



**Northern Gateway**  
Public Schools



# THREE-YEAR EDUCATION PLAN





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## Northern Gateway Public Schools Board of Trustees

FROM LEFT TO RIGHT

*Back row:*

Deb Koloski

Jim Hailes

Les Urnes

Christine Peck

Linda Wigton

*Front row:*

Judy Muir

Diane Hagman

Gerry Steinke

Barb Maddigan

## Message from the Board Chair



Gerry Steinke  
Board Chair

Parents and families entrust their children with Northern Gateway schools every day—and the Board of Trustees does not treat this act of trust lightly. Public school education has been given the leading role in society to ensure that children receive education that shapes them into citizens who not only understand their own talents, but also how to use those abilities for the good of society.

This education plan is what the Board approves as the blueprint to build a year's worth of schooling for each child. It emphasizes a foundation of academic learning—especially numeracy and literacy, along with healthy social and physical development. A child learns and grows in an environment where everyone in a school uses the resources available to construct a great learning experience for each student.

The Board is truly thankful for the commitment of staff and contractors who see each child for his or her unique value. More specifically, the Board knows that Northern Gateway pushes itself to implement tried-and-true ways of reaching the student—and then to evaluate if real progress has been made in academic achievement and overall character development.

Certainly, the Board thanks our families for choosing to be a part of Northern Gateway Public Schools.





Northern Gateway Public Schools' Education Plan contains many pieces of information about all sorts of the different ways we do things and at the core of all of them is student success. What does student success mean and more importantly how do we get there? I like to use the following questions asked by Rick Dufour (slightly modified by a colleague) as a starting point:

What do we want our students to know? How will we scaffold the teaching so that students can learn? How will we keep the learning engaging and applicable? How will we know if the student has learned it? What will we do if they do or don't learn it?

It is these questions that I believe the Education Plan sets out to answer. We want our students to be literate and numerate, to be respectful, appreciate others while understanding themselves, and be able to apply their skills and knowledge to accomplish real world tasks. Each of the plan outcomes is focused on one of these building blocks, creating a solid foundation for student growth and achievement.

To support the growth of our students we work together to build excellence in teaching instruction and ensure that governance supports, rather than hinders, the efforts of our staff and students. The better our instructional practices, and the more efficient our systems are, the better we will be able to help our students realize their value, discover their talents and imagine a future where their contribution matters.

## Message from the Superintendent



Kevin Bird  
Superintendent of Schools

# Accountability Statement

## for the Three-Year Education Plan

The Education Plan for Northern Gateway Public Schools (NGPS) for the three years commencing August 31, 2025 was prepared under the direction of the Board of Trustees in accordance with the responsibilities under the *Education Act* and the *Sustainable Fiscal Planning and Reporting Act*. This plan was developed in the context of the provincial government's business and fiscal plans. The Board has used its performance results to develop the plan and is committed to implementing the strategies contained within the plan to improve student learning and results. The Board approved the 2025-28 Education Plan on **May 27, 2025**. (Year 1)

The Board reviewed and approved the 2025-26 Education Plan on **Tuesday, May 27, 2025**.



Gerry Steinke  
Board Chair



Kevin Bird  
Superintendent of Schools

## Publication

Northern Gateway Public Schools Three-Year Education Plan 2025-26 was made available on the NGPS website, [ngps.ca/reports-and-publications/reports](https://ngps.ca/reports-and-publications/reports), on **May 31, 2025**.

Parents, school councils, stakeholders and community members are encouraged to provide feedback on the plan that will offer critical input into the next planning and preparation cycle.

The Board promotes NGPS through the Education Plan, regular Board meetings and Board highlights, individual school advancement plans, school communications, attendance at school council, town and municipality meetings, as well as online and social media platforms.



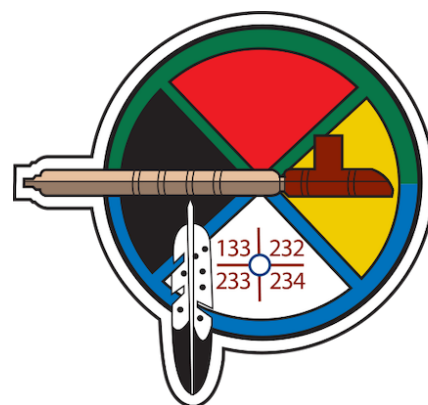


## Land Acknowledgement

As we honor the Education Calls to Action put forth by the Truth and Reconciliation Commission, Northern Gateway School Division acknowledges the two treaty areas spanning our Division.

Northern Gateway School Division Acknowledges Treaty 6 Territory—the ancestral and traditional territory of the Cree, Dene, Blackfoot, Saulteaux, and Nakota Sioux. Northern Gateway School Division also acknowledges the Treaty 8 Territory—the ancestral territory of the Cree and Dene on which the communities of Valleyview and Fox Creek are located.

We acknowledge the many First Nations, Métis and Inuit whose footsteps have marked these lands for generations. We are grateful for the traditional Knowledge Keepers and Elders who are still with us today and those who have gone before us. We recognize the land as an act of reconciliation and gratitude to those whose territory we reside on or are visiting.



# Divisional Foundational Statements and Identity



# Introduction to Assurance Planning

Alberta's Assurance Framework is about building public trust and confidence that the education system is meeting the needs of students and enabling their success. Education partners throughout the system must demonstrate they are meeting their responsibilities across 5 assurance areas:



Alberta Education. Alberta Education Funding Manual for School Authorities 2025-26. <https://open.alberta.ca/publications/1485-5542>. Accessed 1 May 2025.

## **Student Growth and Achievement:**

The ongoing progress of students' learning, relative to identified provincial learning outcomes that enable them to engage intellectually, grow continuously as learners, and demonstrate citizenship.

## **Teaching and Leading:**

Teachers and leaders apply appropriate knowledge and abilities to make decisions that demonstrate professional practice standards, which result in quality teaching, leading, and optimum learning for all students.

## **Learning Supports:**

Using resources to create optimal learning environments where diversity is embraced, a sense of belonging is emphasized and all students are welcomed, cared for, respected and safe.

## **Governance:**

Processes that determine strategic direction, establish policy and manage fiscal resources.

## **Local and Societal Context:**

Engagement practices that enable the education system to proactively respond to the learning needs and diverse circumstances of all students.

Assurance is focused on demonstrating to stakeholders that the education system is meeting the needs of students. Northern Gateway Public Schools aims to achieve this through stakeholder engagement, ongoing communication, and through clearly articulating the dimensions of quality learning environments to serve as a foundation on effective research-based instructional practice.



# Local and Societal Context

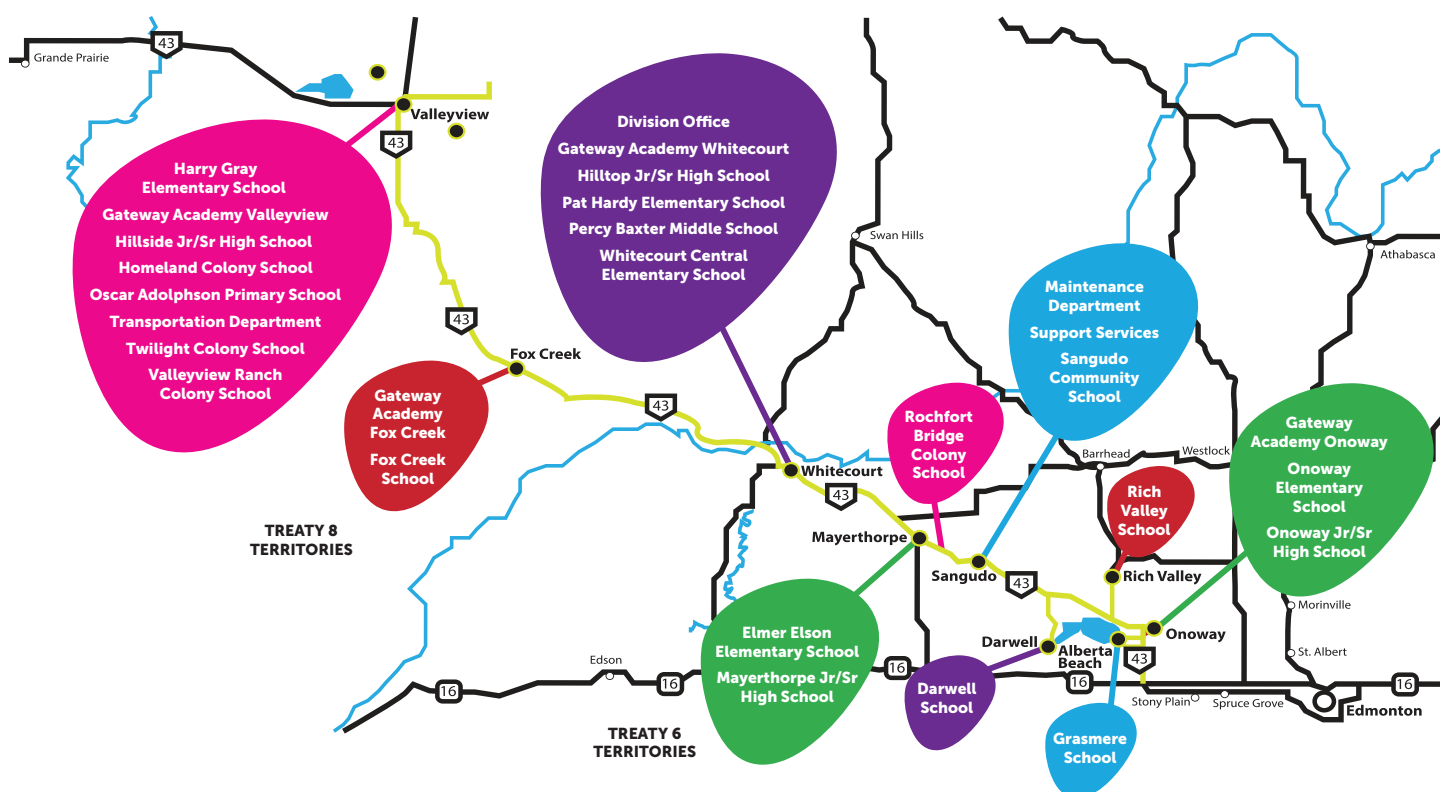
Northern Gateway Public Schools spans over 350 kilometers of rural north central Alberta. With a staff complement of 285 teachers and 282 support staff, we serve 4,800 students in 20 schools in the communities of Alberta Beach, Onoway, Rich Valley, Darwell, Sangudo, Mayerthorpe, Whitecourt, Fox Creek and Valleyview. NGPS also has a school located on each of the following colonies: Homeland, Rochfort Bridge, Twilight and Valleyview Ranch.

Located along the Highway 43 corridor, NGPS is primarily a rural school division which shares geographical area with three counties, Big Lakes, Lac Ste. Anne and Woodlands and two municipal districts, Greenview and Smoky River. The east end of the division (Alberta Beach, Onoway, Rich Valley, Darwell, Sangudo and Mayerthorpe) is largely agricultural, while the economies of Whitecourt, Fox Creek and Valleyview areas depend on oil, gas, agriculture and forestry.

