

Minutes of the Regular Board of Trustees Meeting of Northern Gateway Public Schools

December 11, 2018

Board Room of the Division Office in Whitecourt, AB

Opening

A. Opening

Appointments and
Delegations

B. Appointments and Delegations

PB & Jam – Performance by Percy Baxter School

The Board was appreciative of the performance from Percy Baxter's PB and Jam, a musical group open to all students.

Call to Order and Roll Call

1. Call to Order and Roll Call

The December 11, 2018, meeting was called to order by Chair Muir at 5:14 p.m.

Chair Judy Muir, Trustees, Diane Hagman, Sherry Jeffreys, Barb Maddigan, Anita Portsmouth, Gerry Steinke, Linda Wigton and Administrators Kevin Andrea, Superintendent, Michelle Brennick, Deputy Superintendent, Leslee Jodry, Assistant Superintendent, Lachlan Whatley, Secretary – Treasurer and Wendy Robertson, Recording Secretary, were present at this time.

David Quick and Debbie Vance, Dual Credit, and Lisa Bakos, Communications Officer, were present at this time.

Trustee Ethen Thesen, was absent from the meeting.

Additions/Deletions
to the Agenda

2. Additions/Deletions to the Agenda

E.16.a) Ever Active Schools
I.2.a) Incident Report

Acceptance of Agenda

3. Acceptance of Agenda

3909-18

Moved by Trustee Jeffreys – that the agenda for the December 11th, 2018 Regular Board Meeting be adopted as amended.

Motion Carried

Appointments and
Delegations

B. Appointments and Delegations

David Quick & Debbie Vance, Dual Credit

Career Exposure Boot Camp and Dual Credit:

Career Exposure Summer Bootcamps July 2019
PowerPoint presentation attached.

Video link provided for your information:

Minutes of the
November 13th, 2018
Regular Board Meeting

C. Minutes of the November 13th, 2018
Regular Board Meeting

3910-18

Moved by Trustee Portsmouth– that the minutes of the November 13th, 2018 Regular Board Meeting be adopted as presented.

Motion Carried

**Minutes of the
November 29th, 2018
Special Board Meeting**

3911-18

**Minutes of the November 29th, 2018
Special Board Meeting**

Moved by Trustee Jeffreys – that the minutes of the November 29th, 2018 Special Board Meeting be adopted as presented.

Motion Carried

Action Items

**Hillside Jr/Sr High
School Field Trip**

3912-18

D. Action Items

Hillside Jr/Sr High School Field Trip

Moved by Trustee Steinke – that the Board approve in principle the Hillside Jr/Sr School Field Trip to Ottawa, Ontario for the National Music Festival, scheduled for May 14th – 19th, 2019.

Motion Carried

**Johnson Controls
Energy Saving Program**

3913-18

Johnson Controls Energy Saving Program

Moved by Trustee Portsmouth – that we proceed with the Energy Performance Contract to deliver a comprehensive set of capital improvements that deliver utility and operational cost reduction to a maximum of 3 (three) million dollars.

Motion Carried

Information/Reports

ASBA/PSBAA

E. Information/Reports

ASBA/PSBAA

ASBA:

General Meeting minutes provided.

PSBAA:

Public School Boards Council Meeting November 2018 Highlights provided.

Trustees need a discussion on what Northern Gateway can do to promote the "Together for Students" campaign.

Superintendent's Report

Superintendent's Report

Written report provided for information.

Additional information:

2019 – 2020 Draft School Calendar – bring to the next Board meeting in January 2019.

Finance

Finance

Bank Statements and School Jurisdiction Financial Report provided for information.

Enrolment Report for November 2018, provided for information.

Detailed list of Trustee Costings per year end 2018 & Fall Budget 2019

Detailed list of Trustee Costings per year end 2018 & Fall Budget 2019

Provided for information.

Operating & Capital Reserves Reconciliation of year End Financial and Fall Budget 2019

Operating & Capital Reserves Reconciliation of Year End Financial and Fall Budget 2019

Provided for information.

Trustees are concerned schools are not spending their reserves.

Letter to Mayor Louis Belland

Letter to Mayor Louis Belland

Provided for information. Sample of letter Northern Gateway sent to 38 Mayors.

Alberta Transportation's Mandatory Entry Level Training Program Announcement

Alberta Transportation's Mandatory Entry Level Training Program Announcement

Provided for information.

This would be an additional 80 hours of training, above the 20 hours Northern Gateway does for the SIS training.

Letter of Response re: Cannabis from Minister of Justice

Letter of Response re: Cannabis from Minister of Justice

Provided for information

Letter - Lac Ste. Anne
County: 18/19
Representatives/
Appointments

Letter – Lac Ste. Anne County: 18/19
Representatives/Appointments

Provided for information.

East End Regional
Municipalities Contact
Information

East End Regional Municipalities Contact
Information

Provided for information.

Rural Caucus of Alberta
School Boards (RCASB)
Communication

Rural Caucus of Alberta School Boards
(RCASB) Communication

Provided for information.

Renewing Local
Democracy in Alberta

Renewing Local Democracy in Alberta

Provided for information.

Board Annual Work Plan

Board Annual Work Plan

Provided for information.

Motion Review Cycle

Motion Review Cycle

Provided for information.

Trustee Reports

Trustee Reports

No reports

Additional Report Items

Ever Active Schools

3914-18

Topics for Future Discussions

Requests for Information

Meeting Highlights

Additional Report Items

Ever Active Schools

Shaping the Future Conference to be held Thursday, January 31st, 2019 to Saturday, February 2, 2019, Lake Louise, Alberta.

Moved by Trustee Jeffreys– that the Board accept Information/Reports E1- E16 as information.

Motion Carried

F. Topics for Future Discussions

1. "Together for Students" Campaign

G. Requests for Information

Nil

H. Meeting Highlights

1. PB & Jam Musical Performance
2. Career Exposure Boot Camp and Dual Credit
3. Johnson Controls Energy Saving Program
4. Merry Christmas from the Board

Lisa Bakos, Communication Officer, left the meeting at 6:53 p.m.

In-Camera Items

3915-18

I. In-Camera Items

Moved by Trustee Steinke – that the Board go in-camera at 6:55 p.m. and that Kevin Andrea, Michelle Brennick, Lachlan Whatley and Wendy Robertson be invited to remain.

Motion Carried

Leslee Jodry, Assistant Superintendent and Trustees Judy Muir, Gerry Steinke left the meeting at 7:02 p.m. due to conflict of interest.

3916-18

Moved by Trustee Portsmouth—that the Board come out of in-camera at 7:53 p.m.

Motion Carried

Trustees Judy Muir and Gerry Steinke returned to the meeting at 7:54 p.m.

Adjournment

3917-18

J. Adjournment

Moved by Trustee Maddigan - that the meeting be adjourned at 7:55 p.m.

Motion Carried

Board Chair

Secretary-Treasurer