moved by Trustee Steinke – that the Board come out of in-camera at 5:09 p.m.

Motion Carried

2875-14

Moved by Trustee Govenlock – that the Board accept the recommendations of the Support/Admin Compensation Committee as presented.

Motion Carried

**ADJOURNMENT**

**H. ADJOURNMENT**

2876-14

Moved by Trustee Granley - that the meeting be adjourned at 5:10 p.m.

Motion Carried

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Board Chair

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Secretary-Treasurer