NGPS boundaries extend into Treaty 6 and Treaty 8 territories and it is committed to supporting the First Nations, Métis and Inuit learners who comprise approximately 20% of its students. NGPS values and appreciates a long-standing relationship with Sturgeon Lake Cree Nation and Alexis Nakota Sioux Nation and looks forward to continuing to work together to meet the educational needs of First Nations students.

SERVING  
4,800  
STUDENTS

IN 20  
SCHOOLS



# Schools and Enrollment Trends

Northern Gateway Public Schools supports those who have a hand in every child's education by fostering a program-rich learning environment. We believe our journeys, communities, imagination/innovation, and growth lead to engagement and provide opportunities for students to achieve success and fulfillment.

School	Location	2024-25	2023-24	2022-23	2021-22	2020-21
Darwell School	Darwell	140	147	163	160	156
Elmer Elson Elementary School	Mayerthorpe	322	309	296	287	281
Fox Creek School	Fox Creek	322	308	295	299	314
Gateway Academy Fox Creek	Fox Creek	5	1	9	9	12
Gateway Academy Onoway	Onoway	19	14	21	9	16
Gateway Academy Valleyview	Valleyview	24	11	24	31	32
Gateway Academy Whitecourt	Whitecourt	105	83	72	80	100
Grasmere School	Alberta Beach	124	127	130	135	131
Harry Gray Elementary School	Valleyview	105	92	107	108	96
Hillside Jr/Sr High School	Valleyview	355	353	373	367	363
Hilltop Jr/Sr High School	Whitecourt	519	542	518	518	487
Homeland Colony School	Valleyview Area	30	32	31	35	32
Mayerthorpe Jr/Sr High School	Mayerthorpe	285	279	267	261	245
Onoway Elementary School	Onoway	436	426	437	419	435
Onoway Jr/Sr High School	Onoway	504	503	485	474	498
Oscar Adolphson Primary School	Valleyview	164	150	147	139	157
Pat Hardy Elementary School	Whitecourt	336	362	340	344	294
Percy Baxter School	Whitecourt	371	361	368	356	365
Rich Valley Elementary School	Rich Valley	100	115	119	116	119
Rochfort Bridge Colony School	Rochfort Bridge	22	17	16	14	13
Sangudo Community School	Sangudo	125	121	110	101	80
Twilight Colony School	Valleyview Area	41	37	33	30	28
Valleyview Ranch Colony School	Valleyview Area	11	9	6	3	3
Whitecourt Central School	Whitecourt	339	332	351	316	317
Total		4804	4731	4718	4601	4567

# Community Engagement

Northern Gateway Public Schools recognizes that in a rapidly changing world and with increased expectations being placed on school systems, its work cannot be accomplished in isolation. Increasingly, effective partnerships within our communities, between jurisdictions, with other ministries, and with private industry are being explored. NGPS has worked to maintain long established partnerships while reaching out to build new ones in support of providing quality education to students.

Throughout NGPS, students are invited to participate in formal and informal educational partnerships through community events. Community members are invited to share their expertise and passions with students. These experiences continually extend the four walls of schools to support meaningful and relevant education. Opportunities such as reading with community seniors or participating in a Registered Apprenticeship Program (RAP) ensure students are connected to their communities and community members are better informed of school cultures and programs. NGPS students and teachers readily engage in supporting the community and are fortunate to have that support reciprocated.



# Stakeholder Engagement

As we plan to achieve improved student success and well-being we will continue to explore communication and engagement strategies with our stakeholders.

## Schools within our division are expected to:

- create action plans lead by the principal in consultation with staff, school council, and, where appropriate, students.
- review data with their school councils and staff
- continually review and revise action plans

# Parental Involvement

Each school provides parents and community representatives with the opportunity to join a school council which may consist of students, parents, staff and community members. School councils meet to discuss issues and undertake initiatives that will lead to betterment of the school community. Consistent with the requirements of the province, elections are held each year to choose the school council executive. Through a variety of platforms, council members provide feedback on NGPS and school policy and procedures, educational initiatives, student programming and the school assurance plan.

# Stakeholder Engagement Summary

The following is a summary of engagements that have taken place during this part of the planning and reporting cycle.

## Facilitation Lead Planning

**Sept. 18, 2024, Jan. 8, March 12, April 28, 2025**

Facilitation Leads are 2-4 principals (based on a rotating schedule) who work with the Superintendent, Deputy Superintendent and Director of Learning to design and facilitate research-based learning tasks for Principal Cohort and Lead Team Days that explicitly demonstrate the Universal Lens Model of Learning and the I3 Model for Instruction and their connection to the domains of Quality Pedagogy.

## Principal Cohort

**Sept. 20, 2024, Jan. 13, April 10, April 30, 2025**

The Principal Cohort focuses on principals leading the Quality Learning Environment with an intentional connection to Universal Lens Model of Learning and the I3 Model for Instruction. Through the establishment of this forum, collegial relationships can be strengthened by providing opportunities to learn from one another, practice facilitating conversations and engage in a cyclical review of preparing and debriefing professional learning. The Principal Cohort meetings reinforce the importance of the principal as the instructional leader of the school, engaging teachers and leading effective instructional practices in their school.

## First Nations, Métis and Inuit Advocates

**Sept. 18, 2024**

First Nations, Métis and Inuit Advocates work collaboratively with their administrator to determine and fulfill school goals in order to assist teachers in meeting their TQS requirements. The strategies they use will support staff in building capacity and authentically embedding First Nations, Métis and Inuit knowledge and understanding within their classrooms and school.

## Inclusive Education Facilitators (IEFs)

**Sept. 23, Nov. 21, 2024, Feb. 28, April 2, June 2, 2025**

Inclusive Education Facilitators provide support at each school for student programming within school wide and individual supports. The IEF cohort meets to actualize and establish a common understanding of the definition of inclusion. The IEF supports staff, students and families across NGPS.

## Quality Learning Environment Lead Team

**Oct. 7, 2024, Jan. 27, April 14, May 8, 2025**

School Lead Teams are responsible for leading the eight domains of the QLE with an intentional connection to Universal Lens Model of Learning and the I3 Model for Instruction. School lead teams will be the key-message bearers (champions) to sustain and deepen a Quality Learning Environment with their staff and ensure alignment and collaboration across the division.

## Beginning Teachers

**Oct. 16, 2024**

The Beginning Teacher Cohort will support beginning teachers through the lens of Northern Gateway's Quality Learning Environment. The competencies of the TQS, the requirements stated in the Ongoing Consistent Pedagogical Practices in NGPS and the value of collaboration will be emphasized.

## Professional Development Day

**Oct. 11, Nov. 7, 2024, Jan. 31, April 17, May 15, 2025**

Professional Development days are provided throughout the school year for schools to work on identified priorities. School Administration and QLE Lead Teams facilitate the day.

# Stakeholder Engagement Summary Continued

## System Workplace Wellness Advisory Team

Oct. 22, 2024

The NGPS Wellness Advisory Team will play a key role in planning and promoting a culture of health and wellness within NGPS. The Team members will communicate the progress of the strategic workplace wellness plan to their supervisor/administrator. Together they will share updates at their site. In addition the members will bring feedback and suggestions to the Advisory Team for consideration.

## Site Based Wellness Facilitators

Oct. 22, 2024

QLE School-Based Wellness Facilitators are responsible for the Implementation of the culture of wellness in schools for all staff and how it connects to quality pedagogy domains. They work on the behalf of all school staff to work with school leadership to ultimately impact staff wellness within each NGPS school.

## Student Wellness

Oct. 29, 2024

A teacher representative from each school will form the Student Wellness Team. The focus will be on K- 12 student wellness. *The Third Path* will be the primary resource used to develop strategies that can be used by all teachers in all classrooms. The Student Wellness Team will work with their administrator to determine the rollout of information and implementation within their school.

## Educational Assistants (East end) Professional Learning

Feb. 6, 2025

Educational Assistants from Fox Creek to Onoway participated in an Education Assistant professional Learning day hosted by NGPS and the Edmonton Regional Learning Consortium.

## Teacher's Assistant Conference (West end)

Mar. 6, 2025

Educational Assistants from Valleyview participated in an Education Assistant Professional Learning day hosted by NGPS and the Edmonton Regional Learning Consortium.

## Cross Cultural Sensitivity Training hosted by Alexis Nakota Sioux Nation (ANSN)

June 5 and 6, 2025

NGPS staff representing schools on Treaty 6 Territory experienced a two day Cultural Sensitivity Training. Elders from ANSN shared information from the ANSN perspective on a variety of topics including; land, traditions, education, and government.

## K-6 Teachers

Sept 17, 19, 24, 26, Oct 1, 2, Nov. 13, 14, 21, 25, Dec. 1, 4, 2024

Teachers in K-6 were offered multiple sessions focussed on the new Social Curriculum.

## Compass Leadership Course

Aug. 27, 28, 2024, Jan. 23, 28, May 12, 21 2025

NGPS hosted 2 Compass Groups throughout the year to focus on leadership skills. One group was for Assistant Principals and the other was for those interested in aspiring to be a future leader. Leadership topics were covered included: NGPS Policy 1 and our non-negotiables, student centered focus, Education Plan Priorities, Quality Learning Environment, leadership through the Leadership Quality Standard and the Teaching Quality Standard, the Code of Professional Conduct for Teachers and Teacher Leaders, Alberta Teaching Profession Commission (ATPC) and general processes, and Instructional Leadership as the CORE of NGPS School Leadership.



# Education Plan Overview

## Summary 1

Strong instructional practice in our classrooms supports and develops students who have competencies to authentically apply their learning.

- critical thinking communication
- problem solving
- collaboration
- managing information
- cultural and global citizenship creativity and innovation personal growth / well-being

### Resulting Priority Areas

- Quality Learning Environments demonstrating high standards of instruction are essential and expected in every school, classroom and workplace in NGPS.

*See Outcome 3, pg. 20.*

### Key Strategies

- Schools are committed to providing a [Quality Learning Environment](#) for all students.
- Provide the opportunities for intentional planning, responsive instruction and purposeful assessment to improve student achievement through the processes and structures of Collaborative Team Meetings.

## Summary 2

The core work of the education system is to have students achieving the acceptable standard and the standard of excellence through obtaining strong skills and knowledge in literacy and numeracy.

### Resulting Priority Areas

- Literacy and Numeracy
  - All teachers will use researched based instructional strategies which support the foundation of how children learn.

*See Outcomes 1-2, pgs. 18-19.*

### Key Strategies

- Prioritize student achievement through the strategic refinement of our core curriculum implementation. This includes enhancing the delivery of K-6 English Language Arts and Literature, Mathematics, Physical Education and Wellness, and Science. Simultaneously, we are implementing the K-6 Social Studies curriculum with a focus on effective teaching and learning practices. Furthermore, we will explore piloting innovative approaches in grades 7-9 Mathematics, Social Studies, Physical Education and Wellness, and Career Education and Financial Literacy to explore and adopt best practices that maximize student success.

## Summary 3

Individual, cultural and workplace well-being is noted as a necessary focus from all stakeholder groups as it directly impacts student achievement and success.

### Resulting Priority Areas

- NGPS is committed to developing a Comprehensive Workplace Wellness strategic plan to guide action and implementation of specific strategies that support a culture of wellness.

*See Outcomes 1-4, pgs. 18-21.*

### Key Strategies

- Support K-12 student and staff wellness in response to the data collected through the Beacon4+ Wellness and Diversity Data Collection Tool.

