

Minutes of the Regular Public Board of Trustees Meeting of Northern Gateway Public Schools

September 22nd, 2015 - 10:00 a.m.

Board Room of the Division Office in Whitecourt, AB

Opening

A. Opening

**Call to Order
and Roll Call**

1. Call to Order and Roll Call

The September 22nd, 2015 meeting was called to order by Chair Muir at 10:05 a.m.

Chair Judy Muir, Trustees Jim Govenlock, Cindy Granley, Jim Hailes, Sherry Jeffreys, Albert Schalm, Gerry Steinke, and Administrators Kevin Andrea, Superintendent, Michelle Brennick, Deputy Superintendent, Michael Gramatovich, Secretary-Treasurer, and Wendy Robertson, Recording Secretary, were present at this time.

Sheila Ranslam, Assistant Superintendent, Cheryl Lovich, Health & Safety Services Coordinator, Milly McGregor, Assistant Secretary Treasurer, and Lisa Bakos, Communications Officer, were present at this time.

Trustee Terry Slemko was absent from the meeting.

**Additions/Deletions
to the Agenda**

2. Additions/Deletions to the Agenda

Nil

Acceptance of Agenda

3141 -15

Appointments and Delegations

Draft Minutes of the September 1st, 2015 Regular Public Board Meeting

3142-15

Action Items

Letter of Resignation

3143-15

3. Acceptance of Agenda

Moved by Trustee Granley– that the agenda for the September 22nd, 2015 Regular Public Board Meeting be adopted as amended.

Motion Carried

B. Appointments and Delegations

Cheryl Lovich– Health and Safety Services Coordinator Report:

Written report provided.

Cheryl Lovich, Health and Safety Services Coordinator and Sheila Ranslam, Assistant Superintendent left the meeting at 10:30 a.m.

C. Draft Minutes of the September 1st, 2015 Regular Public Board Meeting

Moved by Trustee Govenlock– that the draft minutes of the September 1st, 2015 Regular Public Board Meeting be adopted.

Motion Carried

D. Action Items

Letter of Resignation

Moved by Trustee Hailes – that the Board accept, with regret Trustee Smith’s resignation from her position as School Board Trustee for Ward 3, Electoral Subdivision No. 2, effective immediately.

Motion Carried

3144-15

Moved by Trustee Hailes – that the Board Chair send a letter of thanks to former Trustee Beverly Smith for her time served on the Board with an invitation to attend a luncheon at a future date.

Motion Carried

3145-15

Moved by Trustee Steinke – that the Board direct administration to establish a by-election for Ward 3, Electoral Subdivision No. 2, as soon as possible.

Motion Carried

Additional Action Items

Additional Action Items

Nil

Information/Reports

E. Information/Reports

ASBA/PSBAA Update

ASBA/PSBAA Update

ASBA

Nil

PSBAA

PSBAA Trustee University III:

PSBAA has extended to each Member Board, an invitation to bring to the Trustee University III, two student leaders or two community leaders at the Board’s discretion.

3146-15

Moved by Trustee Steinke – that the Board approve the selection of two students to attend the Trustee University III at PSBAA on Thursday, October 22nd, 2015.

Motion Carried

Letter from Peace River School Division:

Letter from Peace River School Division was provided for information. The letter was in response to a letter the Northern Lights School Division No. 69 had written requesting that a new process be established for appointing the parliamentarian for the ASBA General Meetings, and expressed concerns about ensuring the neutrality of the individual appointed to this role.

The letter from the Peace River School Division stated their Board's satisfaction with the neutrality of the current parliamentarian, and the unbiased and professional manner in which he has conducted the ASBA General Meetings to date.

Superintendent's Report

Superintendent's Report

Written report provided for information.

3147-15

Moved by Trustee Jeffreys – that the Board accept the Superintendent's report as information.

Motion Carried

3148-15

Moved by Trustee Hailes – that the Board accept the Peace River School Division letter as information.

Motion Carried

3149-15

Moved by Trustee Hailes – that the Board accept the Health & Safety Services report as information.

Motion Carried

Finance

Finance

Michael Gramatovich reviewed the following reports:

- Bank Statements as of August 31st, 2015

3150-15

Moved by Trustee Govenlock – that the Board accept the August Bank Statements as information.

Motion Carried

Changes to Audited Financial Statement Documents

Changes to Audited Financial Statement Documents

Alberta Education has increased the workload in preparing the financial statement, asking for a more detailed breakdown.

AFS documents provided for information.

3151-15

Moved by Trustee Jeffreys – that the Board accept the AFS documents as information.

Motion Carried

**ASBIE Insurance Program
Renewal 2015/16**

3152-15

**ASBIE Insurance Program Renewal
2015/16**

Lloyd Sadd's Insurance Bulletin indicates Jurisdictions will be receiving discounts of 10-16% on their renewal.

Moved by Trustee Granley – that the Board accept the report as information.

Motion Carried

**Feedback on Draft
Administrative Procedures**

3153-15

**Feedback on Draft Administrative
Procedures**

Kevin Andrea reviewed the draft Administrative Procedures and trustees provided feedback.

