

**MINUTES OF THE REGULAR BOARD OF
TRUSTEES MEETING OF NORTHERN GATEWAY
REGIONAL DIVISION NO. 10 HELD IN THE BOARD
ROOM OF THE DIVISION OFFICE IN WHITECOURT,
ALBERTA ON JUNE 17TH, 2014**

OPENING

A. OPENING

**CALL TO ORDER
AND ROLL CALL**

1. CALL TO ORDER AND ROLL CALL

The June 17th, 2014 meeting was called to order by Chair Muir at 9:35 a.m.

Chair Judy Muir, Trustees Jim Govenlock, Cindy Granley, Jim Hailes, Albert Schalm, Beverly Smith, Gerry Steinke, and Administrators Kevin Andrea, Superintendent and Michael Gramatovich, Secretary-Treasurer, and Gloria Kirsch, Recording Secretary.

Michelle Brennick, Deputy Superintendent was absent from the meeting.

Trustees Terry Slemko and Sherry Jeffreys entered the meeting later.

**ADDITIONS/DELETIONS
TO THE AGENDA**

2. ADDITIONS/DELETIONS TO THE AGENDA

Additions:

G.1.a) Rebranding Process

G.1.b) Two Reports: CEO Evaluation and Board Self-Evaluation

G.1.c) Support/Admin Compensation

ACCEPTANCE OF AGENDA

3. ACCEPTANCE OF AGENDA

2884-14

Moved by Trustee Schalm – that the agenda for the June 17th, 2014 Regular Board Meeting be adopted as amended.

Motion Carried

IN-CAMERA ITEMS

2885-14

Moved by Trustee Schalm – that the Board go in-camera at 9:37 a.m. and that Kevin Andrea, and Michael Gramatovich be invited to remain.

Motion Carried

Trustee Jeffreys entered the meeting at 9:42 a.m.

2886-14

Moved by Trustee Smith– that the Board come out of in-camera at 9:56 a.m.

Motion Carried

Rhett Czaban, Director of Transportation, Sheila Ranslam, Assistant Superintendent, and Lisa Bakos, Communications Officer, entered the meeting at 9:57 a.m.

Trustee Slemko entered the meeting at 10:35 am.

2887-14

Moved by Trustee Schalm– that the Board approve the Superintendent evaluation report as developed during the evaluation workshop of June 11, 2014 as an accurate accounting of the Superintendent’s performance for the period June 1, 2013 to May 31, 2014, and further that the Board authorize the Chair to make any required technical edits and to sign the report on the Board’s behalf.

Motion Carried

2888-14

Moved by Trustee Jeffreys– that the Board approve the Board self-evaluation report as developed at the facilitated workshop of June 11, 2014 and that the Board Chair be authorized to monitor the priorities and suggestions agreed to and bring items forward for Board consideration as deemed appropriate.

Motion Carried

**APPOINTMENTS &
DELEGATIONS**

B. APPOINTMENTS & DELEGATIONS

Director of Transportation, Rhett Czaban, reported on route changes in Valleyview, proposing two route reductions – one in the Little Smoky area and one north of Sunset House.

Two recommendations from the Milne report completed in 2006 which the Board has not addressed was discussed. Additional information will be brought back to the Board.

Rhett Czaban, Director of Transportation, left the meeting at 10:46 a.m.

**DRAFT MINUTES OF THE
JUNE 4TH, 2014
REGULAR BOARD
MEETING**

2889-14

**C. DRAFT MINUTES OF THE JUNE 4TH, 2014
REGULAR BOARD MEETING**

Moved by Trustee Jeffreys – that the draft minutes of the June 4th, 2014 Regular Board Meeting be adopted.

Motion Carried

ACTION ITEMS

**ASBA – ROLES,
CLARIFICATION &
ACCOUNTABILITY
- BOARD POLICY PROCESS**

2890-14

D. ACTION ITEMS

**ASBA – ROLES, CLARIFICATION & ACCOUNTABILITY
- BOARD POLICY PROCESS**

ASBA has significantly updated the documents that were provided in the Board Meeting Agenda Package. The Superintendent would like to change the recommendation: defer this item until the updated information is available for the Board.

Moved by Trustee Hailes – that the Board defer this item to the August Board Meeting.

Motion Carried

**GROUP BENEFITS
INSURANCE COMMITTEE
MEETING RECORD**

**GROUP BENEFITS INSURANCE COMMITTEE MEETING
RECORD**

Trustee Govenlock went through the meeting record and the recommendations arising from the meeting.

2891-14

Moved by Trustee Govenlock – that the Board support to increase the eye exam benefit from the current annual \$75.00 to \$95.00; that the Board support to increase orthodontic coverage from \$200 per year to \$500 every two years; that the Board support to increase the Basic and Major Restorative Dental benefit maximum from \$2,500 to \$3,000 per year, effective September 1, 2014.

Motion Carried

2892-14

Moved by Trustee Govenlock – that the Board support to increase the orthodontics maximum from \$2,000 life time to \$3,000 life time, effective September 1, 2014.

Motion Carried

2893-14

Moved by Trustee Govenlock – that the Board support to increase the Vision maximum from \$300/2 years to \$350/2 years, effective September 1, 2014.

Motion Defeated

2894-14

Moved by Trustee Govenlock – that the Board support an overall premium increase of 10.2% with Sun Life Financial for the 2014-2015 school year, in addition to the above enhancements.

Motion Carried

**AD HOC COMMITTEE
MEETING RECORD**

AD HOC COMMITTEE MEETING RECORD

Chair Muir reported on the deliberations of the Ad Hoc Committee to review reserve funds and division priorities.

