

## AGENDA

### Northern Gateway Public Schools Board of Trustees Regular Board Meeting

Division Office Boardroom – Whitecourt, Alberta

June 17, 2025 – 10:00 a.m.

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Our Vision: Northern Gateway Public Schools strives to be the place where students realize their value, discover their talents, and imagine a future where their contribution matters.

#### A. OPENING

1. Call to Order and Roll Call (Chair Gerry Steinke)
2. O Canada (Whitecourt Central School Students)
3. Truth and Reconciliation Statement (Vice-Chair Diane Hagman)
4. Additions/Deletions to the Agenda (Chair Gerry Steinke)
5. Acceptance of the Agenda (Chair Gerry Steinke)
6. Acceptance of the Minutes of the May 27, 2025 Regular Board Meeting (Chair Gerry Steinke)

#### B. DELEGATIONS

#### C. STAFF/ADMINISTRATION REPORTS and PRESENTATIONS

#### D. BOARD COMMITTEE REPORTS

1. Community Engagement Committee (Committee Chair Linda Wigton)
2. Policy Committee (Committee Chair Christine Peck)

#### E. ACTION ITEMS

1. 2025 – 26 Meeting Dates (Superintendent Kevin Bird)

Recommendation: That the Board approve, in principle, the 2025 – 26 Board Meeting dates, Results Review dates, and GSD dates, as presented.

2. Bylaw No. 1-25 Voting Stations (Secretary-Treasurer Tamara Spong)  
LAEA s. 37(3)

**Recommendation:** That Bylaw No. 1-25 Voting Stations receive *Third and Final Reading* by the Board.

3. Bylaw No. 2-25 Voting Hours (Secretary-Treasurer Tamara Spong)  
LAEA s. 46(2), 46(2.1)

**Recommendation:** That Bylaw No. 2-25 Voting Hours receive *Third and Final Reading* by the Board.

4. Rates for Election Officers (Secretary-Treasurer Tamara Spong)

**Recommendation:** That the Board approve election officer rates as determined by the Returning Officer.

5. Locally Developed Courses (Superintendent Kevin Bird)

**Recommendation:** That the Board approve the use of the following Locally Developed Courses, at no cost to our Division: Workplace Essential Skills 25 (5 credits); and Workplace Essential Skills 35 (5 credits).

**Recommendation:** That the Board approve the use of the following Locally Developed Courses, at no cost to our Division: Forensic Studies 25 (3 credits); and Forensic Studies 35 (3 & 5 credits).

**Recommendation:** That the Board approve the use of the following Locally Developed Course, at no cost to our Division: Classical Mythology 15 (3 credits).

**Recommendation:** That the Board approve the use of the following Locally Developed Courses, at no charge to our Division: Leadership, Character & Social Responsibility 15 (3 & 5 credits); Leadership, Character & Social Responsibility 25 (3 & 5 credits); and Leadership, Character & Social Responsibility 35 (3 & 5 credits).

**Recommendation:** That the Board approve the use of the following Locally Developed Courses, at no charge to our Division: Creative Writing and Publishing 15 (3 & 5 credits); Creative Writing and Publishing 25 (3 & 5 credits); and Creative Writing and Publishing 35 (3 & 5 credits).

## **F. INFORMATION and REPORTS**

1. Alberta School Boards Association (ASBA) Zone 2/3 (Trustee Linda Wigton)
  - Awards Discussion (in Work Plan)

2. Public School Boards' Association of Alberta (PSBAA) (Trustee Christine Peck)
3. Rural Caucus of Alberta School Boards (RCASB) (Vice-Chair Diane Hagman)
4. Superintendent's Report (Superintendent Kevin Bird)
5. Financial and Enrolment Reports (Secretary-Treasurer Tamara Spong)
6. Board Work Plan (Policy Committee Chair Christine Peck)
7. Motion Review Cycle (Board Chair Gerry Steinke)
8. Trustee Reports
9. Upcoming Events  
Graduation Dates
  - June 21 @ 3 pm – Fox Creek School
  - June 26 @ 1 pm – Mayerthorpe High School
  - June 26 @ 1 pm – Hilltop High School
  - June 27 @ 1:30 pm – Onoway High School

**G. TOPICS FOR FUTURE DISCUSSION**

**H. REQUESTS FOR INFORMATION FROM ADMINISTRATION (by Board Motion)**

**I. MEETING HIGHLIGHTS**

**J. CLOSED SESSION (Land, Legal, Labour, Student Matters)**  
Trustees and Senior Administration only

**K. ADJOURNMENT**