

# Minutes of the Regular Board of Trustees Meeting of Northern Gateway Public Schools

September 18, 2018

Board Room of the Division Office in Whitecourt, AB

---

## Opening

### A. Opening

## Call to Order and Roll Call

### 1. Call to Order and Roll Call

The September 18<sup>th</sup>, 2018, meeting was called to order by Chair Muir at 5:06 p.m.

Chair Judy Muir, Trustees, Diane Hagman, Sarah Healy, Sherry Jeffreys, Barb Maddigan, Anita Portsmouth, Gerry Steinke, Ethen Thesen, Linda Wigton and Administrators Kevin Andrea, Superintendent, Michelle Brennick, Deputy Superintendent, Lachlan Whatley, Secretary – Treasurer and Wendy Robertson, Recording Secretary, were present at this time.

Leslee Jodry, Assistant Superintendent, Rhett Czaban, Director of Transportation and Lisa Bakos, Communications Officer, were present at this time.

## Additions/Deletions to the Agenda

### 2. Additions/Deletions to the Agenda

E.15.a) Lac Ste Anne County Meeting

Acceptance of Agenda

3843-18

Appointments and  
Delegations

3. Acceptance of Agenda

Moved by Trustee Jeffreys – that the agenda for the September 18<sup>th</sup>, 2018 Regular Board Meeting be adopted as amended.

Motion Carried

B. Appointments and Delegations

Rhett Czaban – Director of Transportation:

Transportation Update:

It has been a busy start to the year with first time Kindergarten students and parents learning the system.

Concerns from parents:

- few parents have expressed concerns with common gathering spots for students
- Rhett explained we cannot stop at every house
- parents want all kids to ride an equal amount of time on busses
- Rhett explained all routes are reviewed to improve ride times if possible
- NGPS is testing a GPS system on busses this year- further information to come on this
- busses in Whitecourt were running 5-10 minutes late last week due to a schedule change. This schedule was reworked and is now running smoothly.
- Purchase of bus passes went very smoothly this year. Julie and Carrie were fast at getting all data entered into the computer and getting bus passes to the schools. No long line ups at Division office – great job.

- Parents asked if they could pay the bus fee online as they do other school fees. This process is being looked into.

Rhett Czaban completed his report and left the meeting at 5:41 p.m.

**Minutes of the  
August 28<sup>th</sup>, 2018  
Regular Board Meeting**

3844-18

**Minutes of the August 28<sup>th</sup>, 2018  
Regular Board Meeting**

Moved by Trustee Portsmouth – that the minutes of the August 28<sup>th</sup>, 2018 Regular Board Meeting be adopted as presented.

Motion Carried

**Action Items**

**Regional Municipalities  
Meeting Invitation**

3845-18

**D. Action Items**

**Regional Municipalities Meeting Invitation**

Moved by Trustee Healy – that the Board accept the invitation from the County of Lac Ste Anne to attend the Regional Municipalities meeting scheduled for October 16<sup>th</sup>, 2018, with a 15 minute presentation from Kevin Andrea, with attending trustees Judy Muir, Linda Wigton and Diane Hagman.

Motion Carried

**Hillside High School  
International Student**

**Hillside High School International Student  
Exchange Program**

## Exchange Program

3846-18

Moved by Trustee Steinke – that the Board approve in full the Hillside High School International Student Exchange Program to Finland, scheduled for October 8<sup>th</sup> – 12<sup>th</sup>, 2018.

Motion Carried

Fox Creek: Alberta/  
Iceland (ALICE) Student  
Exchange Program

Fox Creek: Alberta/Iceland (ALICE) Student  
Exchange Program

3847-18

Moved by Trustee Portsmouth– that the Board approve in principal Fox Creek School participating in the Student Exchange Program to Iceland scheduled from November 3<sup>rd</sup> to November 11<sup>th</sup>, 2018.

Motion Carried

Roles, Clarification &  
Accountability Policy  
Model

Roles, Clarification & Accountability Policy  
Model

3848-18

Moved by Trustee Wigton – that the Board reaffirm Policy 10 – Policy Making.

Motion Carried

ASBA/PSBAA

ASBA/PSBAA

ASBA:

No report.

PSBAA:

Letter from PSBAA provided for information.

Gerry Steinke, First Vice President, PSBAA, will present on the "Together for Students" Campaign, at the October 16<sup>th</sup>, 2018 Board meeting.

Trustee Wigton would like to do an activity/discussion at the Board Workshop on "do our beliefs align with PSBAA/ASBA's strategic plans".

### Superintendent's Report

### Superintendent's Report

Written report provided for information.

### Finance

### Finance

Reports provided for information.

### Classroom Improvement Fund Allocations (CIF)

### Classroom Improvement Fund Allocations (CIF)

Reports provided for information.

All submissions for the use of the CIF grant have been found to be consistent with the intended goals of the grant. Within Northern Gateway Public Schools we will be using the grant to hire 3.2 certificated staff, 7.4 non-certificated staff and a small amount to professional development. Obviously, the continuation of these additional staffing FTE in the next coming school year will be contingent on the Spring 2019 provincial budget. A summary of school by school approvals is attached for your information.