Facilities are in need of repair which was behind moving money to IMR.

2895-14

Moved by Trustee Govenlock – that the Board approve to transfer \$1.9 million (\$1,900,000.00) from the Accumulated Surplus/Reserves for the following:

1. IMR - \$600,000.00
2. Investment (IMR/Physical Space) - \$600,000.00
3. Innovation/Incentive Program - \$700,000.00

Motion Carried

BOARD MEETING DATES FOR 2014-2015

BOARD MEETING DATES FOR 2014-2015

Board reviewed proposed meeting dates for the 2014-2015 school year.

2896-14

Moved by Trustee Smith – that the Board approve the Board Meeting Dates for 2014-2015 as amended.

Motion Carried

SKATEBOARD RAMPS

SKATEBOARD RAMPS

Board received a letter from the Town of Mayerthorpe related to installation of skateboard ramps on Mayerthorpe High School property.

Secretary-Treasurer Gramatovich reported on his discussions with division insurers and with legal counsel.

2897-14

Moved by Trustee Jeffreys – that the Board direct administration to write a letter to the Town of Mayerthorpe explaining why the ramps cannot be installed on Mayerthorpe High School property.

Motion Carried

LOCALLY DEVELOPED COURSES

LOCALLY DEVELOPED COURSES

2898-14

Moved by Trustee Govenlock – that the Board authorize the use of the following Locally Developed Courses acquired from Edmonton Catholic Separate School District No. 7 from September 1, 2014 – August 31, 2015: Dance 15 (5 credits), Dance 25 (5 credits), and Dance 35 (5 credits). Resources used to teach the courses are listed in the Learning Resources of the Course Details.

Motion Carried

INFORMATION/REPORTS**ASBA/PSBAA UPDATE****SUPERINTENDENT'S
REPORT****FINANCE****E. INFORMATION/REPORTS****ASBA/PSBAA UPDATE**ASBA Update

Trustee Jim Hailes reported that the ASBA June Zone 2/3 Meeting was cancelled.

PSBAA Update

Trustee Muir reported that PSBAA information is forwarded to trustees as she receives it.

Information on registration for the Fall General Meeting has been sent out.

SUPERINTENDENT'S REPORT

Superintendent Andrea attended the Sangudo School Council meeting on June 16. Sangudo Community School Council parents are unhappy with the length of the school day and would like the Superintendent to look at an alternate school year for their school. This is an issue arising from transportation scheduling. Administration will continue to explore opportunities to improve transportation service. An additional concern related to student projected population at Sangudo Community School was also shared.

Superintendent Andrea reported that the new Anti-Spam legislation will affect Northern Gateway Public Schools for all automatic emails – newsletters, parent reminders, etc.

FINANCE

Secretary-Treasurer Gramatovich reported on the Bank Statements for the Division as of May 30th, 2014.

ROLE OF THE BOARD – THREE YEAR EDUCATION PLAN DISCUSSION

ROLE OF THE BOARD – THREE YEAR EDUCATION PLAN DISCUSSION

Superintendent Andrea shared Policy 2 Role of the Board – the section on the Three Year Education Plan

The Board agreed to have an initial discussion as soon as the provincial document is released. This discussion will be added to the Annual Board Work Plan in early May.

The Board will discuss and approve in August the Three Year Education Plan currently being worked on. Suggestion that the current Three Year Education Plan be brought to the Board Workshop in September.

COMPILED BOARD SURVEY

COMPILED BOARD SURVEY

Superintendent Andrea compiled the results of the Board survey on the Task Force for Teaching Excellence and attached the document to the Board Meeting Agenda package.

Chair Muir requested that a copy of the Board survey results that Superintendent Andrea prepared for the Minister of Education be forwarded to PSBAA.

YRL MASTER MEMBERSHIP AGREEMENT

YRL MASTER MEMBERSHIP AGREEMENT

Trustee Slemko reported on the YRL Master Membership Agreement that was drafted in 2011.

MEETING HIGHLIGHTS

F. MEETING HIGHLIGHTS

The following items will be communicated to our communities:

1. The Board's Ad Hoc Committee reviewed Division reserves and recommended action plan for \$1.9 Million.
2. The Board of Trustees Received a Letter from the Town of Mayerthorpe and have directed administration to send a written reply.

Kevin Andrea, Sheila Ranslam, Michael Gramatovich and Lisa Bakos left the meeting at 1:40 p.m.

IN-CAMERA ITEMS

2899-14

Moved by Trustee Smith – that the Board go in-camera at 1:45 p.m.

Motion Carried

2990-14

Moved by Trustee Schalm – that the Board come out of in-camera at 2:20 a.m.

Motion Carried

2901-14

Moved by Trustee Govenlock – that the Board approve the recommendations of the Support/Admin Compensation Committee as outlined below:

- That the Annual Salary for the Assistant Secretary-Treasurer, Director of Maintenance, Information Systems Manager, Director of Transportation, Secretary – Treasurer, Deputy Superintendent, Superintendent and Director of Learning Services be increased by 5%, effective September 1st, 2014 and further, that the Board's contribution towards benefit premiums be increased to 100%, effective September 1st, 2014.
- That the Board implement and contribute to SERP for the Deputy Superintendent effective, September 1st, 2014.
- That the Board contribute the amount equivalent to each years SIPP calculation into a RRSP as directed each year by the Assistant Superintendent, effective September 1st, 2014.

Motion Carried

ADJOURNMENT

2902-14

I. ADJOURNMENT

Moved by Trustee Hailes - that the meeting be adjourned at 2:26 p.m.

Motion Carried

Board Chair

Secretary-Treasurer