

**Bylaw No. 4-24**  
**of**  
**The Northern Gateway School Division**

**A Bylaw of the Northern Gateway School Division (the “School Division”), in the Province of Alberta, to require that a criminal record check be included with nomination forms submitted by potential candidates.**

**WHEREAS** under the provisions of Section 21.1 of the Local Authorities Election Act, the Board of Trustees may pass a bylaw to provide for every nomination for elected office to be accompanied by a criminal record check.

**AND WHEREAS** the Board of Trustees of the School Division is desirous of establishing that a criminal record check be included in every nomination package for elected office.

**THEREFORE, BE IT RESOLVED** that:

- a) Every candidate for school board trustee in the School Division shall obtain a criminal record check at their own expense;
- b) The criminal record check shall be provided by the police service;
- c) The criminal record check shall be included with, and form part of the nomination papers submitted by the candidate for school board trustee; and
- d) The criminal record check shall be valid for a period of three (3) months from the date that the nomination papers are submitted by the candidate and verified at the locations established by Bylaw 2-24.

**RECEIVED FIRST READING** this 26th DAY OF November, 2024.

***Original Signed***

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Board Chair

***Original Signed and Sealed***

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Secretary-Treasurer

Seal

**RECEIVED SECOND READING** this 17th DAY OF December, 2024.

***Original Signed***

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Board Chair

***Original Signed and Sealed***

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Secretary-Treasurer

Seal

**RECEIVED UNANIMOUS CONSENT OF THE TRUSTEES PRESENT AND RECEIVED THIRD READING AND FINALLY PASSED THIS 17th DAY OF December, 2024.**

***Original Signed***

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Board Chair

***Original Signed and Sealed***

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Secretary-Treasurer

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