

## Minutes of the Organizational Meeting of Northern Gateway Public Schools

October 20<sup>th</sup>, 2015 - 10:00 a.m.

Board Room of the Division Office in Whitecourt, AB

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**Opening**

**A. Opening**

**Call to Order  
and Roll Call**

**1. Call to Order and Roll Call**

The October 20<sup>th</sup>, 2015 meeting was called to order by Michael Gramatovich, Secretary-Treasurer at 10:03 a.m.

Trustees Jim Govenlock, Cindy Granley, Jim Hailes, Sherry Jeffreys, Judy Muir, Albert Schalm, Terry Slemko, Gerry Steinke, and Administrators Kevin Andrea, Superintendent, Michael Gramatovich, Secretary-Treasurer, and Wendy Robertson, Recording Secretary were present at this time.

Milly McGregor, Assistant Secretary-Treasurer, was present at this time.

Michelle Brennick, Deputy Superintendent, was absent from the meeting.

**Method of Voting  
& Destruction of Ballots**

**2. Method of Voting & Destruction of Ballots**

3184-15

Moved by Trustee Slemko – that elections, if necessary, be made by way of secret ballot.

Motion Carried

3185-15

Moved by Trustee Govenlock- that the ballots for any voting be destroyed after each election.

Motion Carried

**Call for Nominations for Board Chair**

First Call

Second Call

Third & Final Call

**Election of Board Chair/Oath of Office**

**Call for Nominations for Board Vice -Chair**

**3. Call for Nominations for Board Chair**

First call for nominations for the position of Board Chair by Michael Gramatovich.

Jim Govenlock nominated Judy Muir.

Judy Muir accepted the nomination.

Second call for nominations by Michael Gramatovich.

Third and final call for nominations by Michael Gramatovich.

**4. Election of Board Chair/Oath of Office**

Judy Muir was declared elected as Board Chair, sworn in by Michael Gramatovich and chaired the remainder of the meeting.

**5. Call for Nominations for Board Vice -Chair**

First Call First call for nominations for the position of Board Vice-Chair by Chair Muir.

Jim Govenlock nominated Sherry Jeffreys.

Sherry Jeffreys accepted the nomination.

Second Call Second call for nominations by Chair Muir.

Third & Final Call Third and final call for nominations by Chair Muir.

**Election of Board Vice-Chair/Oath of Office**

**6. Election of Board Vice –Chair /Oath of Office**

Sherry Jeffreys was declared elected as Board Vice-Chair, sworn in by Michael Gramatovich.

**Minutes of October 28<sup>th</sup>, 2014 Organizational Meeting**

**7. Minutes of October 28<sup>th</sup>, 2014 Organizational Meeting**

Attached for information.

**Disclosure of Personal Interest Statement**

**8 (a). Disclosure of Personal Interest Statement**

Michael Gramatovich informed the trustees of their requirement to submit a disclosure of a personal interest statement in accordance with the School Act if there are any changes.

**Section 81 (2) (b) (ii)**

**8 (b). Section 81 (2) (b) (ii)**

- Process for Board Standing Committees and Board Appointments**
- 3186-15
- 9. Process for Board Standing Committees and Board Appointments**
- Provided for information.
- Moved by Trustee Slemko– that the current positions for Board Standing Committees and the Board Appointments remain the same and the new trustee will assume former Trustee Beverly Smith’s committee positions.
- Motion Carried
- Trustee Gerry Steinke resigned from his position on the Support/Admin. Compensation Committee.
- Trustee Cindy Granley resigned from her positions on the Support/Admin. Compensation Committee and the Staff Liaison Committee.

**Board Standing Committees**

**Board Standing Committees**

**Policy 8 - Committees of the Board**

- 10. Policy 8 - Committees of the Board**

Provided for information.

**Board Committees for 2014/2015**

- 11. Board Committees for 2014-2015**

Provided for information.

**Advocacy**

**12. Advocacy**

1. Judy Muir
  2. Vacant
  3. Sherry Jeffreys
- Alternate: Jim Hailes

3187-15

Moved by Trustee Jeffreys– that the membership for the ATA Negotiations Committee be changed from four trustees to three trustees.

Motion Carried

**ATA Negotiations**

**13. ATA Negotiations**

1. Judy Muir
2. Jim Govenlock
3. Jim Hailes

**Communications**

**14. Communications**

1. Judy Muir
  2. Cindy Granley
  3. Sherry Jeffreys
- Alternate: Albert Schalm

**Finance**

**15. Finance**

Committee as a whole.

**Grievance**

**16. Grievance**

Three trustees to be appointed at a Board Meeting prior to the date of the Grievance Hearing.

<b>Group Benefits Insurance</b>	<b>17.</b>	<b>Group Benefits Insurance Plan</b>  1. Jim Govenlock 2. Ex-Officio
<b>Staff Liaison Committee</b>	<b>18.</b>	<b>Staff Liaison Committee</b>  1. Jim Hailes 2. Gerry Steinke 3. Terry Slemko 4. Vacant
<b>Policy</b>	<b>19.</b>	<b>Policy</b>  1. Jim Govenlock 2. Albert Schalm 3. Sherry Jeffreys Alternate: Vacant
<b>Student Discipline Review</b>	<b>20.</b>	<b>Student Discipline Review</b>  Minimum of two (2) trustees.
<b>Support/Admin. Compensation</b>	<b>21.</b>	<b>Support/Admin. Compensation</b>  1. Albert Schalm 2. Vacant 3. Terry Slemko 4. Judy Muir
<b>Board Representatives to Organizations</b>		<b>Board Representatives to Organizations</b>

**Policy 9 – Board  
Representatives**

**22. Policy 9 – Board Representatives**

Provided for information.