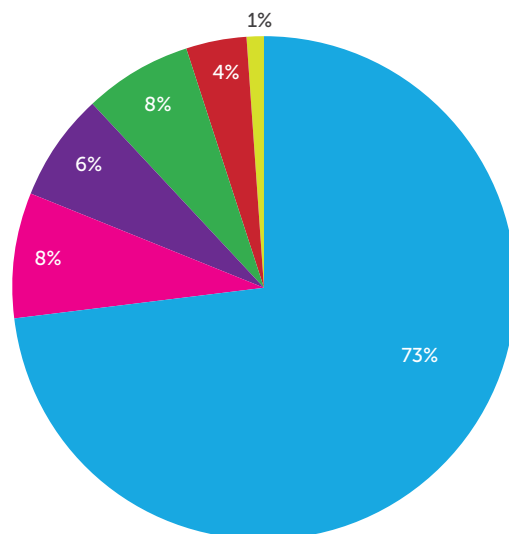


# Budget Highlights 2025-26

NGPS's annual budget for the 2025-26 school year is projected to be \$74,283,116.

Division expenditures are as follows:

- Student Instruction
- Student Transportation
- Capital & Debt Services
- Plant Operations & Maintenance
- System Administration & Board Governance
- External Services



► [View the Budget Report for the 2025-26 school year](#)

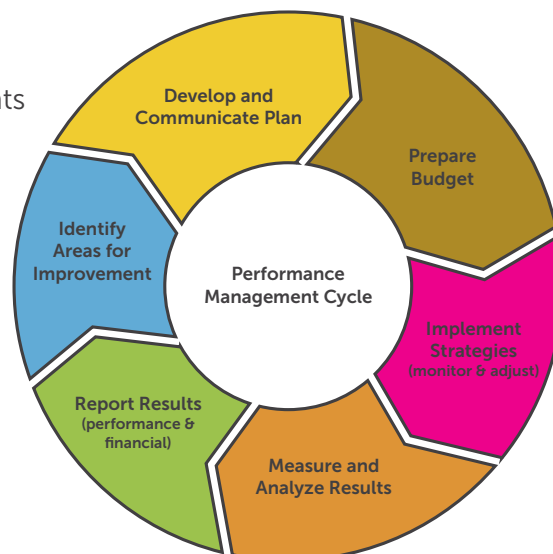
## Planning and Reporting Cycle

**Northern Gateway Public School's planning and reporting process occurs in a continuous improvement cycle. It involves:**

- Developing and updating plans based on results and provincial direction
- Engaging stakeholders at various points throughout the process
- Preparing budgets based on priorities
- Educators across the division have been empowered to collectively develop NGPS Quality Learning Environments to serve as a foundation for reflecting on effective research-based instructional practices.

### Purpose

- Ensure that division-wide quality instruction is clearly articulated, co-constructed, supported by research and embedded in the culture of NGPS.
- Determine an understanding of the non-negotiables for quality pedagogy in every school, by establishing a commonly understood foundation of universal classroom practice.
- Measuring, analyzing and reporting results.
- Using results to identify areas for improvement and to develop strategies and targets for the next plan.
- Communicating with stakeholders about school authority plans and results.





## Data

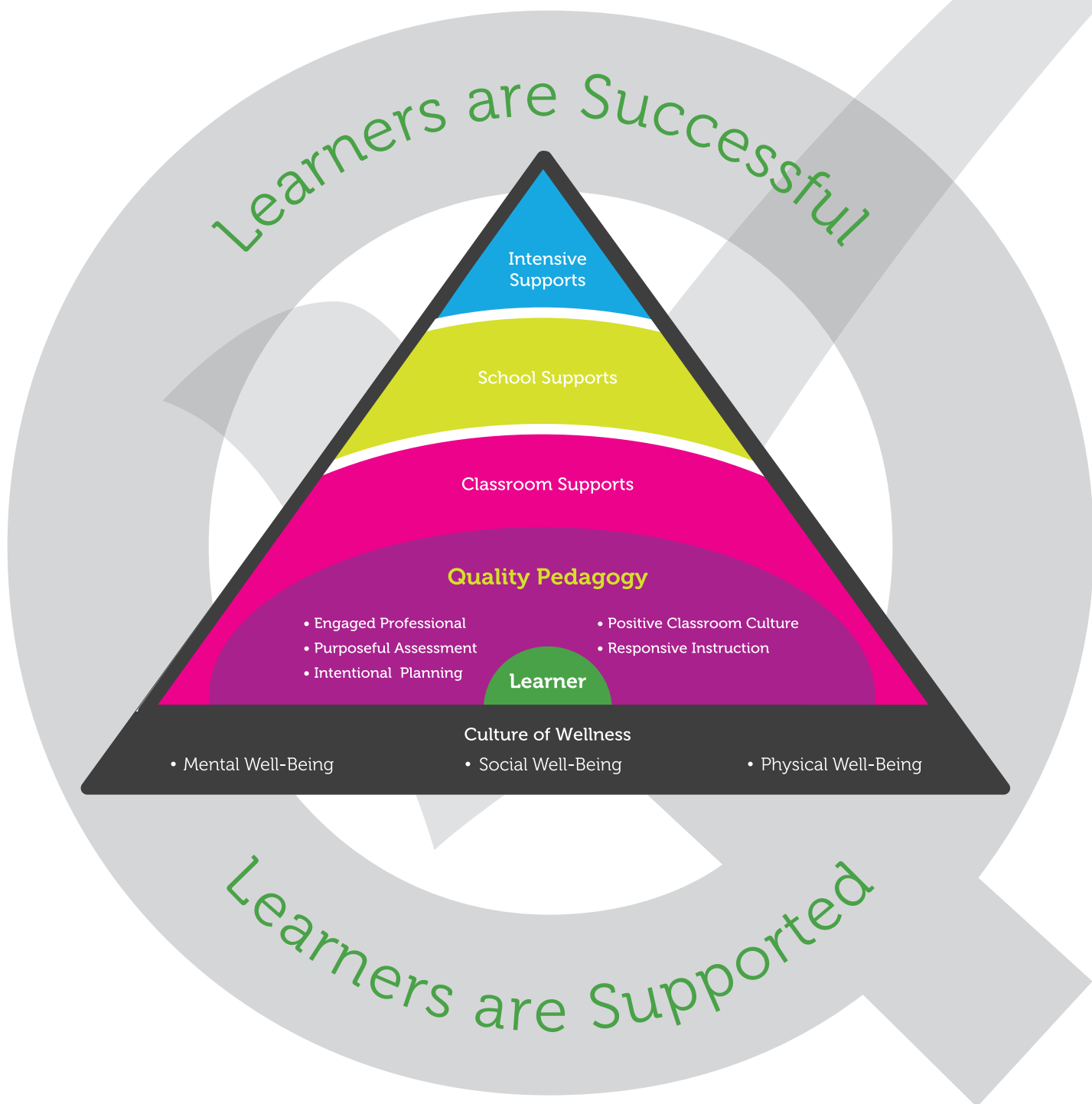
### Information to determine progress is primarily gathered through the use of:

- Data obtained throughout the school year and trend data over time
- Alberta Education's Assurance Survey
- Data obtained from the Provincial Achievement Tests (PATs) and Diploma (DIPs) Examinations (due to COVID-19 pandemic disruptions, PAT and DIP data from recent years is unavailable)
- Data is obtained through the approved early learning assessments
  - Alberta Education Literacy Screens
  - The Letter Name-Sound Assessment (LeNS)
  - The Castles and Coltheart 3 Assessment (CC3)
  - Phonological Awareness Screening Test (PAST)
  - Rapid Automatized Naming (RAN)
- Alberta Education's Business Plan
- Stakeholder engagements
- Local Assessment such as:
  - Elk Island Numeracy Screening Assessment (EICS)
  - Fountas and Pinnell Baseline Assessment (F&P)
  - Early Years Evaluation -TA (EYE-TA)
  - Highest Level Achievement Test (HLAT)
- Data collected through the Beacon 4+ Wellness and Diversity Data Collection Tool
- Attendance rates, themes/focused strategies of Instructional Support Plan (ISP) (social emotional, literacy, numeracy)

\*Note: The NGPS Education Plan 2022-25 priorities/outcomes been identified through data analyzed as part of the Annual Education Results Review process for NGPS as well as from stakeholder engagement processes. Results from the previous year's cycle were reported December 2024 and moving forward, reports on data collected will be reported November 2026.

# Learners are Successful and Supported

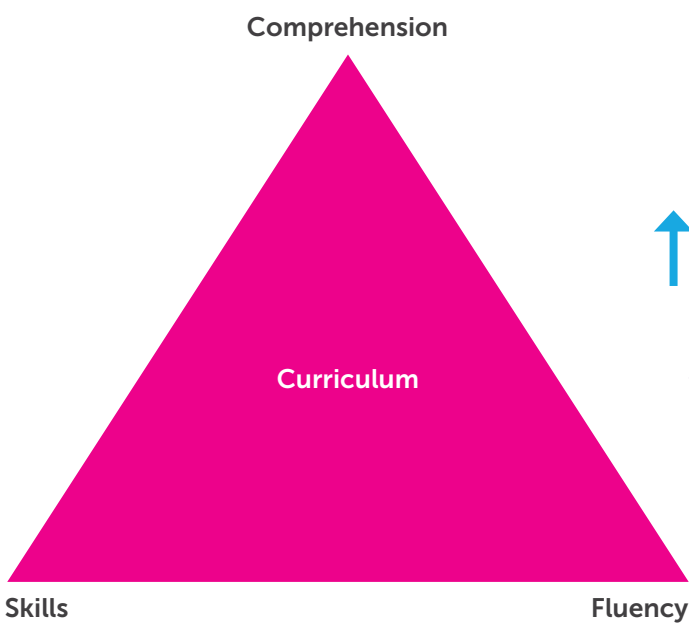
Clearly articulating the dimensions of quality learning environments is essential to ensuring strong instructional practices across Northern Gateway. This iterative process is built upon the guiding principle that we have outstanding educators who can collectively define the common tenets of highly impactful and effective instruction.



# Learning Models

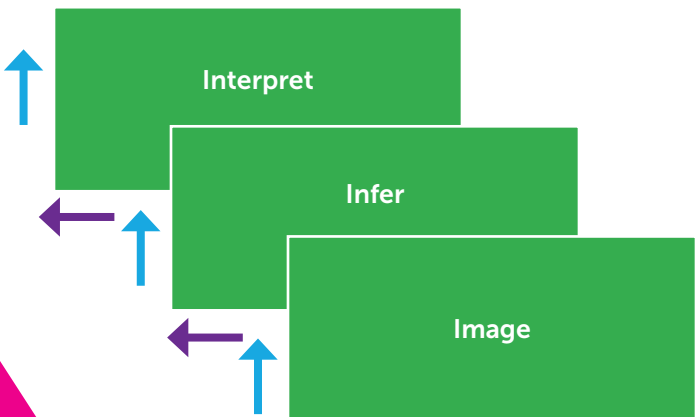
## Universal Lens Model of Learning

A shared emphasis on comprehension, skill, and fluency is integral for specifying the purpose of a lesson and sets the stage for an effective Learning Sequence.



