

**BOARD AGENDA**  
**Regular Board Meeting**  
Division Office, Whitecourt  
November 25<sup>th</sup>, 2014 – 10:00 a.m.

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**A. OPENING**

1. Call to Order and Roll Call @ 10:00 a.m.
2. Additions/deletions to the Agenda
  - a)
  - b)
3. Acceptance of the Agenda

**Recommendation:** That the agenda for the November 25<sup>th</sup>, 2014 regular Board meeting be adopted as presented (amended).

**B. APPOINTMENTS AND DELEGATIONS**

11:00 a.m. – John Shoemaker (Clews & Shoemaker)

- Audited Financial Statement

**C. DRAFT MINUTES OF THE NOVEMBER 12<sup>TH</sup>, 2014 REGULAR BOARD MEETING  
- (Judy Muir) – see Tab 1**

**Recommendation:** That the draft minutes of the November 12<sup>th</sup>, 2014 Regular Board meeting be adopted.

## D. ACTION ITEMS

1. Audited Financial Statement – (Michael Gramatovich) – see Tab 2

Recommendation: that the Board accept the audited Financial Statement for the period ending August 31<sup>st</sup>, 2014.

2. Special Board Meeting Tele-Conference – (Michael Gramatovich)

Recommendation: that the Board set a Special Board Meeting via tele-conference to consider the tenders for the new Onoway High School project.

3. Policy Meeting Record: - (Jim Govenlock) – see Tab 3

Policy 1 – Division Foundational Statements:

Recommendation: Affirm as amended.

Policy 8 – Committees of the Board:

Recommendation: Affirm as amended.

Policy 18 – Student Transportation Services:

Recommendation: That Motion 2435-12 be imbedded into Administrative Procedure 447 – School Bus Safety: Drivers.

Policy 3 – Role of the Trustee – No. 13: Share with fellow trustees at a Board Meeting, the materials and ideas gained in **written format**, following a trustee development activity.

4. Hilltop High School Field Trip: - (Kevin Andrea) – see Tab 4

Recommendation: That the Board approve in principle the Hilltop High School's French Quebec Immersion Tour field trip scheduled for February 5<sup>th</sup> – 10<sup>th</sup>, 2015.

5. School Registers – (Kevin Andrea) - see Tab 5

Recommendation: that the Board approve to transfer School Registers to the Onoway and District Historical Guild.

6. Additional Action Items

- a)

- b)

#### **E. INFORMATION/REPORTS**

1. ASBA/PSBAA
2. Superintendent's Report – (Kevin Andrea) - see Tab 6
3. Finance – (Michael Gramatovich)
  - Year End Position @ August 31, 2014 – see Tab 7
  - Budget Update Report – see Tab 8
4. 2014/2015 Budget –Outreach Sites – (Michael Gramatovich) – see Tab 9
5. 2014/2015 Utilization Rates – (Kevin Andrea) – see Tab 10
6. Rural Board Re: Transportation Meeting Report – (Judy Muir)
7. Data Collection Information – (Kevin Andrea) – see Tab 11
8. Students with Anaphylaxis Issues – (Kevin Andrea) – see Tab 12
9. Upcoming Meeting Schedule – (Kevin Andrea) – see Tab 13
10. Board Annual Work Plan – (Jim Govenlock) – see Tab 14
11. Trustee Reports

12. Additional Report Items:

a)

b)

**F. TOPICS FOR FUTURE DISCUSSIONS**

**G. REQUESTS FOR INFORMATION**

**H. MEETING HIGHLIGHTS**

**I. IN-CAMERA ITEMS (Land, Labour, Legal)**  
**Note: (Trustees and Senior Administration only)**

1. Special Needs Tribunal Request - (Kevin Andrea) – see Tab 15

Recommendation: that the Board direct administration to make application to establish a Special Needs Tribunal as per Section 48 of the School act in relation to Student #104591565.

2. Additional In-Camera Items:

a)

b)

**J. ADJOURNMENT**