

Administrative Procedure 262

EXTRACURRICULAR ATHLETICS

Background

The Division believes in and encourages inter-school sports programs which provide educational experiences that help students grow physically, mentally, emotionally, socially and morally.

Definition

Extracurricular athletics are sports and other athletic activities that students participate in outside of their regular academic curriculum, not for academic credit.

Procedures

1. A fee may be charged to students to defray the costs of participation in extra-curricular athletics programs. Financial support may also be achieved through school fundraising projects.
 - 1.1. If fees are charged, a statement of accounts shall be kept in accordance with *Administrative Procedure 538 – School Generated Funds* and is subject to periodic review and audit.
 - 1.2. No profit or benefit shall be realized by a school or the Division as a result of extracurricular fees being charged.
2. Extracurricular athletics programs shall be conducted in an environment of fairness, good sportsmanship and safety.
 - 2.1. Principals shall ensure proper supervision for all extra-curricular activities.
 - 2.2. Every effort is to be made to minimize the loss of instructional time for coaches and athletes.
3. Extracurricular athletics programs are to provide for maximum opportunities for both males and females to participate in a variety of activities (individual, dual, team).
 - 3.1. Female-only non-recreational competitions must have an eligibility requirement of female sex at birth.
 - 3.1.1. In keeping with legislation, confirmation in writing using Form 262-A must be obtained from a student or, in the case of the student being a minor, from

a parent that the student meets the eligibility requirement for participation in a female-only league.

3.2. Mixed gender or mixed sex competitions may occur when numbers warrant.

4. Extracurricular athletics programs are to be organized and directed by coaches who stress educational objectives, fairness, safety, active participation by all participants, and competence in the sport with an emphasis on enjoyment.
5. All extracurricular athletics programs at a school are subject to the approval of the Principal.
6. Staff involved with extracurricular athletics programs are to be familiar with the contents of the document SPHERES - School Physical Activity, Health, and Education Resource for Safety and follow the recommended safety practices as is reasonable in the circumstances.
7. All coaches shall emphasize safety of the athletes and not allow students to be put in competitive situations where their physical health is in danger.
 - 7.1. Coaches are to be knowledgeable about any physical problems regarding students under their direction as well as have access to each student's home phone number and emergency contact information.
 - 7.2. Parents have the responsibility of informing the school of any relevant physical or medical problems.
8. Coaches must remember they are role models for all students under their charge and for this reason are to model a high degree of sportsmanship, fairness, consistency, and self-control to their own students, students and coaches on other teams, and officials.
 - 8.1. The self-esteem of each athlete must be respected.
 - 8.2. Parental communication must be evident.
9. At extracurricular athletic events students will behave in a manner that reflects positively on their school.
10. Early in the sports season the parents will be offered the opportunity to be informed of the coach's procedures and expectations in regards to the students and their parents. Early in the season, the coach shall provide a copy of the provisional game schedule to the parents.
11. Student travel to athletic events is subject to Administrative Procedures 800, 814 and 818.
12. The Principal may approve a coach who is not a member of the school's staff.

12.1. The Principal (or designate) must provide guidance and direction to this coach in regards to all rules and procedures pertaining to extracurricular athletics.

12.1.1. If a person, other than a school staff member, coaches a school team, the Principal will assign a teacher to the coach for the purpose of coordinating and managing the team's activities.

12.1.2. The teacher liaison must be present for Zone and Provincial Competitions.

13. Student members of school teams must travel to all away games as directed by the Principal.

<p>Reference:</p> <ul style="list-style-type: none"> • Sections 1, 6, 11, 31, 32, 33, 52, 53, 196, 197, 204, 222 Education Act • Access to Information Act • Fairness and Safety in Sport Act • Protection of Privacy Act • Vital Statistics Act • Fairness and Safety in Sport Regulation • School Fees Regulation • Guide to Education ECS to Grade 12 • Physical Education Safety Guidelines • Safety Guidelines for Physical Activity in Alberta Schools • Safety Guidelines for Secondary Inter-School Athletics in Alberta 	<p>Date Approved: July 2025</p>
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