## I<sup>3</sup> Model

- Students must be able to create an image in the brain.
- Students make hypotheses and predictions about their learning.
- Students are able to interpret the information and understand the big idea or formulate a new idea.



### How do we ensure our students are successful?

It is through a quality learning environment focused on high quality pedagogy ensuring lesson construction and delivery includes four key components.

Before	During	After
<ul style="list-style-type: none"> <li>• Preparation for Learning               <ul style="list-style-type: none"> <li>- setting goals</li> <li>- building connections</li> <li>- making predictions</li> <li>- asking questions</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Learning Sequence               <ul style="list-style-type: none"> <li>- imaging and inferencing strategies</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Authentic Application</li> <li>• New Thinking</li> </ul>



# Provincial Domain: Student Growth and Achievement

## Domain: Student Growth and Achievement

### Learners are Successful

#### OUTCOME 1: Learners achieve acceptable and excellence standards in curricular outcomes.

Strategies	Measures
<ul style="list-style-type: none"> <li>• School Action Plans include a mathematics fluency goal.</li> <li>• School Action Plans include a literacy goal which focuses on strategies to improve imaging and inferencing.</li> <li>• School Action Plans include a goal designed to support the implementation of the Truth and Reconciliation Commission Recommendations and to address the systemic education gap for First Nations, Métis and Inuit Students.</li> <li>• Continued implementation and refinement of K-6 English Language Arts, Mathematics and Science curricula.</li> <li>• Continued refinement and implementation of the K-3 Social curriculum.</li> <li>• Implementation of the 4-6 Social curriculum.</li> <li>• Explore piloting the Grades 7-9 Mathematics, Social Studies, Physical Education and Wellness, and Career Education and Financial Literacy.</li> <li>• Provide the opportunities for intentional planning, responsive instruction and purposeful assessment to improve student achievement through the processes and structures of Collaborative Team Meetings.</li> <li>• Select purposeful assessments for analysis and follow up with intentional planning.</li> <li>• Build capacity with administrators and teachers to analyze screening data as well as classroom data through Collaborative Response to improve student learning.</li> </ul>	<p><b>Required Provincial Measures</b></p> <ul style="list-style-type: none"> <li>• Diploma Exam Results</li> <li>• Provincial Achievement Test Results</li> <li>• High School Completion</li> <li>• Citizenship</li> <li>• Student Learning Engagement</li> <li>• Education Quality</li> <li>• Access to Supports and Services</li> <li>• First Nations, Métis and Inuit Student Success               <ul style="list-style-type: none"> <li>- Disaggregated student achievement measures from the NGPS Accountability Pillar results (Provincial Achievement Tests, Diploma Examinations, Graduation Rate, High School Completion)</li> </ul> </li> <li>• Phonological Awareness Screening Test (PAST)</li> <li>• Castles and Coltheart Test (CC3)</li> <li>• Letter Name-Sound Test (LeNS)</li> <li>• Rapid Automatized Naming (RAN)</li> <li>• Provincial Numeracy Screening Assessments</li> </ul> <p><b>Required Local Components</b></p> <ul style="list-style-type: none"> <li>• EYE-TA Data</li> <li>• F&amp;P Benchmark</li> <li>• HLAT</li> <li>• EICS Numeracy Screen Assessment</li> <li>• Monitor VTRA and risk assessment cases</li> <li>• Survey of First Nations, Métis and Inuit Advocates</li> <li>• First Nations, Métis and Inuit Student Success               <ul style="list-style-type: none"> <li>- Disaggregated student achievement local measures (EICS, EYE-TA, HLAT, F&amp;P)</li> </ul> </li> </ul>



# Provincial Domain: Learning Supports

## Domain: Learning Supports

### Learners are Supported

#### OUTCOME 2: Learners are educated in a system that respects diversity and is inclusive.

Strategies	Measures
<ul style="list-style-type: none"> <li>• Collaborative Team Meetings provide the framework for improving student achievement by considering support for each student.</li> <li>• Implement data-driven and strength-based Instructional Support Plans (ISPs).</li> <li>• MHCB Operational Teams - are used to support universal and some targeted programming in the area of Mental Health. <ul style="list-style-type: none"> <li>- CREW</li> <li>- CHAMP</li> <li>- SUCCESS Team</li> </ul> </li> <li>• Mental Health Wellness Coaches continue to be a part of each school.</li> <li>• School Action Plans include a wellness goal.</li> <li>• Enhancing relationships with First Nations, Métis, and Inuit communities.</li> <li>• Wellness Advisory Team are representatives of all employee groups and are used as a conduit to promote wellness and mental health across our division.</li> <li>• Violent Threat Risk Assessment (VTRA) training levels 1 and 2 will be offered.</li> <li>• Update the commitment to the Community VTRA protocol.</li> </ul>	<p><b>Required Provincial Measures</b></p> <ul style="list-style-type: none"> <li>• Survey measure of Welcoming, Caring, Respectful, and Safe Learning Environments</li> <li>• Survey measure of Access to Supports and Services</li> <li>• Castles and Coltheart Test</li> <li>• Letter Name-Sound Test</li> <li>• Phonological Awareness Screening Test (PAST)</li> <li>• Rapid Automatized Naming (RAN)</li> <li>• Provincial Numeracy Screening Assessments</li> <li>• First Nations, Métis and Inuit Student Success</li> </ul> <p><b>Required Local Components</b></p> <ul style="list-style-type: none"> <li>• Student attendance data</li> <li>• EYE-TA Data</li> <li>• F&amp;P Benchmark</li> <li>• HLAT</li> <li>• EICS Numeracy Screen Assessment</li> <li>• Themes/focused strategies of Instructional Support Plan (ISP) (social emotional, literacy, numeracy)</li> <li>• Track the access of universal and targeted programming through both the MHCB Operational Teams and the NGPS Wellness Coaches</li> <li>• Through NGPS and MHCB a team will be created in each school with training in Psychological First Aid, Mental Health First Aid, and Suicide Intervention</li> <li>• Communicate the mission and vision of wellness for NGPS employees</li> <li>• Contribute to the NGPS strategic wellness plan.</li> <li>• Communication (implementation) of the NGPS strategic wellness plan</li> <li>• Each school site will have a developed continuum of support for literacy, numeracy, and social emotional support</li> <li>• All schools will use WeCollab to record Collaborative Team Meetings</li> </ul>



## Provincial Domain: Learning Supports

# Domain: Teaching and Leading

### Learners are Supported

**OUTCOME 3: Learners have excellent teachers, educational assistants, school and school authority leaders.**

#### Strategies

- Division administration, school administration, and teachers are evaluated using Alberta Education Quality Standards.
- Schools prioritize and NGPS classroom teachers apply the five quality pedagogy domains of the Quality Learning Environment (QLE) in their classroom practice and through Collaborative Team Meetings.
  - Intentional Planning
  - Responsive Instruction
  - Purposeful Assessment
  - Engaged Professional
  - Positive Classroom Culture
- NGPS offers a mentoring and coaching program to its cohort of teachers new to the profession.
- NGPS offers a variety of professional learning, side by side coaching and external education consultants to build the capacity of school staff.
- NGPS offers a variety of professional learning to build and enhance leadership capacity of its school administration.
  - Principals participate within their cohort to develop their instructional leadership capacity.
  - Administrator Meetings will have time dedicated for professional growth in the areas of:
    - First Nations, Métis and Inuit
    - Curriculum
    - Assessment
- NGPS will include training opportunities for educational assistants to build their capacity of supporting students with diverse learning needs.
- NGPS Leadership Development (COMPASS Group): Provide opportunities to develop leadership skills for succession planning.
- NGPS Learning Services conducts regular school visits, occurring four times annually, to engage in progress discussions regarding School Action Plans and to offer targeted support based on identified needs.

#### Measures

##### Required Provincial Measures

- Survey measure of Education Quality

##### Required Local Components

- Alignment and utilization of the School Advancement Plan to provide evidence of visionary (strategic planning) and instructional (implementation of the plan) leadership
- Artifacts and evidence of Professional Learning work relative to quality pedagogy in a QLE
- Surveys related to QLE work
- Results/notes from school assurance meetings
- Strategic planning documents
- Track training sessions and participants in order to build the capacity of Educational Assistants within NGPS

# Provincial Domain: Governance

## Domain: Governance

### Learners are Supported

**OUTCOME 4: NGPS optimizes available financial, human and physical resources in support of student and system success.**

#### Strategies

- Review programs, services and supports to assess effectiveness and alignment with provincially allocated funding.
- Create opportunities for students, staff, parents and community to build meaningful relationships and make connections to support each other in making a difference.
- Publicly recognize and celebrate the contributions of students, staff, parents, and community.
- The Board of Trustees are advocates for public education and for Northern Gateway Public Schools.
- Identify and refine policies and procedures to ensure strategic planning and decision-making advance education excellence.
- Engaged and active members of:
  - Rural Caucus of Alberta School Boards
  - Alberta School Boards Association
  - Public School Boards Association of Alberta
  - Alberta School Council Association
- Continue to advocate for necessary funding and support that addresses the unique needs of small schools and the rural context.
- Continue to engage parents/guardians during school council meetings in each school.
- Responsibility to ensure Policy 1 is enacted
- Provide Accountability through the monitoring of student supports.

#### Measures

##### Required Provincial Measures

- Survey Measure of Parent Involvement
- School Authorities provide the amount budgeted for 2025-26, the amount spent and the variance between these amounts for operational expenses.

##### Required Local Components

- Survey measure of School Improvement
- Students to school-based staff ratio
- Qualitative data collected through school visits





# Capital Plan 2026-29

Three-year capital plans are the basis of the government's annual review and assessment of capital projects and priorities based on project drivers and needs criteria:

- Health and Safety
- Building Condition
- Enrollment Pressures
- Functionality and Programming
- Legal Rights

The division's Three-Year Capital Plan identifies projects that will be submitted to Alberta Infrastructure for Project Evaluation and Prioritization.

