

## Administrative Procedure 180 – Appendix – Form 180-1

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### NOTIFICATION OF REQUEST FOR INFORMATION

To: \_\_\_\_\_

This is to advise that \_\_\_\_\_

Has requested information in regards to the following items:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Before this information is to be released, you must supply the Division with the authorization to do so. In the consent form below, please signify if any specific information is not to be released.

\_\_\_\_\_  
Officer of the Division

\_\_\_\_\_  
Date

### AUTHORIZATION FOR RELEASE OF INFORMATION

I, \_\_\_\_\_, hereby authorize the above-noted officer of the  
Division to release information in regards to the items stated above except for (if any).

\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Validity of this authorization expires after 90 days from this date.