**ASBA – Zone 2/3  
Board Representative**

**23. ASBA – Zone 2/3 Board Representative**

1. Jim Hailes

**ASBA – Zone 2/3  
Alternate**

**ASBA – Zone 2/3 Alternate**

1. Jim Govenlock

**PSBAA  
Board Representative**

**24. PSBAA Board Representative**

1. Gerry Steinke

**PSBAA Board  
Alternate**

**PSBAA Board Alternate**

1. Judy Muir

**Whitecourt Community  
Association Board  
Representative**

**25. Whitecourt Community Association  
Board Representative**

1. Cindy Granley

**Whitecourt Community Association Board Alternate**

**Whitecourt Community Association Board Alternate**

1. Jim Govenlock

**Yellowhead Regional Library Board Representative**

**26. Yellowhead Regional Library Board Representative**

1. Terry Slemko

**Yellowhead Regional Library Board Alternate**

**Yellowhead Regional Library Board Alternate**

1. Albert Schalm

**C2 Committee**

**27. C2 Committee**

1. Jim Hailes

3188-15

Moved by Trustee Schalm - that the Board Standing Committees and Board Representatives to Organizations be appointed as outlined above.

Motion Carried

**Date, Time and Place of Regular Board of Trustees Meetings (Information)**

**Regular Board Meetings for 2015/16**

**28. Regular Board Meetings for 2015-16 (as per Board Motion 3090-15)**



September 1, 2015	February 9, 2016
September 22, 2015	February 23, 2016
October 6, 2015	March 15, 2016
October 20, 2015 (Org/Reg)	April 5, 2016
November 10, 2015	April 19, 2016
November 24, 2015	May 10, 2016
December 8, 2015	May 24, 2016
January 12, 2016	June 14, 2016
January 26, 2016	June 28, 2016

**Organizational Meetings for 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> Year Following General Election**

**29. Organizational Meetings for 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> Year Following General Election**

Information as per Board Motion 2724-13: That the Board's Organizational Meeting during the 2<sup>nd</sup>, 3<sup>rd</sup>, and 4<sup>th</sup> year be held on the 1<sup>st</sup> Board Meeting date following the anniversary date of the general election to commence at 10:00 a.m. at the Division Office in Whitecourt.

**Honoraria, Expenses and Benefits**

**Policy 7 Appendix: Trustee Claim Rates**

**30. Policy 7 Appendix: Trustee Claim Rates**

Provided for Information

**a) ASBA Survey**

Provided for Information

**Trustee Honoraria**

3189-15

**31. Trustee Honoraria**

Moved by Trustee Slemko– that the current trustee honoraria rate be maintained.

Motion Carried

**Board Chairperson  
- Annual Honorarium**

3190-15

**32. Board Chairperson – Annual Honorarium**

Moved by Trustee Jeffreys – that the current annual honorarium rate for the Board Chair be maintained.

Motion Carried

**Committee Chairperson  
Honorarium Per  
Committee Meeting**

3191-15

**33. Committee Chairperson \_ Honorarium  
Per Committee Meeting**

Moved by Trustee Govenlock – that the current Committee Chairperson honorarium rate be maintained.

Motion Carried

**Reimbursement For  
Accommodation,  
Parking and Meals –  
Trustee and Staff**

3192-15

**34. Reimbursement For Accommodation,  
Parking and Meals – Trustee and Staff**

Moved by Trustee Hailes – that there be no change for reimbursement for accommodations, parking and meals for trustees and staff.

Motion Carried

**Payment for Kilometers Traveled**

3193-15

**35. Payment for Kilometers Traveled**

Moved by Trustee Steinke – that the carpooling kilometer rate for trustees and staff be changed from \$0.025 to \$0.05/kilometer, effective November 1<sup>st</sup>, 2015.

Motion Carried

3194-15

Moved by Trustee Govenlock – that the kilometer rate for trustees and staff remain at \$0.525 per kilometer with an additional \$0.05/km for carpooling, effective November 1<sup>st</sup>, 2015.

Motion Carried

**Benefit Plans for Trustees**

**36. Benefit Plans for Trustees**

Information provided as per Board Motion 2397-12.

**Health Spending Account - Trustees**

3195-15

**37. Health Spending Account – Trustees**

Moved by Trustee Slemko – that the Health Spending Account for Trustees be set at \$400.00, effective September 1, 2015.

Motion Carried

**Voluntary Accidental  
Death and  
Dismemberment**

**38. Voluntary Accidental Death and  
Dismemberment**

Information as per Board Motion 2722-13:  
That the Voluntary Accidental Death and  
Dismemberment Policy Plan remain the same  
up to \$500,000.00 for a Family Plan at the  
Board's expense.

**Communication  
Allowance for Northern  
Regional Division No. 10  
Business**

**39. Communication Allowance for Northern  
Gateway Regional Division No. 10 Business.**

3196-15

Moved by Trustee Schalm –that the  
Communication Allowance for  
Northern Gateway Regional Division No. 10  
business remain at \$75.00/month.

Motion Carried

**Adjournment**

**40. Adjournment**

3197-15

Moved by Trustee Govenlock – that the meeting  
be adjourned at 10:55 a.m.

Motion Carried

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Board Chair

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Secretary-Treasurer