

Minutes of the Regular Board of Trustees Meeting of Northern Gateway Public Schools

October 8, 2019

Board Room of the Division Office in Whitecourt, AB

Opening

A. Opening

Call to Order and Roll Call

1. Call to Order and Roll Call

The October 8th, 2019, meeting was called to order by Chair Muir at 1:02 p.m.

Chair Judy Muir, Trustees, Diane Hagman, Sherry Jeffreys, Barb Maddigan, Christine Peck, Anita Portsmouth, Gerry Steinke, Linda Wigton and Administrators Kevin Andrea, Superintendent, Leslee Jodry, Assistant Superintendent, Tamara Spong, Secretary Treasurer and Wendy Robertson, Recording Secretary, were present at this time.

Lisa Bakos, Communications Officer, was present at this time.

Deputy Superintendent, Michelle Brennick and Trustee Ethan Thesen were absent from the meeting.

Treaty Land Acknowledgement

2. Treaty Land Acknowledgement

Board Chair Judy Muir read the Acknowledgement.

Additions/Deletions to the Agenda

3. Additions/Deletions to the Agenda

- D.2.a) Trustee Thesen Resignation Letter
- I.1.a) PSBAA Elections

Acceptance of Agenda

4. Acceptance of Agenda

4071-19

Moved by Trustee Portsmouth – that the agenda for the October 8th, 2019 Regular Board Meeting be adopted as amended.

Motion Carried

Action Items

D. Action Items

4072-19

Moved by Trustee Wigton – that the Board accept, with regret Trustee Thesen’s resignation from his position as School Board Trustee for Ward 3, Electoral Subdivision 1, effective immediately.

Motion Carried

Appointments and Delegations

B. Appointments and Delegations

Yellowhead Regional Library Presentation

Yellowhead Regional Library Presentation

Karla Palichuk, MLIS, Director, Wendy Sears Ilnicki, MLIS, Deputy Director and Manager and Laina Kelly, MLIS, Librarian, Library Development Services, presented on YRL services:

- Well informed and skilled staff are here to support our library’s training, consulting and technology needs, such as:

- Collection development, inventories and weeding
 - Library software support and training
 - Advice and consulting on library service, planning, policies and guidelines.
- They compile monthly usage data for eResources, websites and more so libraries can provide meaningful reports to your boards and stakeholders.
 - Libraries require knowledgeable and capable staff to confidently provide services. They offer resources and flexible training options to encourage learning and development:
 - Polaris library software
 - General Staff training
 - eResources training and promotion
 - YRL offers a variety of network and desktop support for member public libraries:
 - Learn more about YRL's Technology and IT services
 - After hours emergency support
 - Offline circulation
 - School Library Services:
 - From ordering and acquisitions to kits and consulting, discover services we offer to member school libraries.
 - Communications
 - Be in the know about YRL, TRAC and broader trends and training opportunities.

For more information on YRL click on the link:
<https://yrl.ab.ca/about-us/client>

**Minutes of the
September 17th, 2019
Regular Board Meeting**

4073-19

**C. Minutes of the September 17th, 2019
Regular Board Meeting**

Moved by Trustee Peck– that the minutes of the September 17th, 2019 Regular Board Meeting be adopted as presented.

Motion Carried

Action Items

**Governance Policy
Model**

4074-19

D. Action Items

Governance Policy Model

Moved by Trustee Peck – that Northern Gateway continue to use the ASBA G-tech Policy Model and build upon it.

Motion Carried

Additional Action Items

By-Election

4075-19

Additional Action Items

By-Election

Moved by Trustee Hagman – that the Board hold a By-Election to replace Trustee Thesen for Ward 3, Electoral Subdivision 1 (Fox Creek).

Motion Carried

Information/Reports

E. Information/Reports

ASBA/PSBAA

ASBA/PSBAA

ASBA: (Linda Wigton)

Trustee Wigton emailed the ASBA Zone 2/3 meeting minutes from September 27, 2019, to all trustees for information.

PSBAA: (Anita Portsmouth)

PSBAA FGM 2019 to be held October 16th – 18th, 2019.

Northern Gateway has two students participating in the Student Voice Conference. One student from Fox Creek and the other student from Valleyview.

Superintendent's Report

Superintendent's Report

Report provided for information.

Finance

Finance

Reports provided for information.

4076-19

Moved by Trustee Portsmouth – that the Board accept the Financial Reports as information.

Motion Carried

School Tours

4077-19

Minister's Visit Debrief
from October 7th, 2019

Board Annual Work Plan

Board Minutes

School Tours

Reports provided for information.

Moved by Trustee Peck – that the Board continues the 2019-2020 School Tours as per the schedule.

Motion Carried

Minister's Visit Debrief from October 7th, 2019

The newly elected Honourable Adriana LaGrange, Alberta's Minister of Education, toured some of Whitecourt's schools on October 7th.

All Board members from NGPS along with Superintendent Kevin Andrea and MLA Martin Long joined Honourable LaGrange as she and her team were guided through the hallways of the schools stopping in a few classrooms to speak with students.

Minister LaGrange is doing a province-wide tour visiting schools in all jurisdictions across the province. The intention for the Whitecourt area is not only to take a look at the schools but also to sit down with our Board of Trustees to talk about some of the issues and concerns, what's working well and what things could be improved as we go into the fall budget period which leads into the other budget for the spring of 2020.

Board Annual Work Plan

Provided for information.

Changes to Work Plan:

October 8, 2019

3113

Move from October to November:

- Review Comprehensive Approach Plan (CAP)

Move from October to February:

- Approve yearly Communication Plan
- Receive the board Advocacy Plan

Motion Review Cycle

Motion Review Cycle

Provided for information.

Additional Report Items

Additional Report Items

Nil

4078-19

Moved by Trustee Jeffreys – that the Board accept Information/Reports E1-E7 as information.

Motion Carried

Trustee Wigton was absent for the vote.

Topics for Future Discussions

F. Topics for Future Discussions

Nil

Requests for Information

G. Requests for Information

Nil

Meeting Highlights

H. Meeting Highlights

1. Trustee Thesen Resignation
2. By-Election to replace Trustee Thesen
3. Minister of Education Visit
4. Student Voice Conference
5. Enrolment Count
6. Yellowhead Regional Library Presentaion
7. NGPS Policy Model

In-Camera Items

I. In-Camera Items

4079-19

Moved by Trustee Jeffreys – that the Board go in-camera at 3:59 p.m. and that Kevin Andrea, Leslee Jodry, Tamara Spong and Wendy Robertson, be invited to remain.

Motion Carried

4080-19

Moved by Trustee Portsmouth–that the Board come out of in-camera at 4:07 p.m.

Motion Carried

4081-19

Moved by Trustee Jeffreys – that the Board supports Trustee Steinke in the PSBAA Elections scheduled for October 18, 2019, at the 2019 Annual General Meeting.

Motion Carried

4082-19

Moved by Trustee Jeffreys – that the Board Chair to send a letter of support to PSBAA Member Boards for Trustee Steinke to run for PSBAA President.

Motion Carried

Adjournment

4083-19

J. Adjournment

Moved by Trustee Maddigan - that the meeting
be adjourned at 4:10 p.m.

Motion Carried

Board Chair

Secretary-Treasurer