School-Based Budgeting:  
Model  
A Cost-Benefit Model

School-Based Budgeting: A Cost-Benefit

Provided for information.

Call for Board Input -  
AB Ed Business Plan  
Consultation

Call for Board Input – AB Ed Business Plan  
Consultation

3849-18

Moved by Trustee Maddigan – that a sub-  
committee be formed to respond to the AB Ed  
Business Plan Consultation, with committee  
members being Kevin Andrea, Linda Wigton,  
Anita Portsmouth and Sarah Healy. Committee to  
meet September 25, 2018 at 1:00 p.m.

Motion Carried

Canadian School Board  
Association (CSBA)  
Report

Canadian School Board Association (CSBA)  
Report

Written report provided.

School Council Reports

School Council Reports

Provided for information.  
Reports will be sent to all schools.

Alberta Health Services  
Letter

Alberta Health Services Letter

Letter provided for information.

Cannabis Legalization  
in Canada

Cannabis Legalization in Canada

Pamphlet provided for information

Information provided on how the Town of Onoway's new ByLaw will be dealing with the legalization of Cannabis.

### Appreciation Evening

### Appreciation Evening

Theme: Gateway to the World  
Date: Friday, September 28, 2018  
Time: 6:00 p.m.

MC & Closing remarks: Sherry Jeffreys  
Grace: Gerry Steinke  
Ice Cream Presenters: Diana Hagman/Ethen Thesen  
Door Greeters: Linda Wigton/Sarah Healy/Barb Maddigan/Anita Portsmouth

### Board Annual Work Plan

### Board Annual Work Plan

Provided for information.

- Move the bullet "Strategic Planning Session – 2017/20 Education Plan (once in three year cycle)" from September to March.

### Motion Review Cycle

### Motion Review Cycle

Provided for information.

### Trustee Reports

### Trustee Reports

#### Anita Portsmouth

Town Councilors' will be moving into the new Town office building within the next month. The building is 100% energy efficient. Councilors' asked if the NGPS Board of Trustees would like to tour the new building – maybe when School

Tours are taking place.

Sherry Jeffreys

Sangudo students and staff were welcomed back to the new school year with a pancake breakfast.

Parent Council meetings start next week.

Barb Maddigan

Trustee Maddigan attended two parent council meetings this month. The transportation issue was discussed.

Will provide a Yellowhead Regional Library report at the October 16<sup>th</sup>, 2018 Board meeting.

Linda Wigton

Trustee Wigton attended the 2018 YRL Conference on Friday, September 14<sup>th</sup>, 2018.

One of the sessions attended was the "Public Library Services with Indigenous Communities Update". Attendees learned:

- What Indigenous services and programs were offered throughout the province along with new ones being planned.
- The outcomes from the Public Library Service for Indigenous Communities Symposium.
- About the partnerships and relationships being created, nurtured and sustained through this program, and how to initiate them.

Another session attended was: "The Power of Partnerships in Bridging the Digital Divide".

Digital literacy skills are increasingly critical in society whether for work, school, leisure



activities, or social connectedness. However, residents of rural areas often do not participate fully in the digital economy, due to lack of access or skills training. Since 2016, Parkland County Libraries have partnered with several community groups, including municipal staff at Parkland County, on enhancing digital literacy skills in the community through collaborative programs and services. Several new initiatives have emergence from these partnerships including: the WiFi Hotspots Lending Program, STEAM (Science, Technology, Engineering, Arts, Math) Take-Home Kits for kits, and innovative programs for children and adults.

**Additional Report Items**

**Additional Report Items**

**Lac Ste Anne County Meeting**

**Lac Ste Anne County Meeting**

Get information ready from this meeting ready for the Rural Caucus meeting in November, 2018.

3850-18

Moved by Trustee Jeffreys – that the Board accept Information/Reports E1- E15 as information.

Motion Carried

**Topics for Future Discussions**

**F. Topics for Future Discussions**

1. Provide schedule for the Evergreening Program

**Requests for Information**

**G. Requests for Information**

1. Topics for Board Workshop

**Meeting Highlights**

**H. Meeting Highlights**

1. Transportation Update
2. Hillside High Student Exchange Program
3. Fox Creek High Student Exchange Program
4. Lac Ste Anne County Meeting
5. Awards Night
6. Hour-Zero Program

Lisa Bakos, Communication Officer, left the meeting at 7:40 p.m.

**In-Camera Items**

**I. In-Cameral Items**

3851-18

Moved by Trustee Jeffreys – that the Board go in-camera at 7:41 p.m. and that Kevin Andrea, Michelle Brennick, and Lachlan Whatley be invited to remain.

Motion Carried

3852-18

Moved by Trustee Maddigan–that the Board come out of in-camera at 8:04 p.m.

Motion Carried

**Adjournment**

**I. Adjournment**

3853-18

Moved by Trustee Wigton- that the meeting be adjourned at 8:05 p.m.

Motion Carried

---

Board Chair

---

Secretary-Treasurer