

BOARD AGENDA

Annual Organizational Meeting

Division Office, Whitecourt

October 29, 2019 – 1:00 p.m.

1. Call to Order – Tamara Spong, Secretary-Treasurer

NOTE: As we currently have an 8 member board – in the event of a tie vote – see Local Authorities Election Act – Section 99 – attached for information.

2.
 - a) Method of Voting – Tab 1
 - b) Destruction of Ballots – Tab 1
3. Call for nominations for Board Chairperson
- First, second and third call.
4. Election of Board Chairperson/Oath of Office
5. Call for nominations for Board Vice-Chairperson
- First, second and third call.
6. Election of Board Vice-Chairperson/Oath of Office
7. Minutes of October 30th, 2018 Organizational Meeting
 - attached for information – Tab 2
8.
 - (a) Disclosure of Personal Interest Statement – Tab 3
 - (b) Section 81 (2) (b) (ii) – see Tab 3
9. Process for Board Standing Committees and Board Appointments
- see Tab 4

Board Standing Committees

10. Policy 8 – Committees of the Board - see Tab 5
11. Board Committees for 2018/19 – see Tab 6
12. Advocacy (3 trustees/1 alternate)
13. ATA Negotiations Committee (3 trustees)
14. Communications (3 trustees/1 alternate)
15. Finance (all trustees)
16. Grievance (3 trustees to be appointed at a Board Meeting prior to the date of the Grievance Hearing)
17. Group Benefits Insurance Plan (2 trustees)
18. Staff Liaison Committee (4 trustees)
19. Policy (3 trustees/1 alternate)
20. Student Discipline Review (2 trustees)
21. Support/Admin. Compensation (3 trustees/1 alternate)

Board Representatives to Organizations

22. Policy 9 – Board Reps – see Tab 7
23. Alberta School Boards Association (ASBA) – Zone 2/3 (1 trustee or alternate)
24. Public School Boards Association of Alberta (PSBAA) – (1 trustee or alternate)
25. Whitecourt Community Association – (1 trustee/1 alternate)

- 26. Yellowhead Regional Library Board (YRL) – (1 trustee/1 alternate)
- 27. Teacher Employee Bargaining Association (TEBA) – (1 trustee)

Date, Time and Place of Regular Board of Trustees Meetings (Information)

- 28. Date, Time and Place of Regular Board of Trustees Meetings
Division Office commencing at 1:00 p.m. (Motion No. 4057-19, Aug. 27/19)
(Motion No. 4066-19 – Sept. 17/19)

August 27, 2019	March 10, 2020
September 17, 2019	April 14, 2020
October 8, 2019	May 5, 2020
October 29, 2019(Organizational/Reg)	May 26, 2020
November 26, 2019	June 16, 2020
December 10, 2019	
January 14, 2020	
February 11, 2020	

- 29. Organizational Meetings for 2nd, 3rd and 4th year following general election.

Information as per Board Motion 2724-13: That the Board’s Organizational Meeting during the 2nd, 3rd and 4th year be held on the 1st Board Meeting date following the anniversary date of the general election to commence at 10:00 a.m. at the Division Office in Whitecourt.

Honoraria, Expenses and Benefits

- 30. Policy 7 Appendix: Trustee Claim Rates – see Tab 8
- 31. Trustee Honoraria

Information as per Board Motion 2715-13: That the Trustee honoraria rates be set at the following, effective November 1st, 2013.

- 1.1.1 - \$60.00 per quarter day;
- 1.1.2 - \$110.00 per half day;
- 1.1.3 - \$170.00 per three-quarter day;
- 1.1.4 - \$220.00 per full day;
- 1.1.5 - \$280.00 per one and one-quarter day
- 1.1.6 - \$330.00 per one and one-half day

32. Board Chairperson – Annual Honoraria

Information as per Board Motion 3402-16: That the Board Chair honoraria be increased to \$5,350.00, effective January 1st, 2019.

33. Committee Chairperson – Honoraria per Committee Meeting currently set at the quarter day rate

34. Reimbursement for accommodation, parking and meals – Trustees and staff.

- Accommodation currently set at: In Lieu of an accommodation receipt, a private accommodation allowance of \$50.00 a day may be claimed without receipt.
- Meals currently set at: By receipt; or Breakfast up to \$20.00, Lunch up to \$25.00 and Supper up to \$35.00 for a Total of \$80.00.

35. Payment for kilometers traveled – Trustees and staff

- Currently set at: The kilometer rate for trustees and staff is set at \$0.525 per kilometer with an additional \$0.05/km for carpooling.

* ASBA 2019 rate – 53 cents

* CRA 2019 rate – 55 cents per kilometre for the first 5,000 kilometres driven; and 49 cents per kilometer driven after that.

36. Benefit Plans for Trustees

Information as per Board Motion 2397-12: That the Board's contribution to Sun Life's, ASEBP and ATRF benefit premiums for Trustees be the same as what the ATA agreement reflects, effective the month following ratification.

- Currently set at: 100%

37. Health Spending Account – Trustees

Information as per Board Motion 31-95: That the Health Spending Account for trustees, be set at \$400 effective September 1st, 2015.

38. Voluntary Accidental Death & Dismemberment – see Tab 9

Information as per Board Motion 2722-13: That the Voluntary Accidental Death & Dismemberment Policy Plan remain the same up to \$500,000.00 for a Family Plan at the Board's expense.

39. Communication Allowance for Northern Gateway Regional Division No. 10 business.

Information as per Board Motion 2946-14: That the Communication Allowance for Northern Gateway Regional Division No. 10 business be increased to \$75.00/month effective November 1st, 2014.

40. Adjournment