The division's 2026-29 Three-Year Capital Plan requests the following capital projects:

- 1 a. Modernize Whitecourt Central School**
  - b. Modernize Pat Hardy Elementary School**
- 2 a. Modernize Darwell School**
  - b. Modernize Grasmere School**
- 3 a. Modernize Sangudo Community School**
  - b. Modernize Elmer Elson Elementary School**

► [View Northern Gateway Public Schools' Three-Year Capital Plan](#)







**Northern Gateway**  
Public Schools

# NGPS 2025-2026 Budget

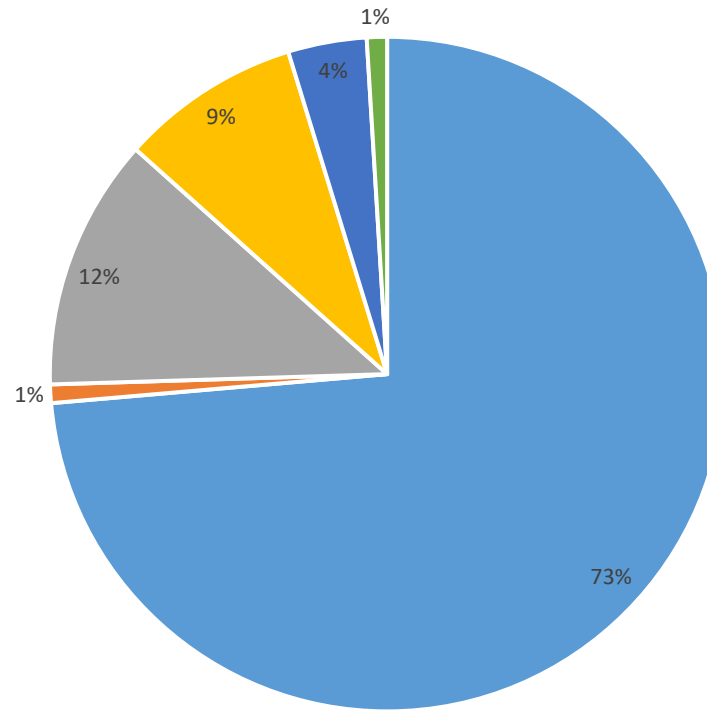
# Northern Gateway Public Schools Budget Comparison

## Northern Gateway Public Shool Year over Year Budget Comparison

	2025-2026	2024-2025	Variance	2024-25 Projected Actuals
Instruction	54,791,070	53,777,501	1,013,569	49,713,055
IMR	642,104	665,966	- 23,862	665,966
Operations & Maintenance	9,003,682	8,773,140	230,542	9,015,922
Transportation	6,439,158	6,175,569	263,589	6,107,418
System Administration & Governance	2,805,387	2,928,047	- 122,660	2,367,268
External Programs	719,219	719,219	-	719,219
Total	74,400,620	73,039,442	1,361,178	68,588,848
Operational Surplus	2,734,279	2,412,249	322,030	
Federal funding	2,377,075	2,041,630	335,445	

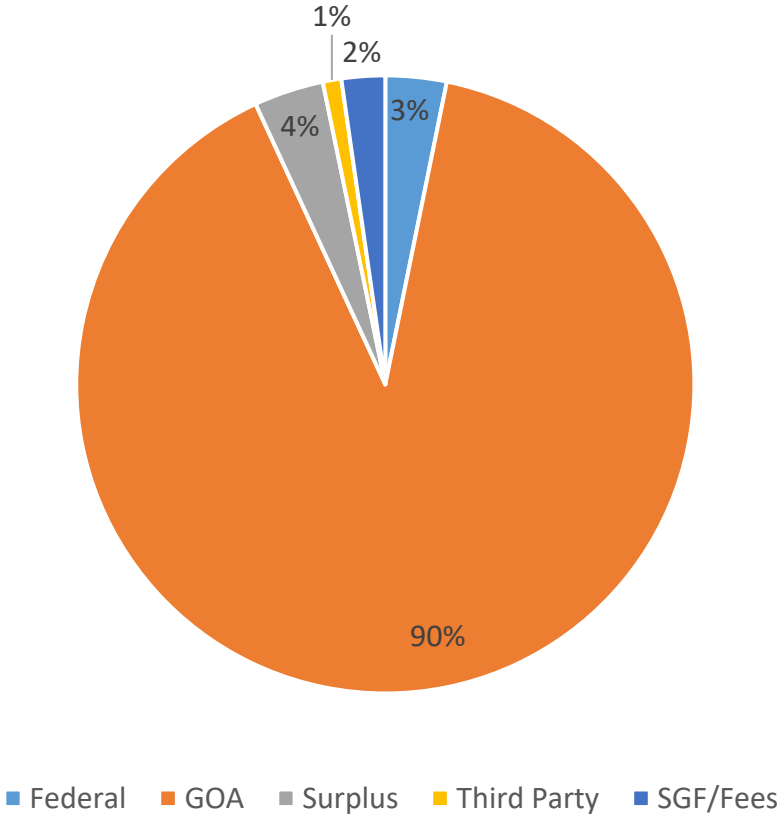
# NGPS 2025-26 Budget

NGPS 2025-2026 Budget

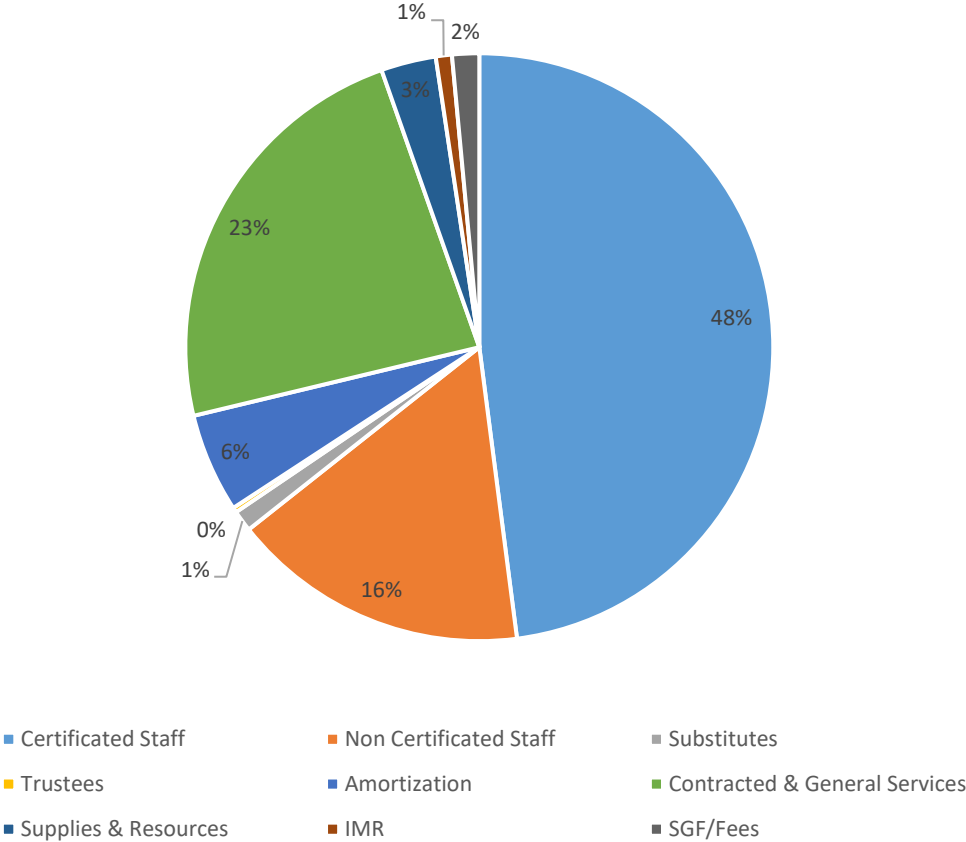


■ Instruction ■ IMR ■ Operations & Maintenance ■ Transportation ■ System Administration & Governance ■ External Programs

Funding Sources



NGPS Expenses



**Bylaw No. 1-25**  
**of**  
**The Northern Gateway School Division**

**A Bylaw of the Northern Gateway School Division (the “School Division”) in the Province of Alberta, relating to the provision of more than one voting station for each ward/electoral subdivision for the School Division.**

WHEREAS Section 37 (3) of the Local Authorities Election Act provides that an elected authority may pass a by-law by June 30 of a year in which a general election is to be held allowing the Returning Officer of the elected authority to designate more than one voting station for each subdivision and the location of those voting stations for that election; and

WHEREAS The Board of Trustees of the School Division desires to provide for more than one voting station for wards/electoral subdivisions.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the School Division establishes that the Returning Officer for the School Division is hereby authorized to designate more than one voting station for wards/electoral subdivisions and the location of those voting stations.

**RECEIVED FIRST READING** this 15th DAY OF April, 2025.

_____ Board Chair	Seal	_____ Secretary-Treasurer
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**RECEIVED SECOND READING** this 27th DAY OF May, 2025.

_____ Board Chair	Seal	_____ Secretary-Treasurer
----------------------	------	------------------------------

**RECEIVED UNANIMOUS CONSENT OF THE TRUSTEES PRESENT AND RECEIVED THIRD READING**

**AND FINALLY PASSED** THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2025.

_____ Board Chair	Seal	_____ Secretary-Treasurer
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**Bylaw No. 2-25**  
**of**  
**The Northern Gateway School Division**

**A Bylaw of the Northern Gateway School Division (the “School Division”) in the Province of Alberta, relating to the provision of more than one voting station remain open at the same time as municipal voting stations within the School Division.**

WHEREAS Section 46 (2) of the Local Authorities Election Act provides that an elected authority may, by a by-law passed prior to June 30 of a year in which an election is to be held, provides that the voting station is to be open before 10:00 a.m.; and

WHEREAS The Board of Trustees of the School Division desires to set the voting hours for the voting stations in alignment with the municipal voting stations within the School Division.

NOW THEREFORE, BE IT RESOLVED that the Board of Trustees of the School Division establishes the following voting hours:

1. Whereby any Municipal voting station is opened prior to 10:00 a.m., the voting station for Northern Gateway School Division will be open at the same location at the same time.
2. All other voting stations in the Northern Gateway School Division will be open from 10:00 a.m. until 8:00 p.m.

**RECEIVED FIRST READING** this 15th DAY OF April, 2025.

_____ Board Chair	Seal	_____ Secretary-Treasurer
----------------------	------	------------------------------

**RECEIVED SECOND READING** this 27th DAY OF May, 2025.

_____ Board Chair	Seal	_____ Secretary-Treasurer
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**RECEIVED UNANIMOUS CONSENT OF THE TRUSTEES PRESENT AND RECEIVED THIRD READING AND FINALLY PASSED THIS** \_\_\_\_ DAY OF \_\_\_\_\_, 2025.

_____ Board Chair	Seal	_____ Secretary-Treasurer
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## 2025 – 2026

### Regular Board Meetings/Organizational Meeting Results Reviews GSD/Finance Meetings

#### September 2025

September 16 Regular Board Meeting

#### October 2025

October 7 Regular Board Meeting  
October 20 Election Day  
October 28 Organizational Meeting/Regular Board Meeting

#### November 2025

November 25 Regular Board Meeting  
November 26 and 27 Results Reviews

#### December 2025

December 16 Regular Board Meeting

#### January 2026

January 20 Regular Board Meeting

#### February 2026

February 16 Finance/GSD Meeting  
February 17 Regular Board Meeting

#### March 2026

March 17 Regular Board Meeting

#### April 2026

April 21 Regular Board Meeting

#### May 2026

May Finance/GSD Meeting (date to be determined)  
May 26 Regular Board Meeting

#### June 2026

June 23 Regular Board Meeting



**Northern Gateway**  
Public Schools

**Fox Creek School  
PO Box 88  
Fox Creek, Alberta T0H 1P0**

**May 21, 2025**

**Northern Gateway Public School Division  
No. 10, 4816 49 Avenue  
Whitecourt, Alberta T7S 1N9**

**Reference: Fox Creek Tour Group 2026**

**Dear Mr. Bird**

**We are asking the Trustees to consider a change of itinerary and destination for Tour Group 2026. At present we have only seven students signed up for the trip to Spain next year. We have been approached to change the Tour to the Best of Italy which is a bit cheaper in the hopes of attracting more students. I have included the itinerary and destination with this request.**

**Explorica has offered to pair us up with another group as well to try and curb the individual cost to our students as well. However, our students would only share accommodations with our students from Fox Creek. Given the limited number of students Mrs. DeCiccio is going to take the lead for the trip since her son Carter will be one of the students traveling on the Tour.**

