



Northern Gateway
Public Schools

SUPERINTENDENT OF SCHOOLS/CEO **Northern Gateway Public Schools**

Due to the retirement of the incumbent, the Board of Trustees invites applications for the position of Superintendent of Schools/CEO for Northern Gateway Public Schools. Duties will commence August 1, 2021, or as mutually agreed.

THE DIVISION

Northern Gateway Public Schools spans almost 400 kilometres in beautiful north central Alberta. With a staff complement of 285 teachers and 237 support staff, we serve approximately 4,700 students in 16 schools in the communities of Alberta Beach, Onoway, Rich Valley, Darwell, Sangudo, Mayerthorpe, Whitecourt, Fox Creek and Valleyview. The Division's 2019/20 operating budget was \$59,420,983. The Division Office is located in Whitecourt, a full service community 90 minutes from Edmonton.

Northern Gateway Public Schools values leadership focused on the 3 C's: Community, Collaboration and Creativity. Our Motto is Learning for Life Together. How do we do this? By understanding that every student is unique. By creating a space where every student feels welcome. And by inviting the whole family to participate in their education.

Nine trustees, representing the families and communities, demonstrate effective governance and provide direction to the Superintendent.

THE REGION

NGPS also has a school located on each of the following colonies: Homeland, Rochfort Bridge, Twilight and Valleyview Ranch. Located along the Highway 43 corridor: NGPS is primarily a rural school division which shares geographical area with two counties, Lac Ste. Anne and Woodlands and three municipal districts, Greenview, Big Lakes and Smoky River. The east end of the division is largely agricultural, while the economies of Whitecourt, Fox Creek and Valleyview areas are oil, gas, agriculture and forestry.

NGPS boundaries extend into Treaty 6 and Treaty 8 territories and it is committed to supporting the First Nations, Métis and Inuit learners.

THE CANDIDATE

The Board seeks a Superintendent who establishes a welcoming, caring, respectful and safe learning environment by building positive relationships with students, staff, the Board, and local communities. The Superintendent is a student-oriented, collaborative professional who believes in facilitating high quality educational programming. The Superintendent is visible in the schools and community. The Superintendent demonstrates decision making to meet the needs of our diverse learners. The Superintendent directs school authority operations, is fiscally judicious, and strategically allocates resources in alignment with the school division's goals and priorities. The successful candidate will develop leadership capacity for team-oriented decision-making and nurture a positive organizational culture.

Applicants must qualify for Alberta teaching certification, have a Master's degree, and complete the Superintendent Leadership Certification Program.

APPLICATIONS

Interested applicants are encouraged to email by March 15th noon, 2021, a cover letter, curriculum vitae, most recent evaluation, and contact information of five education references, in one single pdf file to:

Dr. Norman Yanitski
Education Consultant
Alberta School Boards Association
E: nyanitski@gmail.com
P: 780.293.8809

Interviews for selected candidates will take place on Thursday April 8th, 2021. For more information, visit the division website: www.ngps.ab.ca

IDEAL CANDIDATE PROFILE

Education:

- Must qualify for or hold teacher certification in the province of Alberta
- Master's degree as a minimum
- Completed Alberta Superintendent Leadership Certification (SLQS) or in process
- Current on educational research, issues and trends

Experience:

- Current Educational leadership experience as a system administrator
- Previous proven track record as a principal with commitment to student success

Student Focus:

- Ensures the delivery of quality education is provided to all students
- Devoted to meeting student needs first in a safe and caring environment
- Ability to optimize financial resources for maximum student benefit
- A passionate advocate for public school education recognizing the importance of a diverse student population (e.g., Hutterite, Indigenous, Home School, etc.)
- Establishes the structures and supports necessary for the school community to acquire and apply foundational knowledge about First Nations, Métis and Inuit for the benefit of all
- Establishes and sustains a learning culture in the school community that promotes ongoing critical reflection on practice, shared responsibility for student success and continuous improvement

Rural Education:

- Visits schools to meet and engage with staff and students
- Committed to serving in a geographically large diverse area
- Understanding of unique rural context such as transportation and student program offerings
- Connects and meets annually with each local community to work collaboratively for the benefit of students
- Enthusiastic, positive and innovative regarding the use of technology as a method of program delivery

Leadership Skills

- Ability to work as a team with the elected Board
- Politically astute
- Ability to work effectively with Alberta Education and other partners – local, regional, and provincial
- Ability to work cooperatively with neighbouring jurisdictions
- Ability to engage regularly with principals to establish common purposes within a site-based decision-making context
- Committed to continuous improvement of self, others and the organization
- Maintains a balance between building on current strengths and encouraging innovative new ideas
- Committed to collaborative and transparent decision making, balanced with the strength to make necessary, sometimes difficult decisions

Communication Skills:

- Proactive in internal and external communications enhancing understanding of District goals
- Communicates using various methods with students, staff, and members of the school community (e.g., division website, newsletters, email, social media, virtually, and via local media)
- Provides recognition and a positive workplace
- Articulates a shared vision informed by research on effective learning, teaching and leadership

Management Skills:

- Fiscally responsible
- Implements actions to support the Divisions strategic plan
- Support effective technology advancements
- Ability to prioritize and structure the organization for maximum effectiveness
- Strengths in planning, delegating, time management, and assignment of responsibilities

Personal Qualities and Attributes:

- Sincere and robust interpersonal skills
- Demonstrates servant leadership, integrity, compassion, and a sense of humour
- Demonstrates and values ethical behaviour
- Maintains a healthy work/life balance