

BOARD AGENDA
Annual Organizational Meeting
Division Office, Whitecourt
September 1st, 2020 – 10:00 a.m.

1. Call to Order – Tamara Spong, Secretary-Treasurer

2.
 - a) Method of Voting – Tab 1
 - b) Destruction of Ballots – Tab 1

3. Call for nominations for Board Chairperson
- First, second and third call.

4. Election of Board Chairperson/Oath of Office

5. Call for nominations for Board Vice-Chairperson
- First, second and third call.

6. Election of Board Vice-Chairperson/Oath of Office

7. Minutes of October 29th, 2019 Organizational Meeting
 - attached for information – Tab 2

8.
 - (a) Disclosure of Personal Interest Statement – Tab 3
 - (b) Section 85 (1) (a) – see Tab 3

9. Process for Board Standing Committees and Board Appointments
- see Tab 4

Board Standing Committees

10. Policy 8 – Committees of the Board - see Tab 5
11. Board Committees for 2019/20 – see Tab 6
12. Advocacy (3 trustees/1 alternate)
13. ATA Negotiations Committee (3 trustees)
14. Communications (3 trustees/1 alternate)
15. Finance (all trustees)
16. Grievance (3 trustees to be appointed at a Board Meeting prior to the date of the Grievance Hearing)
17. Group Benefits Insurance Plan (2 trustees)
18. Staff Liaison Committee (4 trustees)
19. Policy (3 trustees/1 alternate)
20. Student Discipline Review (2 trustees)
21. Support/Admin. Compensation (3 trustees/1 alternate)
22. Audit Committee (3 trustees)

Board Representatives to Organizations

23. Policy 9 – Board Reps – see Tab 7
24. Alberta School Boards Association (ASBA) – Zone 2/3 (1 trustee or alternate)
25. Public School Boards Association of Alberta (PSBAA) – (1 trustee or alternate)

- 26. Whitecourt Community Association – (1 trustee/1 alternate)
- 27. Yellowhead Regional Library Board (YRL) – (1 trustee/1 alternate)
- 28. Teacher Employee Bargaining Association (TEBA) – (1 trustee)

Date, Time and Place of Regular Board of Trustees Meetings (Information)

- 29. Date, Time and Place of Regular Board of Trustees Meetings (Motion to Ratify) Division Office commencing at 1:00 p.m. (Approved May 26, 2020 – Motion No. 4226-20)

August 18, 2020	February 9, 2021
September 1, 2020 (Organizational/Reg)	March 9, 2021
September 22, 2020	April 13, 2021
October 13, 2020	May 4, 2021
October 27, 2020	May 25, 2021
November 24, 2020	June 15, 2021
December 15, 2020	
January 12, 2021	

- 30. Organizational Meetings for 2nd, 3rd and 4th year following general election.

Information as per Board Motion 2724-13: That the Board’s Organizational Meeting during the 2nd, 3rd and 4th year be held on the 1st Board Meeting date following the anniversary date of the general election to commence at 10:00 a.m. at the Division Office in Whitecourt. (Approved May 26, 2020 – Motion No. 4225-20 – Moved by Trustee Maddigan – that the Board reschedule the Organizational Meeting to September 1st, 2020.)

Honoraria, Expenses and Benefits

31. Policy 7 Appendix: Trustee Claim Rates – see Tab 8

32. Trustee Honoraria

Information as per Board Motion 3900-18: That the Trustee honoraria rates be set at the following, effective January 1st, 2019

- 1.1.1 - \$65.00 per quarter day; (up to and including two (2) hrs.)
- 1.1.2 - \$120.00 per half day; (up to and including four (4) hrs.)
- 1.1.3 - \$180.00 per three-quarter day; (up to and including six (6) hrs.)
- 1.1.4 - \$235.00 per full day; (up to and including eight (8) hrs.)
- 1.1.5 - \$300.00 per one and one-quarter day; (up to and including ten (10) hrs.)
- 1.1.6 - \$355.00 per one and one-half day; (over ten (10) hrs.)

33. Board Chairperson – Annual Honoraria

Information as per Board Motion 3899-18: Board Chair honoraria currently set at \$5,350.00, effective January 1st, 2019.

34. Committee Chairperson – Honoraria per Committee Meeting currently set at the quarter day rate.

35. Reimbursement for accommodation, parking and meals – Trustees and staff.

- Accommodation currently set at: In Lieu of an accommodation receipt, a private accommodation allowance of \$50.00 a day may be claimed without receipt.
- Meals currently set at: By receipt; or Breakfast up to \$20.00, Lunch up to \$25.00 and Supper up to \$35.00 for a Total of \$80.00.

36. Payment for kilometers traveled – Trustees and staff
 - Currently set at: The kilometer rate for trustees and staff is set at \$0.525 per kilometer with an additional \$0.05/km for carpooling.

37. Benefit Plans for Trustees

Information as per Board Motion 2397-12: That the Board’s contribution to Sun Life’s, ASEBP and ATRF benefit premiums for Trustees be the same as what the ATA agreement reflects, effective the month following ratification.

 - Currently set at: 100%

38. Health Spending Account – Trustees

Information as per Board Motion 31-95: That the Health Spending Account for trustees, is currently set at \$400; effective September 1st, 2015.

39. Voluntary Accidental Death & Dismemberment – see Tab 9

Information as per Board Motion 2722-13: That the Voluntary Accidental Death & Dismemberment Policy Plan remain the same up to \$500,000.00 for a Family Plan at the Board’s expense.

40. Communication Allowance for Northern Gateway Regional Division No. 10 business.

Information as per Board Motion 2946-14: Communication Allowance for Northern Gateway Regional Division No. 10 business is currently set at \$75.00/month; effective November 1st, 2014.

41. Adjournment