**If you need further clarification of our plans, please feel free to contact me at your earliest convenience.**

**Thank you for your continued support. We appreciate you taking this forward to the Board of Trustees on our behalf.**

**Sincerely,**

**Mr. Ian Baxter  
Principal – Fox Creek School**



## Best of Italy

[explorica.ca/Baxter-8149](http://explorica.ca/Baxter-8149)

March 22 - March 30, 2026

### Day 1 Overnight Flight to Italy

### Day 2 Ciao Florence

Meet your tour director, travel to Florence & check into hotel  
Traditional Italian pizza dinner

### Day 3 Florence landmarks

Florence guided walking sightseeing tour with Whisper headsets:  
Palazzo Vecchio, Piazza della Signoria, Chiesa di Santa Croce, Ponte Vecchio, Duomo, Leather Workshop, Gates of Paradise, Giotto's Bell Tower, Dante's House  
*Optional Pisa guided excursion: Baptistry visit, Leaning Tower*

### Day 4 Florence--Venice

Travel to Venice via Verona  
Verona tour director-led sightseeing: Piazza delle Erbe, Romeo and Juliet balcony, Verona Arena

### Day 5 Venice landmarks

Venice guided walking sightseeing tour with Whisper headsets: St. Mark's Square, St. Mark's Basilica, Doge's Palace visit, glass-blowing demonstration

### Day 6 Venice--Assisi

Travel to Assisi  
St. Francis of Assisi Basilica visit

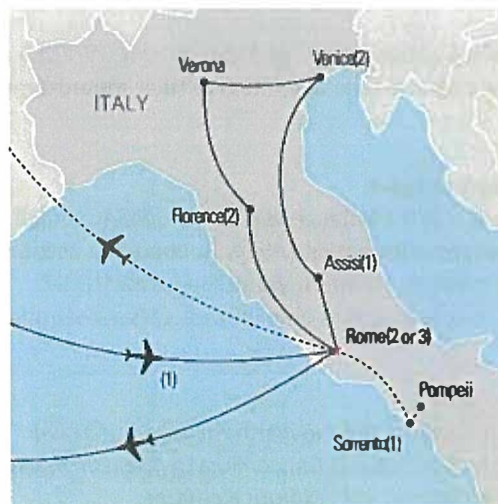
### Day 7 Assisi--Rome

Travel to Rome  
Vatican City guided walking sightseeing tour with Whisper headsets:  
Vatican Museums & Sistine Chapel visit, St. Peter's Basilica visit

### Day 8 Rome

Ancient Rome guided walking sightseeing tour with Whisper headsets:  
Colosseum visit, Forum Romanum visit, Piazza Venezia  
Rome city walk: Spanish Steps, Trevi Fountain, Pantheon, Piazza Navona

### Day 9 Flight home from Rome





# Reserve your Spot!

Tour Center ID: Baxter-8149

Initial registration deadline: June 19, 2025

## What's included

We provide everything you need for a remarkable trip:

- Round-trip airfare
- 7 overnight stays (9 with extension) in hotels with private bathrooms
- Full European breakfast daily
- Dinner daily
- Full-time services of a professional tour director
- Guided sightseeing tours and city walks as per itinerary
- Visits to select attractions as per itinerary
- Guided sightseeing tours with high-tech headset as per itinerary
- Tour Diary™
- Local Guide and Local Bus Driver tips; see note regarding other important tips
- Note: On arrival day only dinner is provided; on departure day, only breakfast is provided
- Note: Tour cost does not include airline-imposed baggage fees, or fees for any required passport or visa. Optional excursions, optional pre-paid Tour Director and multi-day bus driver tipping, among other individual and group customizations will be listed as separate line items in the total trip cost, if included.

## Tour investment

Students (travellers under the age of 23): \$5,319

Adults (age 23 and over): \$5,864

Price reflects savings of a \$100 travel grant. Sign up by 6/19/2025 and enter code early2026 in order to take advantage of this limited-time offer!

## Automatic monthly payment plan

Pay \$99 upon enrolment and the balance will be divided into equal monthly payments, charged automatically to your chequing account. As of May 21, 2025, your monthly payment would be just \$713.57.

Manual plan also available; learn more on [explorica.ca/paymentplans](https://explorica.ca/paymentplans).

## Travel protection

Most Explorica travellers protect their investment with our Travel Protection Plan Plus, which includes a Cancel For Any Reason waiver for only \$25 per day. To learn more, visit [explorica.ca/cfar](https://explorica.ca/cfar).

## Carbon neutral travel with Choose Earth

Our Choose Earth program enables travellers to offset the carbon emissions generated by their travel for \$19, plus our 100% company match. To learn more, visit [worldstrides.ca/carbonoffset](https://worldstrides.ca/carbonoffset).

Enrol online,  
by phone, or by mail



[explorica.ca/baxter-8149](https://explorica.ca/baxter-8149)



1.888.474.8843



Download and complete  
a paper application at  
[explorica.ca/enrolment](https://explorica.ca/enrolment)

**←explorica→**  
by WorldStrides

3280 Bloor Street West  
Suite 901,  
Toronto, ON M8X 2X3



Revised Request  
May 21/2025.



Northern Gateway  
Public Schools

Form 260-1 A

Page 1

Northern Gateway Public Schools

Occasional or Off-Site Activities Approval Form

Key Supervisor: RONICA DeCiccio Date: MAY 21/2025.

School: FOX CREEK.

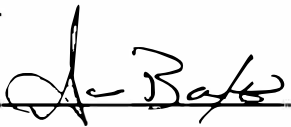
SECTION A

Grade(s), Class or Team: <u>GR 9-12.</u>			
Title of Activity: <u>TRAVEL CLUB 2026</u>		Date(s) of Trip: <u>MAR 22 - MAR 30.</u>	
Location of Activity: <u>ITALY</u>		Time of Departure: <u>TBD</u>	Time of Return: <u>TBD.</u>
Description of Activity: <u>We feel there is tremendous educational value to travelling overseas. Promoting Global Citizenship, awareness of current events and encouraging tolerance and acceptance of others as just a few of the benefits.</u>			
Educational Purpose of Trip:			
<u>a few of the benefits.</u>			
Method of Transportation: School Bus <input type="checkbox"/> School or Division Van <input type="checkbox"/> Private Vehicle <input checked="" type="checkbox"/> Walking <input type="checkbox"/> Other: <u>AIRPLANE</u>			
Costs to students: Transportation: \$ <u>5319.00</u> Activity costs: \$ <u>NA</u> Equipment Rental \$ <u>NA</u> Other: \$ <u>NA.</u>			
Total: \$ <u>5319.</u>			
Supervisor/student ratio: <u>1 : 6</u>		Key Supervisor's Name(s): <u>RONICA DECICCIO - BRANDIN BORSEY.</u>	
		Supervisor Qualifications: <u>Assistant Principal / Community Member</u>	
Description of specialized clothing or equipment required: <u>NA Good walking Gear</u>		The Risk Assessment	
Safety Elements/Concerns: <u>Careful examination of surroundings at all times to keep everyone safe.</u>			
Has the Lead Teacher previewed the proposed site? Yes <input checked="" type="checkbox"/> <u>online.</u> No <input type="checkbox"/>		Activities planned for students unable to participate in the Field Trip: <u>Meetings presentations</u>	

**Safety Assessment/ Risk Review**

- Is this activity listed as a "Excluded" or "Considerable Risk" Activity as outlined in Administrative Procedure 260? Yes ☐ No ☒ N/A ☐
- The activity is suitable to the age, developmental level and physical condition of the participants. Yes ☒ No ☐ N/A ☐
- Participants have been progressively taught and coached to perform the activity properly and to avoid the dangers inherent in the activity. Yes ☒ No ☐ N/A ☐
- Day book and lesson plans indicate progressive teaching of skills. Yes ☐ No ☐ N/A ☒
- The equipment for the activity is adequate and suitably arranged. Yes ☒ No ☐ N/A ☐
- The activity is adequately supervised for the risk involved. Yes ☒ No ☐ N/A ☐
- The activity is consistent with the standards in Safety Guidelines for Physical Activity in Alberta Schools, (if applicable) and is in compliance with Northern Gateway Schools policy. Yes ☒ No ☐ N/A ☐

**Approval to Proceed With Planning**

Principal approval to proceed:  Date: May 21/2025

Superintendent approval to proceed: \_\_\_\_\_ Date: \_\_\_\_\_

Superintendent Approval: (out of province travel, or special circumstances)



**Northern Gateway**  
Public Schools

**Fox Creek School**  
PO Box 88  
Fox Creek, Alberta T0H 1P0

**November 15, 2024**

**Northern Gateway Public School Division**  
No. 10, 4816 49 Avenue  
Whitecourt, Alberta T7S 1N9

**Reference: Fox Creek Tour Group 2026**

**Dear Mr. Bird**

**Fox Creek School has historically been involved with a bi-annual tour group for a number of years. Mr. I. Baxter has offered to organize a trip for the Spring/Easter break of 2026. Students have chosen to travel to Barcelona, Madrid & Andalusia (Spain). Please see the attached itinerary for the proposed trip departing March 26, 2026.**

**We feel there is tremendous educational value to traveling overseas. Promoting global citizenship, awareness of current events, and encouraging tolerance and acceptance of others are just a few of the benefits of travel that are experienced by the students.**

**I am writing to you today to seek preliminary Board Approval for International Travel as per Admin Procedure 260. We would like all permissions in place before we have any student or parent meetings to register students for the trip.**

**If you need further clarification of our plans, please feel free to contact me at our earliest convenience.**

**Thank you for your continued support. We appreciate you taking this forward to the Board of Trustees on our behalf.**

**Sincerely,**

**Mr. Ian Baxter**  
**Principal – Fox Creek School**

Printable options: **Basic Itinerary** | Detailed Itinerary (?qd=454921&p=1&view=detailed)



## Barcelona, Madrid & Andalusia

### GROUP INFORMATION



**Departing From:**  
Edmonton

**Departing:**  
March 26, 2026

**Returning:**  
April 4, 2026

**RESERVE YOUR TOUR NOW!**

### TOUR ITINERARY

#### Day 1 Overnight Flight to Spain (Barcelona)

#### Day 2 Hola Barcelona

Meet your tour director and check into hotel  
Las Ramblas treasure hunt  
Paella dinner

#### Day 3 Barcelona landmarks

Barcelona guided sightseeing tour  
Plaza de Espana, Gaudi's Sagrada Familia, Montjuic Hill, Park Güell visit

#### Day 4 Barcelona--Madrid

Travel to Madrid via Zaragoza  
Basilica of the Virgin of Pilar visit

#### Day 5 Madrid landmarks

Madrid guided sightseeing tour  
Calle Mayor, Gran Vía, Cibeles Fountain, Puerta de Alcalá, Columbus Square, Royal Palace visit  
*Optional Toledo guided excursion \$100*  
Toledo Cathedral visit, St. Mary's Synagogue visit, Sword factory visit  
Tapas dinner

#### Day 6 Madrid--Seville

Travel via AVE train to Córdoba  
Mezquita guided visit  
Travel to Seville

#### Day 7 Seville landmarks

**Total Fee: \* \$5,579.00**

#### Tour Quote Breakdown

The following fees apply to your full-paying participants:

Tour Fee*	\$5,128.00
Private Group Fee	\$181.00
Travel Protection Plan Plus	\$250.00
On-Tour Tipping	\$120.00
** Early Enrolment Travel Grant	\$ -100.00

**Total Fee\* \$5,579.00**

OR 14 monthly payments of \$373.57

After initial payment of \$349.00

\* Last day for this Tour Fee is Dec 2, 2024.