AP 541 – No. 3 – administration to review the word "routine" and possibly change to a more specific schedule.

AP 547 – Does the Board want our school sites released to user groups with no NGPS staff in the school to supervise?
Admin Procedure to be discussed with school administrators and to come back to the Board.

Moved by Trustee Schalm – that the Board accept the draft Administrative Procedures as information.

Motion Carried

**Alberta Health Services -
Oral Health Program**

3154-15

Alberta Health Services – Oral Health Program

Moved by Trustee Jeffreys – that the Board accept the letter as information.

Motion Carried

ASEBP Deed of Trust

3155-15

ASEBP Deed of Trust

Moved by Trustee Govenlock – that the Board accept the letter as information.

Motion Carried

PSBAA – Provincial Bargaining and Inspiring

3156-15

PSBAA – Provincial Bargaining and Inspiring Education

Moved by Trustee Schalm– that the Board accept the letter as information.

Motion Carried

Debrief on Teacher Bargaining Consultation

Debrief on Teacher Bargaining Consultation

Agenda for the School Board Consultations:

Province-wide, Two-Tier Bargaining

1. Feedback on current model and challenges to moving to a two-tier bargaining approach.
2. Items to be bargained centrally and items to be bargained locally.

Establishing Employer Bargaining Association

1. Advantages and limitations of establishing an Employer Bargaining Association.
2. Makeup of Employer Bargaining Association.

Level of Government Involvement and Employer Representation

1. Degree of direct involvement of Government in teacher collective bargaining.

Dispute Resolution Process

1. Dispute resolution process at the central table and the local tables.

Discussion Item No. 5 – Final Thoughts

1. Support moving to a province-wide, two-tier bargaining model and EBA?
2. Timelines and how do we prepare for this?

Trustee Steinke left the meeting at 2:05 p.m. due to conflict of interest.

3157-15

Moved by Trustee Govenlock – that the Board inform Alberta Education this Board feels a two-tier bargaining model is the way jurisdictions have to go in the future.

Motion Carried

Trustee Steinke returned at 2:08 p.m.

Debrief on Board Workshop

Debrief on Board Workshop

Trustee Comments:

- Good day spent
- Speakers were good
- Did not take time to discuss issues important to this Board:

Strategic Planning:

1. Student Transportation (loss of Mom & Pop Bus Contractors)
2. Competition from Catholic Separate System
3. Free full day ECS

3158-15

Moved by Trustee Hailes – that the Board accept the debriefing on the Board Workshop as information.

Motion Carried

**Teacher Computer Science
Code in K-12**

3159-15

Teacher Computer Science Code in K-12

Moved by Trustee Hailes – that the Board accept the email correspondence as information.

Motion Carried

Results Review Schedule

3160-15

Results Review Schedule

Moved by Trustee Granley – that the Board accept the Results Review Schedule as information.

Motion Carried

Trustee Fan Out 2015/16

3161-15

Trustee Fan Out 2015/16

Moved by Trustee Govenlock – that the Board accept the Trustee Fan Out as amended for information.

Motion Carried

Trustee Reports

Trustee Reports

Jim Hailes

The old playground equipment was removed from the Fox Creek School. Now parents have to go out and raise funds for new playground equipment. Can NGPS provide funding support with our reserve funds?

Albert Schalm

Trustee Schalm attended Elmer Elson School Council meeting. Teacher introductions were made. Good turnout.

Paving is almost done at Mayerthorpe High School, although the Town did not do the little turnout they were going to do.

Jim Govenlock

Trustee Govenlock attended Parent Council meetings, with 25 – 35 parents attending. School start-ups went very well.

Portables at Pat Hardy Primary are not completed but should be done at the end of this week.

Sherry Jeffreys

Trustee Jeffreys attended the Sangudo Parent Council meeting, where she met the new Parent Council Executive.

Enrollment is up by 10-11 students.

Pre-school program starts Monday, September 28th, 2015.

Judy Muir

Chair Muir attended Grasmere and Darwell parent council meetings.

Playschool numbers are up at Grasmere School. Darwell enrollment is also up.

Chair Muir also attended the Onoway High Parent Council meeting. It was a good meeting with introductions of the new Parent Council Chair and the new Principal and Vice-Principal of Onoway High School.

Additional Report Items

Additional Report Items

Nil

Topics for Future Discussions

F. Topics for Future Discussions

Nil

Requests for Information

G. Requests for Information

1. Has the FTE decreased for support staff in the last couple of years?
2. Workload shifts in principal teaching time?
3. Can we do our Board meetings by live feed stream as done by the Edmonton Catholic School Board? What would be the cost?

Meeting Highlights

H. Meeting Highlights

1. Health & Safety Services Report
2. School Board Trustee Resignation
3. By-Election

In-Camera Items

I. In-Camera Items

Nil

Adjournment

J. Adjournment

3162-15

Moved by Trustee Hailes – that the meeting be adjourned at 2:44 p.m.

Motion Carried

Board Chair

Secretary-Treasurer