

Administrative Procedure 130

NAMING OF SCHOOLS

Background

The Superintendent supports the involvement of the school community in the naming of new schools or in renaming of existing schools.

Procedures

1. The Superintendent shall establish a School Naming Committee at least eighteen (18) months in advance of the opening of a new school.
 - 1.1 The School Naming Committee shall bring a recommendation to the Board at least twelve (12) months before the opening of the new school.
2. The School Naming Committee shall create a selection process that involves members from:
 - 2.1 Parents,
 - 2.2 Community Members,
 - 2.3 School Staff / Administration,
 - 2.4 Students, and
 - 2.5 Municipal Leaders.
3. The process for school naming shall consider the following criteria:
 - 3.1 The program focus of the school;
 - 3.2 The name (current or historical) of the community in which the school is located;
 - 3.3 The name of the street on which the school is located;
 - 3.4 The name of a significant historical figure, event or place; either local, provincial, national or international; and
 - 3.5 An option acceptable to the School Naming Committee.
4. The recommended names shall not be that of a current Board member or employee, and shall not duplicate or partially use the name of other facilities within the Division's jurisdiction.

5. The committee shall consider possible names for the school and bring one (1) recommendation forward to the Board for consideration.

Reference: Education Act 195	
	Date Approved: April 1, 2021
	Reviewed or Revised: Executive: April, 2021

References shall be updated as required and do not require additional approval.