

Minutes of the Organizational Meeting of the Board of Trustees Northern Gateway Public Schools

Division Office Boardroom, Whitecourt, Alberta September 12, 2023 - 10:00 a.m.

| OPENING | A. | OPENING |
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Call to Order and Roll Call

1. Call to Order and Roll Call

The September 12, 2023, Organizational Meeting was called to order by Tamara Spong, Secretary-Treasurer at 10:04 a.m.

Present at this time: Trustees Diane Hagman, Barb Maddigan, Judy Muir, Gerry Steinke, Linda Wigton, Christine Peck, Jim Hailes and Deb Koloski; and Administrators Kevin Bird, Superintendent; Leslee Jodry, Deputy Superintendent; Tamara Spong, Secretary-Treasurer; and Nancy Whittaker, Recording Secretary.

Lisa Bakos, Communications Officer, was present at this time.

Method of Voting & Destruction of Ballots

2. Method of Voting & Destruction of Ballots

4851-23 Moved by Trustee Linda Wigton: That elections, if necessary, be made by way of secret ballot.

Motion Carried

Moved by Trustee Barb Maddigan: That the ballots for any voting be destroyed after each election.

Motion Carried

Minutes

4852-23



| Call for Nominations for Board Chairperson | 3. | Call for Nominations for Board Chairperson |
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| First Call | | First call for nominations for the position of Board Chair by Secretary-Treasurer Tamara Spong. |
| | | Trustee Linda Wigton nominated Trustee Gerry Steinke. |
| | | Trustee Steinke accepted the nomination. |
| Second Call | | Second call for nominations by Secretary-Treasurer Tamara Spong. |
| | | Trustee Judy Muir nominated Trustee Christine Peck. |
| | | Trustee Peck accepted the nomination. |
| Third & Final Call | | Third and final call for nominations by Tamara Spong. |
| Election of Board Chair/ | | |
| | 4. | Election of Board Chair/Oath of Office |
| Election of Board Chair/ Oath of Office | 4. | Election of Board Chair/Oath of Office The Trustees vote by secret ballot resulted in a tie after three attempts. |
| | 4. | The Trustees vote by secret ballot resulted in a tie after |
| Oath of Office | 4. | The Trustees vote by secret ballot resulted in a tie after three attempts. Moved by Trustee Jim Hailes: That the candidates leave the room so that the Board can have a discussion in |
| Oath of Office | 4. | The Trustees vote by secret ballot resulted in a tie after three attempts. Moved by Trustee Jim Hailes: That the candidates leave the room so that the Board can have a discussion in caucus. Round table discussion. |
| Oath of Office 4853-23 | 4. | The Trustees vote by secret ballot resulted in a tie after three attempts. Moved by Trustee Jim Hailes: That the candidates leave the room so that the Board can have a discussion in caucus. Round table discussion. Motion Defeated Moved by Trustee Linda Wigton: That the Board move to |

chaired the remainder of the meeting.



| Call for Nominations for Board Vice-Chairperson | 5. n | Call for Nominations for Board Vice-Chairperson |
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| First Call | | First call for nominations for the position of Board Vice-Chair by Chair Steinke. |
| | | Trustee Deb Koloski nominated Trustee Diane Hagman. |
| | | Trustee Hagman accepted the nomination. |
| Second Call | | Second call for nominations by Chair Steinke. |
| Third & Final Call | | Third and final call for nominations by Chair Steinke. |
| Election of Board Vice- Chairperson/Oath of Office | 6. | Election of Board Vice-Chairperson/Oath of Office |
| Chairperson, Oath of Office | .e | Trustee Diane Hagman was declared elected as Board Vice-Chairperson and took the Oath of Office. |
| Minutes of August 30, 2022 Organizational | 7. | Minutes of August 30, 2022, Organizational Meeting |
| Meeting | | Accepted as information. |
| Disclosure of Personal Interest Statement | 8. | Disclosure of Personal Interest Statement |
| | | Secretary-Treasurer Tamara Spong informed the Trustees of their requirement to submit an annual disclosure of a personal interest statement in accordance with the Education Act. |
| Process for Board Standing Committees and Board Appointments | 9. | Process for Board Standing Committees and Board Appointments |
| 4855-23 | | Moved by Trustee Deb Koloski: That standing committee positions and Board representatives on organizations are filled on a volunteer basis in order of preference by each Trustee. |
| | | Motion Carried |



Standing Committee Appointments

10. Standing Committee Appointments

<u>Audit Committee</u>: Trustees Linda Wigton, Christine Peck and Judy Muir

<u>Advocacy Committee</u>: Trustees Deb Koloski, Barb Maddigan, Linda Wigton and Board Chair Gerry Steinke as alternate

<u>ATA Negotiations Committee</u>: Trustees Deb Koloski, Christine Peck and Jim Hailes

<u>Community Engagement Committee</u>: Trustee Linda Wigton, Board Vice-Chair Diane Hagman, Board Chair Gerry Steinke and Trustee Deb Koloski as alternate

<u>Support Staff/Contractor Compensation Committee</u>: Trustees Judy Muir, Linda Wigton, Board Chair Gerry Steinke and Trustee Deb Koloski as alternate

<u>Joint Board/Support Staff Liaison Committee</u>: Trustees Barb Maddigan, Christine Peck, Judy Muir and Board Vice-Chair Diane Hagman

<u>Policy Committee</u>: Trustees Barb Maddigan, Christine Peck, Judy Muir and Board Vice-Chair Diane Hagman as alternate

Moved by Trustee Barb Maddigan: That the Board accept the new Committee appointments for 2023 - 24.

