

## Minutes of the Regular Public Board of Trustees Meeting of Northern Gateway Public Schools

October 6<sup>th</sup>, 2015 - 10:00 a.m.

Board Room of the Division Office in Whitecourt, AB

**Opening**

**A. Opening**

**Call to Order  
and Roll Call**

**1. Call to Order and Roll Call**

The October 6<sup>th</sup>, 2015 meeting was called to order by Chair Muir at 10:03 a.m.

Chair Judy Muir, Trustees Jim Govenlock, Cindy Granley, Jim Hailes, Sherry Jeffreys, Albert Schalm, Terry Slemko, Gerry Steinke, and Administrators Kevin Andrea, Superintendent, Michael Gramatovich, Secretary-Treasurer, and Wendy Robertson, Recording Secretary, were present at this time.

Lisa Bakos, Communications Officer, was present at this time.

**Additions/Deletions  
to the Agenda**

**2. Additions/Deletions to the Agenda**

Nil

**Acceptance of Agenda**

**3. Acceptance of Agenda**

3163 -15

Moved by Trustee Schalm– that the agenda for the October 6<sup>th</sup>, 2015 Regular Public Board Meeting be adopted as presented.

Motion Carried

**Appointments and  
Delegations**

**B. Appointments and Delegations**

Nil

**Draft Minutes of the  
September 22<sup>nd</sup>, 2015  
Regular Public Board  
Meeting**

3164-15

**Action Items**

**By-Election for Ward 3,  
Electoral Subdivision  
No. 2**

3165-15

**Advance Voting**

3166-15

**By-Law No. 2-15  
(Nomination Papers)**

3167-15

**C. Draft Minutes of the September 22<sup>nd</sup>, 2015  
Regular Public Board Meeting**

Moved by Trustee Hailes– that the draft minutes of the September 22<sup>nd</sup>, 2015 Regular Public Board Meeting be adopted.

Motion Carried

**D. Action Items**

**By-Election for Ward 3, Electoral Subdivision  
No. 2**

Moved by Trustee Steinke – that the Board hold a By-Election on November 30<sup>th</sup>, 2015 for the position of School Board Trustee for Ward 3, Electoral Subdivision No. 2.

Motion Carried

**Advance Voting**

Moved by Trustee Hailes – that the Board provide for holding an advance vote for the upcoming School Board By-Election.

Motion Carried

**By-Law No. 2-15  
(Nomination Papers)**

Moved by Trustee Hailes– that By-Law 2-15 receive first reading by the Board.

Motion Carried

3168-15 Moved by Trustee Steinke– that By-Law 2-15 receive second reading by the Board.

Motion Carried

3169-15 Moved by Trustee Jeffreys– that the Board approve to conduct the third reading of By-Law 2-15.

Motion Carried Unanimously

3170-15 Moved by Trustee Govenlock – that By-Law 2-15 receive third and final reading by the Board.

Motion Carried

**By-Law No. 3-15  
(Deposit)**

**By-Law No. 3-15  
(Deposit)**

3171-15 Moved by Trustee Steinke– that By-Law 3-15 receive first reading by the Board.

Motion Carried

Trustee Hailes was absent for the vote.

3172-15 Moved by Trustee Schalm– that By-Law 3-15 receive second reading by the Board.

Motion Carried

Trustee Hailes was absent for the vote.

3173-15 Moved by Trustee Steinke– that the Board approve to conduct the third reading of By-Law 3-15.

Motion Carried Unanimously

3174-15

Moved by Trustee Jeffreys – that By-Law 3-15 receive third and final reading by the Board.

Motion Carried

**Policy Committee Meeting Record**

**Policy Committee Meeting Record**

3175-15

Moved by Trustee Govenlock – that the Board accept the Policy Committee Meeting Records for March 26<sup>th</sup>, 2015 and September 28<sup>th</sup>, 2015 as information.

Motion Carried

**Policy 7 – “Board Operations”**

**Policy 7 – “Board Operations”**

No. 8 – Motions: was revisited and wording is such to allow trustees to dispose of items on the agenda in one motion. The Board agreed with this wording.