\*\* Only valid with voucher code early2026

#### Additional Adult Fees

The following additional fees apply only to full-paying participants 23 and older and are not included in the total price listed above.

Adult Supplement	\$125.00
Twin Room Upgrade	\$480.00
Additional Adult Fee	\$605.00

#### Private Group Fees:

##### Your Tour is a Private Group Tour

As a Private Group, the cost of your tour will be based on the final group size. The Private Group amount in bold below has been included in the total cost of the trip quoted above and this is based on your estimated group size. If the final group size is smaller or larger than estimated, the Private Group amount will be updated on each participant's account the day after the final enrolment deadline.

15-19 Travelers	\$808
20-24 Travelers	\$504
25-29 Travelers	\$313
30-34 Travelers	<b>\$181</b>



Seville guided sightseeing tour  
 Plaza de España, Old Jewish Quarter (Santa Cruz and San  
 Bartolomé), Casa de Platos visit, Seville Cathedral  
 visit, Giralda Tower ascent, Columbus' gravesite  
 Flamenco evening

35-39 Travelers \$85

40+ Travelers \$0

**Day 8 Seville--Costa del Sol**

Alhambra guided visit  
 Alhambra gardens, Summer Palace, The Medina, Royal Arab  
 Baths, Alcazaba fortress  
 Generalife Gardens

**Day 9 Costa del Sol beach time**

*Optional Morocco guided excursion \$180*  
 Ferry to Ceuta, Ceuta panoramic coastal views, Tétouan  
 sightseeing tour, Lunch included (instead of dinner)

**Day 10 Flight home from Malaga (Costa del Sol)**

Limited air service from Malaga may cause flight itinerary  
 changes

**TOUR FEE INCLUDES:**

- Round-trip airfare
- 8 overnight stays (10 with extension)  
in hotels with private bathrooms
- Full European breakfast daily
- Dinner daily
- Full-time services of a professional  
tour director
- Guided sightseeing tours and city  
walks as per itinerary
- High-speed Ave train
- Visit to select attractions as per  
itinerary
- Tour Diary™
- Local Guide and Local Bus Driver  
tips; see note regarding other  
important tips
- Note: On arrival day only dinner is  
provided; on departure day, only  
breakfast is provided
- Note: Tour cost does not include  
airline-imposed baggage fees, or fees  
for any required passport or visa.  
Optional excursions, optional pre-  
paid Tour Director and multi-day bus  
driver tipping, among other individual  
and group customizations will be  
listed as separate line items in the  
total trip cost, if included.

ORIGINAL  
REQUEST.



Northern Gateway  
Public Schools

Form 260-1 A

Page 1

Northern Gateway Public Schools

Occasional or Off-Site Activities Approval Form

Key Supervisor: IAN BAXTER Date: NOV 13/2024

School: FOX CREEK SCHOOL

SECTION A

Grade(s), Class or Team: <u>10-11-12</u>			
Title of Activity: <u>TRAVEL CLUB 2026</u>		Date(s) of Trip: <u>MARCH 23/2026 - April 5/2026</u>	
Location of Activity: <u>BARCELONA, MADRID &amp; ANDALUSIA</u>		Time of Departure: <u>TBD</u>	Time of Return: <u>TBD</u>
Description of Activity: <u>INTERNATIONAL TRAVEL TO SPAIN.</u>			
Educational Purpose of Trip: <u>We feel there is tremendous educational value to traveling overseas. Promoting global citizenship, awareness of current events, and encouraging tolerance and acceptance of others are just a few of the benefits.</u>			
Method of Transportation: School Bus <input type="checkbox"/> School or Division Van <input type="checkbox"/> Private Vehicle <input checked="" type="checkbox"/> Walking <input type="checkbox"/> Other: <u>AIRPLANE</u>			
Costs to students: Transportation: \$ <u>5579.00</u> Activity costs: \$ <u>NA</u> Equipment Rental \$ <u>NA</u> Other: \$ <u>NA</u> Total: \$ <u>5579.00</u> WITH FULL INSURANCE.			
Supervisor/student ratio: <u>1:6</u>		Key Supervisor's Name(s): <u>IAN BAXTER, RONICA DECICCO, BRANDIN DORSEY</u>	
		Supervisor Qualifications: <u>PRINCIPAL / ADMIN TEACHERS / E</u>	
Description of specialized clothing or equipment required: <u>NA. GOOD WALKING GEAR.</u>		The Risk Assessment	
Safety Elements/Concerns: <u>Careful examination of surroundings at all times to keep everyone safe.</u>			
Has the Lead Teacher previewed the proposed site? Yes <input checked="" type="checkbox"/> online - No <input checked="" type="checkbox"/>		Activities planned for students unable to participate in the Field Trip: <u>MEETINGS / PRESENTATIONS</u>	

**Safety Assessment/ Risk Review**

- Is this activity listed as a "Excluded" or "Considerable Risk" Activity as outlined in Administrative Procedure 260? Yes ☐ No ☒ N/A ☐
- The activity is suitable to the age, developmental level and physical condition of the participants. Yes ☒ No ☐ N/A ☐
- Participants have been progressively taught and coached to perform the activity properly and to avoid the dangers inherent in the activity. Yes ☒ No ☐ N/A ☐
- Day book and lesson plans indicate progressive teaching of skills. Yes ☐ No ☐ N/A ☒
- The equipment for the activity is adequate and suitably arranged. Yes ☒ No ☐ N/A ☐
- The activity is adequately supervised for the risk involved. Yes ☒ No ☐ N/A ☐
- The activity is consistent with the standards in Safety Guidelines for Physical Activity in Alberta Schools, (if applicable) and is in compliance with Northern Gateway Schools policy. Yes ☒ No ☐ N/A ☐

**Approval to Proceed With Planning**Principal approval to proceed:                     *Jan Boyle*                     Date: Nov 13 / 2024

Superintendent approval to proceed: \_\_\_\_\_ Date: \_\_\_\_\_

Superintendent Approval: (Only for trips requiring overnight or out of province travel, or special circumstances)

## **Superintendent's Report** **May, 2025**

### **Administration Meeting May 14** (SLQS 4,5,6,7)

1. Labour
2. Education Amendment Act
3. Real Property Governance Act and Bill 51
4. Mental Health Grant
5. Home School Support
6. Permission Click
7. Compass Update
8. Jump
  - a. Fully Alberta-integrated for elementary
  - b. New grade 9 program, two teachers to provide feedback
  - c. John Mighton Visit
9. Learning Services
  - a. Updates and Instructions
  - b. Registration
  - c. EA expectations
  - d. Admin Task Sheets
    - i. Links
    - ii. Open Permissions except PGP
    - iii. Collaborative Response Plan
  - e. Next Year planning
  - f. Student Email Accounts
10. Policy 1 and Non-negotiables Evaluation

### **Compass Leadership Groups** (SLQS 1,2,3,4)

Both Compass teacher leader groups had sessions this past month anchored by Tim Jeffares from the ATA, who presented on the Code of Conduct and brought everyone up to speed on the Teaching Commission. The afternoon was spent examining the concept of the First Follower and how this related to the Division's non-negotiables.

## **Valleyview New School** (SLQS 6)

Mechanical and electrical have been the main discussion points with the various partners over the past few weeks. There have also been several meetings with staff from the Municipal District of Greenview and communication with the Town of Valleyview. This phase is set to wrap up in a couple of weeks, although recent wrinkles about drainage and water pressure for sprinklers may change this.

## **Regional Municipalities Meeting for Lac Ste. Anne Area** (SLQS 1,6,7)

The regular Lac Ste. Anne area meeting was held on May 9<sup>th</sup>, and myself and all of the local Trustees were in attendance. When our turn in the agenda arrived, we gave a short update on the labour situation, followed by information related to Board advocacy points including the Real Property Governance Act and Bill 51, JUPA agreements, and Career Exposure Summer Camps. Other topics included home school services, red light running for bus safety, and the importance of funding going to school divisions who provide special needs services. We circulated the advocacy brochure and mini-budget explanation page.

## **Teacher-related Labour Update** (SLQS 7)

The Alberta Teachers' Association is currently in bargaining, conducted mostly with the province who has jurisdiction over anything related to compensation. At the beginning of May, a mediator's proposal was voted on and rejected by the teachers. This has led into a prescribed 14-day "cooling off period". We do not yet know what next steps will be taken by either the provincial bargaining team or by the ATA.

## **Events Update** (SLQS 2,5)

- A special "tea" event was held to celebrate the completion of the Education Assistant Internship (EAI) Program by enrolled NGPS Education Assistants. Starting as a pilot project through Edmonton Public Schools, the Program continues to expand to help graduates hone their skills to serve our students and improve program outcomes. Participants also gain valuable networks for future questions and ideas. Thank you to Nicole Mortimore and Sarah Carlson for coaching our group of around 17 Education Assistants.
- The ATA's Beginning Teacher Induction Ceremony is held annually to welcome new teachers into the professional community. Thank you to the organizers for putting the event together and to the officials who came from the Alberta Teachers' Association for the event, including President Schilling.



## **Career Exposure Summer Camps** (SLQS 1,6)

The list of programs for the annual Career Exposure Summer Camps has been released and registration is open on [ngps.ca](http://ngps.ca). This summer camp style program gives students a chance to earn high school credits and gain hands-on experience while developing skills, exploring passions, or trying out a new interest. Camps are free and offered to students who are currently in grades 9-12. Transportation is provided to and from the camps each day from Onoway, Sangudo, Mayerthorpe, Fox Creek and Valleyview.

GATEWAY ACADEMY

SUMMER 2025

# Career Exposure

## Summer Camps



**EARN  
HIGH SCHOOL  
CREDITS** in  
technology, foods,  
trades, science  
and the arts

**GAIN  
REAL-WORLD  
experience**  
while earning an  
industry certification

**FREE Camps**

FOR STUDENTS GRADES 9-12

Register at  
[ngps.ca](https://ngps.ca)



**Northern Gateway**  
Public Schools

# Welcome to Career Exposure Summer Camps 2025.

Earn high school credits and gain hands-on experience while honing a skill, exploring a passion, or trying out a new interest.

Camps are FREE and offered to students in Grades 9-12. With the exception of the two-week bootcamps, camps run for one week and are offered in Week 1 and/or Week 2. Take advantage of the summer and register for both weeks.

## CAMPS RUN:

June 30-July 4 and/or July 7-11, 9 a.m. - 3:30 p.m. at Hilltop Jr/Sr High School in Whitecourt, with transportation provided from Onoway, Sangudo, Mayerthorpe, Fox Creek, and Valleyview.



## Aesthetics & Hairstyling

**WEEK 1 OR 2: June 30 - July 4 OR July 7-11**

**EARN UP TO 3 CREDITS**

Unleash your inner esthetician with a week of glam! From nail art to bridal updos, you'll learn top beauty techniques with a journey person Cosmetologist. Whether you're into makeup magic or perfecting the perfect braid, this course is your backstage pass to the beauty world.