Motion Carried

Representatives to

Organizations

11. Representatives to Organizations

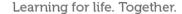
Round table discussion regarding the Whitecourt Community Association and if it is still active.

Moved by Board Vice-Chair Diane Hagman: That the Whitecourt Community Association be removed from the list of organizations on which the Board has representation.

4857-23

4856-23

Minutes





Trustees Muir and Wigton provided clarification regarding the WCA, that it is a separate association from other community associations.

Motion Withdrawn

4858-23

Moved by Board Vice-Chair Diane Hagman: That the Board direct the Policy Committee to add detail to Policy 9, Section 3 Whitecourt Community Association, that distinguishes that association from other community associations.

Motion Carried

ASBA Zone 2/3: Trustee Linda Wigton and Trustee Jim Hailes as alternate

<u>PSBAA</u>: Trustee Christine Peck and Trustee Judy Muir as alternate

<u>YRL</u>: Trustee Barb Maddigan and Trustee Linda Wigton as alternate

TEBA: Trustee Jim Hailes

<u>Rural Caucus Committee</u>: Board Chair Gerry Steinke and Vice-Chair Diane Hagman as alternate

<u>Group Benefits Insurance Plan Administrative Committee</u>: Board Vice-Chair Diane Hagman and Trustee Judy Muir

4859-23

Moved by Trustee Barb Maddigan: That the Board accept the new representatives to organizations for 2023 - 24.

Motion Carried

4860-23

Moved by Board Vice-Chair Diane Hagman: That the Board support Trustee Deb Koloski to continue to attend meetings of the Health Recruitment and Retention Committee Northeast Zone.

Motion Carried



| Regular Board Meetings | 12. | Regular Board of Trustees Meetings |
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| 4861-23 | | Moved by Trustee Judy Muir: That Regular Meetings of the Board be held at the Division Office in Whitecourt, commencing at 10:00 a.m. Motion Carried |
| Honoraria, Expenses and Benefits | 13. | Honoraria, Expenses and Benefits |
| | | 13.1 Trustee Honoraria |
| 4862-23 | | Moved by Trustee Linda Wigton: That the Trustee honorarium rate be set at \$30 per hour, with a maximum 12 hours per day, for the 2023 – 24 school year. |
| | | Motion Carried |
| | | 13.2 Travel, Accommodations and Meals for Trustees and Staff |
| 4863-23 | | Moved by Trustee Jim Hailes: That the reimbursement for travel, accommodations, and meals for Trustees and Staff be maintained at the current rates for the 2023 – 24 school year. |
| | | Motion Carried |
| | | 13.3 Board Chairperson Annual Honorarium |
| 4864-23 | | Moved by Trustee Barb Maddigan: That the Board Chairperson annual honorarium be set at \$5350.00 for the 2023 – 24 school year. Motion Carried |
| | | |

13.4 Committee Chairperson Honorarium Per Committee Meeting

Moved by Trustee Deb Koloski: That the Committee Chairperson honorarium be set at \$60.00 per Committee

Meeting for the 2023 – 24 school year.

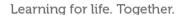
Motion Carried

Minutes

4865-23



| | 13.5 Communication Allowance for NGPS Business |
|---------|--|
| 4866-23 | Moved by Trustee Barb Maddigan: That the Communication Allowance for internet, cell phone and other technology use be set at \$75.00 per month for the 2023 – 24 school year. Motion Carried |
| | 13.6 Preparation Time Allowance |
| 4867-23 | Moved by Trustee Linda Wigton: That the Preparation Time Allowance for months in which Board Meetings are held, be set at \$240.00 per month for the 2023 – 24 school year. |
| | Motion Carried |
| | 13.7 Benefit Plans for Trustees |
| | Round table discussion regarding benefit plans with Manulife vs ASEBP and the age limits. Recommendations made to have Policy reviewed. Inequities in the Health Spending Account were also discussed. |
| 4868-23 | Moved by Trustee Deb Koloski: That the Board's contributions for benefit premiums for Trustees be set at 100% of a plan offered by the School Division, for the 2023-24 school year. Motion Carried |
| | 13.8 Health Spending Account for Trustees |
| 4869-23 | Moved by Trustee Jim Hailes: That an Ad Hoc Committee be set up to review health benefit plans for Trustees. |
| | Round table discussion. Motion Defeated |
| 4870-23 | Moved by Board Vice-Chair Diane Hagman: That the Board direct the Policy Committee to look at clarifying language about benefits and health spending accounts for Trustees in the Policy Handbook. |
| | Motion Carried |





Moved by Trustee Judy Muir: That the Health Spending 4871-23 Account for Trustees be set at \$725.00 for the 2023 - 24 school year. **Motion Carried** 4872-23 Moved by Trustee Judy Muir: That the Health Spending Account of \$725.00 per year for Trustees be set up for those over the age of 70 and administered through Central Services. **Motion Carried** 13.9 Voluntary Accidental Death & Dismemberment 4873-23 Moved by Trustee Jim Hailes: That the Voluntary Accidental Death & Dismemberment rate remain the same at \$500,000 for a Family Plan at the Board's expense. **Motion Carried** Adjournment 14. Adjournment 4874-23 Moved by Trustee Barb Maddigan: That the meeting be adjourned at 12:09 p.m. **Motion Carried Board Chair** Secretary-Treasurer