**Policy 8 – “Committees of the Board”**

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3176-15

Moved by Trustee Govenlock – that the Board supports the concept of Caucus Committees.

Motion Carried

3177-15

Moved by Trustee Hailes – that the Policy Committee review Policy 8 – “Committees of the Board” based on Board discussions.

Motion Carried

3178-15

Moved by Trustee Govenlock – that the Board table discussions on the balance of remaining Policies.

Motion Carried

**Hillside High School Field Trip**

**Hillside High School Field Trip**

3179-15

Moved by Trustee Steinke – that the Board approve in principle the Hillside Jr/Sr High School field trip for the 100<sup>th</sup> Anniversary of the Battle of Vimy Ridge from April 3<sup>rd</sup> – April 13<sup>th</sup>, 2017 and that the Board extends the same approval in principle to other schools contemplating a similar trip.

Motion Carried

**Additional Action Items**

**Additional Action Items**

Nil

**Information/Reports**

**E. Information/Reports**

**ASBA/PSBAA Update**

**ASBA/PSBAA Update**

**ASBA**

Trustee Govenlock reported from the September 25<sup>th</sup>, 2015 ASBA Zone 2/3 meeting:

- Policy proposals being placed on the Agenda will be discussed at the October 30<sup>th</sup> Zone 2/3 meeting.

- Update re the Parliamentarian – this matter has gone to the PDAC committee for exploration. Zone Director, Jean Boisvert, gave a brief history on the selection of the Parliamentarian. Appointment of the parliamentarian historically goes back 20/25 years to when they had a county system. A trustee from the floor was selected for the role. Over time it has changed from the county system to the regionalization we have today where the floor was approving the parliamentarian. Because ASBA follows Roberts Rules of Order this item was delegated to the PDAC committee. The PDAC committee findings were that the Chairperson selects the parliamentarian. A two year contract was signed with the past parliamentarian.
- There was a concern brought forward regarding the structure of the September 30<sup>th</sup> Day of Advocacy. The day included a workshop and an evening reception for \$199.00, but you could not just attend the reception. ASBA will look at structuring the day into two parts so there is an option to attend your choice, in future.
- Draft budget was presented for information and will be voted on at the October FGM. No increases in fees and are projecting a \$22,000.00 deficit.
- To access the Alberta School Employee Benefit Plan, you must be a member of ASBA.
- ASBA is to facilitate discussions with stakeholder groups on why so many associations and what they are doing for us?
- The Director's Report was included in the Superintendent's Report and this report focused on Mathematics.
- There was a concern regarding a survey that was sent out from the Minister's office, but with the Deputy Minister's signature. The survey was on GSA (Gay Straight Alliance), and was sent straight to Principals and did not go through the Superintendent's office. There

was a discussion on protocols for communications from the Provincial Government to School Authorities.

#### **ASBA Day for Advocacy – September 30<sup>th</sup>:**

Chair Muir reported:

Northern Gateway School Board trustees and administration attended the ASBA Day for Advocacy on September 30<sup>th</sup>, 2015. With over 80 brand-new MLAs in the 29<sup>th</sup> legislature, the day was intended for school boards to establish new relationships with their provincial representatives. 44 MLAs were in attendance.

#### **PSBAA**

No report

#### **Superintendent's Report**

#### **Superintendent's Report**

Written report provided for information.

Additional report items:

Whitecourt Job Fair:

The Whitecourt Job Fair was held on September 25<sup>th</sup>, 2015 and was very successful. Was well attended with lots of positive response.

Workforce Planning:

Data was shared at the Board Workshop. Still waiting for two jurisdictions to submit their enrollments to get complete data.

#### School Councils Gathering:

Administration provided information regarding the School Councils meeting. Scheduled for Thursday, October 29, 2015 – 10:00 a.m. - 2:40 p.m., Whitecourt Central School.

Three agenda options were provided for Trustees to discuss and provide feedback as to how they wanted to schedule the day.

#### Results Review – Template:

Administration provided the Results Review template for review and feedback.