## Art & Design

**WEEK 1 OR 2: June 30 - July 4 OR July 7-11**

**EARN UP TO 3 CREDITS**

Paint, draw, and explore different media through a week of creative discovery. Learn about Art as a potential career through the development of an artist's portfolio. Whether you're a doodler or a future designer, this is your space to shine.

## Baking Brilliance

**WEEK 1: June 30 - July 4**

**EARN UP TO 3 CREDITS**

Whip, knead, and sprinkle your way through a week of sweet and savoury success! Under the guidance of a pro baker, you'll create breads, desserts, and international treats while mastering ovens, mixers, and pro culinary skills.

## Construction

**WEEK 1 OR 2: June 30 - July 4 OR July 7-11**

**EARN UP TO 3 CREDITS**

Hammer, saw, and measure your way to mastery! Get hands-on with trade tools to build useful and creative wood projects and structures. Whether you're new to construction or looking to sharpen your skills, this course covers building basics, tools, measurement, and project planning and finishing.

## Creative Writing & Publishing

**WEEK 1: June 30 - July 4**

**EARN 3 CREDITS**

Love writing stories, poetry, or blogs? This is your chance to explore creative writing in different forms and build your own publishing portfolio. Let your words shine as you experiment with fresh ideas, discover your writing voice, and consider the media you create and participate in.

## Criminal Justice

**WEEK 1 OR 2: June 30 - July 4 OR July 7-11**

**EARN UP TO 3 CREDITS**

Step into the world of law and order! From policing to courts to corrections, you'll get an inside look at the justice system. Dive into real-world cases and discover how you could turn your curiosity into a rewarding career.



## Dynamic Dance

**WEEK 1 OR 2: June 30 - July 4 OR July 7-11**

**EARN 3 CREDITS**

Feel the rhythm and move to your own beat! This beginner-friendly course lets you explore a variety of genres of dance. Express yourself, gain confidence, take creative risks and discover the power of storytelling through movement.

## Exploring the World of Travel

**WEEK 2: July 7-11**

**EARN UP TO 3 CREDITS**

Get ready to wander! Learn how to travel smart on a budget, plan epic adventures, and explore careers in travel and tourism. Taught by a globe-trotting instructor who's seen it all!

## Forensic Science Investigations

**WEEK 1 OR 2: June 30 - July 4 OR July 7-11**

**EARN 3 CREDITS**

Dive into the world of forensic science with hands-on labs and real-life scenarios. Investigate career opportunities as a criminalist, lab technician and many more.

## Forestry Fundamentals

**WEEK 1 OR 2: June 30 - July 4 OR July 7-11**

**EARN UP TO 4 CREDITS**

Grow your understanding of the forest industry and ecology! Explore career options and gain hands-on experience in nature and on state-of-the-art simulators with Woodlands Operations Learning Foundation (WOLF) instructors.

## Introduction to Self Publishing

**WEEK 2: July 7-11**

**EARN UP TO 3 CREDITS**

Bring your creative ideas to life! Design and publish your own low content publications like journals, colouring books, or activity guides using tools like Canva and Adobe. Discover how self-publishing can turn your designs into real products.

## Learners Permit Preparation

**WEEK 1: June 30 - July 4**

**EARN 1 CREDIT**

Rev up your brain for the road! This course helps you prepare for your Class 7 Learners Permit exam. You'll learn about safety and routine car care. Start your journey behind the wheel with confidence!

## Photography

**WEEK 1 OR 2: June 30 - July 4 OR July 7-11**

**EARN UP TO 3 CREDITS**

Express your creativity through the lens! Using digital cameras and editing software, you'll learn how to capture and enhance powerful images. Explore career pathways in photography while building skills to shoot and edit photos for a variety of purposes.

## Redline Your Automotive Knowledge

**WEEK 1 OR 2: June 30 - July 4 OR July 7-11**

**EARN UP TO 3 CREDITS**

Get your hands dirty and your gears turning! Learn from a journeyman automotive technician as you explore vehicle systems and perform basic maintenance tasks. Build practical skills and boost your confidence in the garage—whether for work or everyday life.

## Welding and Fabrication

**WEEK 1 OR 2: June 30 - July 4 OR July 7-11**

**EARN UP TO 3 CREDITS.**

Discover the art of welding and fabrication! Learn safe welding practices, try wire feed welding, and dive into chaos fabrication to create your own custom metal sculptures and other works of art. PPE provided—just bring your creativity!

## Wildlife

**WEEK 1 OR 2: June 30 - July 4 OR July 7-11**

**EARN UP TO 3 CREDITS**

Love animals and the outdoors? Explore wildlife diversity, human impact, and conservation efforts. Come examine local and global wildlife issues and their significance to society.

## World of Cooking

**WEEK 2: July 7-11**

**EARN UP TO 3 CREDITS**

Slice, sauté, and serve up dishes from around the globe! Cook alongside a Red Seal chef, learn pro kitchen techniques and knife skills, and earn your Safe Food Handling Certificate while preparing for a career in food and hospitality.



**To register, scan the QR code  
or visit [ngps.ca](https://ngps.ca)**

# Two-Week Bootcamps

## Early Childhood Care

*TWO WEEKS: June 30 - July 4 AND July 7-11*

EARN 5 CREDITS

### Love working with little ones?

This two-week course is your hands-on introduction to the world of early childhood care and education.

Explore how children grow, learn, and thrive while gaining real experience in childcare settings. From playful learning strategies to foundational child development, you'll build the knowledge and skills to support young minds—and take the first step toward your Level 1 Early Childhood Educator Certificate.

Whether you're considering a career or just curious, this course is your launchpad into a rewarding and impactful field.



## PE 10 / CALM 20 Combined Course

*TWO WEEKS: June 30 - July 4 AND July 7-11*

EARN 6 CREDITS

### Get ahead on your credits with this power-packed two-week course!

Knock out PE 10 and CALM 20 while staying active, learning life skills, and opening up space in next year's schedule. This combined course is perfect for students looking to free up their schedule or who need to fulfill these credits for graduation. Attendance in the full two weeks is required to receive credit in both courses.

Priority is given to students going into Grade 12 who require both courses for graduation.



To register, scan the QR  
code or visit [ngps.ca](https://ngps.ca)

Thank you to our partners



Foundation





## Board Policy 2 – Appendix A

# Board Annual and Term Work Plans

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## **ANNUAL WORK PLAN**

### **SEPTEMBER to JUNE**

- Conduct Board Meetings (Policy 7, Section 2)
- Review Monthly Fiscal Accountability Reports (Policy 2, Section 4.6)

### **SEPTEMBER**

- Conduct a Governance, Strategy and Development Committee (GSD) Meeting (in Non-election Years)
- Conduct the Organizational Meeting (in Non-Election Years) (Policy 7, Section 1)
- Set the School Visits Schedule
- Review the PSBAA Fall AGM Agenda
- Host the Annual Employee Appreciation Evening (September/October) (Policy 2, Section 9.6)
- Review the Year-end Suspension Report
- [ASBA Long Service Awards Deadline September 16, 2025](#)

### **OCTOBER**

- Conduct the Organizational Meeting (in Election Years)
- Conduct a Board Orientation (in Election Years)
- Review the Annual School Council Reports (Policy 2, Section 2.7)
- Review the ASBA Proposed Position Statements (non-election years)
- Host the Annual Employee Appreciation Evening (September/October) (Policy 2, Section 9.6)

### **NOVEMBER**

- Approve the Annual Education Results Report (AERR) (Policy 2, Section 1.10)
- Approve the Audited Financial Statements (Policy 2, Section 4.7)
- Conduct the School Results Review (November/December)
- Review and accept the School Operational Viability Report (Policy 15)
- Review the Annual Community Engagement Strategies (Policy 8, Section 4.2)

### **DECEMBER**

- Approve the Borrowing By-law
- Conduct the School Results Review (November/December)
- Conduct a Governance, Strategy and Development Committee (GSD) Meeting (following School Results Review)
- Identify Goals for the Advocacy Plan (Policy 2, Section 8.2)

## JANUARY

- Review the Draft School Calendars (Policy 2, Section 9.5)
- [ASBA Honouring Spirit: Indigenous Student Awards Nominations \(February 5, 2025 Deadline\)](#)

## FEBRUARY

- Approve the Infrastructure Maintenance Renewal Work Plan (IMR)
- Approve the School Calendar (Policy 2, Section 9.5)
- Approve the Advocacy Plan (Policy 2, Section 8.3)
- Identify Possible Position Statements for ASBA Fall General Meeting (non-election years)
- Determine Need for Board Self-Evaluation/Review Previous Evaluation (Policy 7, Section 11)
- Conduct the First Finance Committee Meeting
- Contribute to the Three-Year Educational Planning Process (Policy 2, Section 1.3, 1.4)
- [ASBA Friends of Education Award Discussion \(March 18, 2025 Deadline\)](#)

## MARCH

- Approve the Three-Year Capital Plan (Policy 2, Section 4.8)
- Approve All Board-Directed Fees (Policy 2, Section 4.3)
- Conduct a Governance, Strategy and Development (GSD) Committee Meeting
- [ASBA Edwin Parr Teacher Award \(March 18, 2025 Deadline\)](#)
- [PSBAA Awards Deadlines](#)

## APRIL

- Review the Draft Three-Year Education Plan (Policy 2, Section 1.4)
- [ASBA Lieutenant Governor of Alberta Student Award \(April 14, 2025 Deadline\)](#)

## MAY

- Approve the Division Budget (Policy 2, Section 4.2)
- Approve the Three-Year Education Plan (Policy 2, Section 1.10)
- Conduct the Second Finance Committee Meeting to Discuss Provincial Budget
- Set Board Regular/Organizational Meeting Dates, Results Review Dates, and Workshop Dates
- Review the ASBA Proposed By-Law Changes and Budget
- Attend the ASBA Zone 2/3 Awards Ceremony

## JUNE

- Receive the Superintendent's Annual Review of the SLQS
- Conduct a Governance, Strategy and Development (GSD) Meeting
- [ASBA Awards Discussion](#)

## **TERM WORK PLAN**

### **DECEMBER – Year 3**

- Review and Confirm Ward Boundaries  
Policy 19, Section 4: The Board shall pass a by-law to reaffirm ward and subdivision boundaries, or if necessary, adjust boundaries, within the first three years of a term of office.

## **AWARDS DEADLINES**

### Alberta School Boards Association (ASBA)

September 16	Community Engagement Award
September 16	Distinguished Service Award
September 16	School Board Innovation and Excellence Award
September 16	Long Service Awards
February 5	Honouring Spirit: Indigenous Student Awards
March 18	Edwin Parr Teacher Award
March 18	Friends of Education Award
June	Zone Appreciation Award

### Public School Boards' Association of Alberta (PSBAA)

March	Advancing Association Business and Initiatives
March	Long Service Awards
March	Special Contribution to Public Education
March	Special Contribution to Public Education: Media
March	Dick Baker Legacy Award

References:	Education Act -- Sections 33, 51, 52, 53, 54, 60, 67, 139, 222
	Fiscal Planning and Transparency Act
	Local Authorities Elections Act
	Borrowing Regulation
	Disposition of Property Regulation
	Early Childhood Services Regulation
	Investment Regulation
	School Fees Regulation
	Truth and Reconciliation Commission Calls To Action