

AGENDA

Northern Gateway Public Schools Board of Trustees Regular Board Meeting

Division Office Boardroom – Whitecourt, Alberta

September 16, 2025 – 10:00 a.m.

Our Mission: Northern Gateway Public Schools provides a dynamic and safe learning environment that promotes connection and the authentic application of learning.

A. OPENING

1. Call to Order and Roll Call (Chair Gerry Steinke)
2. O Canada
3. Truth and Reconciliation Statement (Vice-Chair Diane Hagman)
4. Additions/Deletions to the Agenda (Chair Gerry Steinke)
5. Acceptance of the Agenda (Chair Gerry Steinke)
6. Acceptance of the Minutes of the June 17, 2025 Regular Board Meeting (Chair Gerry Steinke)

B. DELEGATIONS

C. STAFF/ADMINISTRATION REPORTS and PRESENTATIONS

1. **10:05 a.m.**
Beth Jager, Director of Learning
 - *Summer Boot Camps*
2. **10:25 a.m.**
Tammy Davis, Director of Learning
 - *Dominica*

D. BOARD COMMITTEE REPORTS

1. Community Engagement Committee (Committee Chair Linda Wigton)
 - *Employee Recognition Evening*
2. Audit Committee (Committee Chair Christine Peck)
 - *Auditor Contract*

Recommendation: That the Board accept the recommendation from the Audit Committee to renew the contract with Metrix Group LLP.

E. ACTION ITEMS

1. Regular Board Meeting – October 7, 2025 (Superintendent Kevin Bird)

Recommendation: That the October 7, 2025 Regular Board Meeting be rescheduled to start at 1:00 p.m. to accommodate Administration's attendance at election training in Whitecourt.

2. New Trustee Orientation Discussion (Chair Gerry Steinke)
 - Possible Action to be Taken

F. INFORMATION and REPORTS

1. Alberta School Boards Association (ASBA) Zone 2/3 (Trustee Linda Wigton)
2. Public School Boards' Association of Alberta (PSBAA) (Trustee Christine Peck)
 - August PSBC Meeting
 - Fall AGM Agenda Review (Board Work Plan) *Agenda not yet available*
3. Rural Caucus of Alberta School Boards (RCASB) (Vice-Chair Diane Hagman)
4. Superintendent's Report (Superintendent Kevin Bird)
5. Financial Summaries (June/July) and Enrolment Report (June) (Secretary-Treasurer Tamara Spong)
6. Board Work Plan (Policy Committee Chair Christine Peck)
7. Motion Review Cycle (Board Chair Gerry Steinke)

8. Trustee Reports

9. Upcoming Events

- September 22 – Nomination Day
- October 7 – Regular Board Meeting
- October 9 – Annual Employee Recognition Evening
- October 20 – Election Day
- October 28 – Orientation/Organizational Meeting/Regular Board Meeting
- November 16 – Rural Caucus of Alberta School Boards General Meeting
- November 16 to 18 – ASBA Fall General Meeting
- November 19 to 21 – PSBAA Fall Conference and AGM
- November 25 – Regular Board Meeting
- November 26 to 27 – Results Reviews

G. TOPICS FOR FUTURE DISCUSSION

H. REQUESTS FOR INFORMATION FROM ADMINISTRATION (by Board Motion)

I. MEETING HIGHLIGHTS

J. CLOSED SESSION (Land, Legal, Labour, Student Matters)

Trustees and Senior Administration only

K. ADJOURNMENT