Administration to see if the SLA results are available for review as this data was not reported back to jurisdictions.

#### **Finance Position**

#### **Finance Position**

Written report provided for information.

#### **CEU Analysis**

#### **CEU Analysis**

Written report provided for information.

#### **Health Spending Account History**

#### **Health Spending Account History**

Written report provided for information.



### **Meeting with the Minister Report**

### **Meeting with the Minister Report**

NGPS Superintendent Andrea and Board Chair Muir met with the Minister on September 28<sup>th</sup>, 2015. The Minister's goal was to establish a relationship with Boards. Boards also shared areas of concern and discussed other topics such as: Residency issues, the 2.4 km walk limit for students, extending student age to 21 and Broadband width in rural areas.

### **ASBA Day of Advocacy Report**

### **ASBA Day of Advocacy Report**

Reported on under the ASBA report.

### **Meeting with Mac McDonald, ASBA Labour Relations**

### **Meeting with Mac McDonald, ASBA Labour Relations**

Meeting to take place on October 22<sup>nd</sup>, 2015, commencing at approximately 3:00 p.m. in the Northcote Meeting room at the Sutton Place Hotel, Edmonton, AB.

In attendance: Kevin Andrea, Michelle Brennick, Michael Gramatovich and the ATA Negotiations Committee.

### **Appreciation Evening Report**

### **Appreciation Evening Report**

Trustee Jeffreys reported the evening was very successful, with a great turnout.

Feedback:

- ice cream booth was congested again. The suggestion was to have the ice cream, fruit

and pastries all at different tables to make the lineup move faster.

- moving the meal to start at 6:30 and not 7:00 p.m.
- trustees feel awkward when the head table gets to eat first – look at having the head table going more in the middle.
- Congratulations to Trustee Jeffreys for doing a great job as the MC for the evening and moving the event along smoothly.

### **September 30<sup>th</sup>, 2015 Enrolment Report**

### **September 30<sup>th</sup>, 2015 Enrolment Report**

Report provided for information.

Administration to review the non-funded student numbers.

### **Requests for Information**

### **Requests for Information**

*FTE decreased for Support Staff:*

Report provided for information.

*Workloads shifts in principal teaching time:*

Information to be provided at the next Board meeting in October.

*Can we do our Board meetings by live feed stream? Costs?:*

Report provided for information.

Feedback:

- may inhibit discussions
- do not want to be on camera

- public does not attend Board meetings now – if we saw more attendance at meetings it might be worth doing
- may put ourselves in a position to be criticized
- do not see the upside to doing this
- just because there is not any interest shown by the Whitecourt people attending should not reflect other community interest
- is very disappointed in the Boards reaction

3180-15

Moved by Trustee Steinke – that the Board implement broadcasting Board meetings internally on a pilot basis.

Motion Defeated

### **YRL Report**

### **YRL Report**

Report provided for information.

3181-15

Moved by Trustee Slemko – that the Board directs Trustee Slemko to support the 2016 YRL Budget as presented.

Motion Carried

### **Board Annual Work Plan**

### **Board Annual Work Plan**

Report provided for information.

3182-15

Moved by Trustee Hailes – that the Board accept all information/reports for information.

Motion Carried

**Additional Report Items**

**Additional Report Items**

Nil

**Topics for Future Discussions**

**F. Topics for Future Discussions**

1. Advocacy Plan/Priorities
2. Community Use of Facilities

**Requests for Information**

**G. Requests for Information**

Nil

**Meeting Highlights**

**H. Meeting Highlights**

1. By-Election
2. 100<sup>th</sup> Anniversary of the Vimy Ridge Tour
3. 20<sup>th</sup> Annual Employee Recognition Evening
4. Meeting with the Minister
5. ASBA Day for Advocacy: September 30<sup>th</sup>
6. September 30<sup>th</sup> Enrollment

**In-Camera Items**

**I. In-Camera Items**

Nil

**Adjournment**

3183-15

**J. Adjournment**

Moved by Trustee Schalm – that the meeting be adjourned at 3:38 p.m.

Motion Carried

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Board Chair

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Secretary-Treasurer