

Minutes of the Regular Board of Trustees Meeting of Northern Gateway Public Schools

November 25th, 2014 - 10:00 a.m.

Board Room of the Division Office in Whitecourt, AB

Opening

A. Opening

**Call to Order
and Roll Call**

1. Call to Order and Roll Call

The November 25th, 2014 meeting was called to order by Chair Muir at 10:05 a.m.

Chair Judy Muir, Trustees Jim Govenlock, Cindy Granley, Jim Hailes, Sherry Jeffreys, Terry Slemko, Beverly Smith, Gerry Steinke, and Administrators Kevin Andrea, Superintendent, Michael Gramatovich, Secretary-Treasurer, and Wendy Robertson, Recording Secretary, were present at this time.

Michelle Brennick, Deputy Superintendent and Trustee Schalm, were absent from the meeting.

**Additions/Deletions
to the Agenda**

2. Additions/Deletions to the Agenda

- E.12.a) Letter from Premier
- E.12.b) Update on Innovation Grant

Acceptance of Agenda

2961 -14

3. Acceptance of Agenda

Moved by Trustee Granley – that the agenda for the November 25th, 2014 Regular Board Meeting be adopted as amended.

Motion Carried

Draft Minutes of the November 12th, 2014 Regular Board Meeting

2962-14

C. Draft Minutes of the November 12th, 2014 Regular Board Meeting

Moved by Trustee Govenlock– that the draft minutes of the November 12th, 2014 Regular Board Meeting be adopted.

Motion Carried

Action Items

Special Board Meeting via Tele-Conference

2963-14

D. Action Items

Special Board Meeting via Tele-Conference

Moved by Trustee Slemko – that the Board set a Special Board Meeting via tele-conference on December 12th, 2014 at 10:00 a.m., to consider the tenders for the new Onoway High School project.

Motion Carried

Policy 1 – Division Foundational Statements

2964-14

Policy 1 – Division Foundational Statements

Moved by Trustee Govenlock – that Policy 1 – Division Foundational Statements be affirmed as amended.

Motion Carried

Policy 1 – Division Foundational Statements to be taken to the January 13th, 2015 Caucus Meeting to be discussed.

Policy 8 – Committees of the Board

2965-14

Policy 8 – Committees of the Board

Moved by Trustee Govenlock – that Policy 8 – Committees of the Board be affirmed as amended.

Motion Carried

Policy 18 – Student Transportation Services

2966-14

Policy 18 – Student Transportation Services

Moved by Trustee Govenlock – that Motion 2435-12 be imbedded into Administrative Procedure 447 – School Bus Safety: Drivers.

Motion Carried

Policy 3 – Role of the Trustee

Policy 3 – Role of the Trustee

Policy 3 to be referred back to the Policy Committee for further review.

Hilltop High School Field Trip

Hilltop High School Field Trip

To be deferred to a future Board Meeting.

School Registers

2967-14

School Registers

Moved by Trustee Jeffreys – that the Board approve to transfer School Registers to the Onoway and District Historical Guild for research purposes.

Motion Carried

John Shoemaker (Clews & Shoemaker) Auditor, and Milly McGregor, Assistant Secretary Treasurer, entered the meeting at 11:00 a.m.

Appointments & Delegations

B. Appointments & Delegations

Mr. Shoemaker, Division Auditor, presented the Audited Financial Statement for the period ending August 31st, 2014.

John Shoemaker (Clews & Shoemaker) and Milly McGregor, left the meeting at 11:54 a.m.

Action Items

D. Action Items

2968-14

Moved by Trustee Steinke – that the Board accept the Audited Financial Statement for the period ending August 31, 2014.

Motion Carried

Information/Reports

ASBA/PSBAA Update

Superintendent's Report

Finance

**2014/2015 Budget -
Outreach Sites**

E. Information/Reports

ASBA/PSBAA Update

ASBA

No report.

PSBAA

Written report provided by Trustee Steinke.
see attached

Superintendent's Report

Written report provided.

Finance

Michael Gramatovich reviewed the following reports:

Year End Position @ August 31, 2014, and
Budget Update Report.

2014/2015 Budget – Outreach Sites

Provided for information only.

**2014/2015
Utilization Rates**

2014/2015 Utilization Rates

Provided for information only.

**Rural Board Re :
Transportation Meeting
Report**

Rural Board Re: Transportation Meeting Report

Chair Muir reported from the meeting:

- Meeting was hosted by Buffalo Trail Public Schools.
- Meeting was held at the Westin Hotel, November 13th, 2014.
- 21 Boards attended.
- Agenda: We talked about our divisions current challenges, steps we've taken to address them, and positive steps we may take in the future.
- Current issue is bus driver recruitment and retention.
- Some Boards not running routes due to lack of drivers and this happens often.
- Another meeting to be held to prepare for a meeting with MLAs.

Data Collection Information

Data Collection Information

Information provided to the Minister as per his request.

**Students with
Anaphylaxis Issues**

Students with Anaphylaxis Issues

Provided for information only.

Upcoming Meeting Schedule

Upcoming Meeting Schedule

Provided for information.

Board Annual Work Plan

Board Annual Work Plan

Provided for information.

Trustee Reports

Trustee Reports

Jim Govenlock

Trustee Govenlock attended a Governance session facilitated by Jim Gibbons at the ASBA FGM. Mr. Gibbons talked about a free app you will be able to download from iTunes which will enable you to access free courses. They are still in the process of developing the courses.

Cindy Granley

Trustees Granley and Govenlock attended the Hilltops Parent Council meeting, where parents were happy about the decision of government to recommend that the weight of its Grade 12 diploma exams drop from the current 50 per cent of a student's final mark to 30 per cent.

Jim Hailes

Trustee Hailes attended the How does Government work session at the ASBA FGM and feels this should be a required session for all trustees to attend.

Additional Report Items

Letter from Premier

Update on Innovation Grant

Topics for Future Discussions

Requests for Information

Meeting Highlights

In-Camera Items

2969-14

Additional Report Items

Letter from Premier

Provided for information.

Update on Innovation Grant

Handout provided for information.
See attached.

F. Topics for Future Discussions

1. Peanut Aware Issue
2. Policy 1 to be reviewed at January 2015 Caucus Mtg.

G. Requests for Information

1. School Generated Funds details of projected expenditures. Also surplus amounts for 2012-2013 and 2013-2014 operating reserves.

H. Meeting Highlights

1. Audited Financial Report
2. Policy
3. Innovative Project Grant

G. In-Camera Items

Moved by Trustee Hailes – that the Board go in-camera at 2:35 p.m. and that Kevin Andrea, and Michael Gramatovich be invited to remain.

Motion Carried

2970-14

Moved by Trustee Smith – that the Board come out of in-camera at 2:49 p.m.

Motion Carried

2971-14

Moved by Trustee Smith – that the Board direct administration to make application to establish a Special Needs Tribunal as per Section 48 of the School Act in relation to Student #104591565.

Motion Carried

Adjournment

I. Adjournment

2972-14

Moved by Trustee Steinke – that the meeting be adjourned at 2:50 p.m.

Motion Carried

Board Chair

Secretary-Treasurer