

Minutes of the Regular Board of Trustees Meeting of Northern Gateway Public Schools

June 14th, 2016

Board Room of the Division Office in Whitecourt, AB

Opening

A. Opening

Call to Order and Roll Call

1. Call to Order and Roll Call

The June 14th, 2016 meeting was called to order by Chair Muir at 1:08 p.m.

Chair Judy Muir, Trustees, Jim Govenlock, Cindy Granley, Jim Hailes, Sherry Jeffreys, Albert Schalm, Terry Slemko, Gerry Steinke, and Administrators Kevin Andrea, Superintendent, Michael Gramatovich, Secretary-Treasurer, and Wendy Robertson, Recording Secretary, were present at this time.

Lisa Bakos, Communications Officer and Randy Lovich, Director of Maintenance and Milly McGregor, Assistant Secretary Treasurer, were present at this time.

Michelle Brennick, Deputy Superintendent, was absent from the meeting.

Trustee O'Neill entered the meeting at 2:12 p.m.

**Additions/Deletions
to the Agenda**

Acceptance of Agenda

3340-16

**Draft Minutes of the
May 24th, 2016
Regular Board Meeting**

3341-16

**Appointments and
Delegations**

2. Additions/Deletions to the Agenda

- B. Randy Lovich, Director of Maintenance –
IMR Update
- D.4.a) PO & M and Transportation
- D.4.b) School Reviews
- D.4.c) Transfer from Reserves
- D.4.d) Board Meeting Date

3. Acceptance of Agenda

Moved by Trustee Jeffrey – that the agenda for the June 14th, 2016 Regular Board Meeting be adopted as amended.

Motion Carried

**C. Draft Minutes of the May 24th, 2016
Regular Board Meeting**

Moved by Trustee Granley – that the draft minutes of the May 24th, 2016 Regular Board Meeting be adopted.

Motion Carried

B. Appointments and Delegations

IMR Update:

Randy Lovich, Director of Maintenance, reviewed for the Board, the updated 2016/2017 IMR Plan. Report provided for information.

Randy Lovich completed his report at 1:18 p.m.

Action Items

Group Benefits

3342-16

D. Action Items

Group Benefits Insurance Committee

Moved by Trustee Govenlock – that the Board support an overall premium increase of .4% with Sun Life Financial for the 2016 – 2017 school year.

Motion Carried

Board Self-Evaluation Report

3343-16

Board Self-Evaluation Report

Moved by Trustee Govenlock – that the Board approve the Board self-evaluation report as developed at the facilitated workshop of May 31st, 2016 and that the Board Chair be authorized to monitor the priorities and suggestions agreed to and bring items forward for Board consideration as deemed appropriate and that the Board review progress twice yearly.

Motion Carried

Superintendent Evaluation Report

3344-16

Superintendent Evaluation Report

Moved by Trustee Govenlock – that the Board approve the Superintendent evaluation report as developed during the evaluation workshop of May 31st, 2016 as an accurate accounting of the Superintendent's performance for the period June 1st, 2015 to May 30th, 2016, and further that the Board authorize the Chair to make any required technical edits and to sign the report on the Board's behalf.

Motion Carried

Additional Action Items

**PO & M & and
Transportation**

3345-16

Additional Action Items

PO & M and Transportation

Moved by Trustee Govenlock – that the Board establish a Budget principle that the funding transfers to System/Admin and Governance be from all three Funding envelopes at the rate determined annually.

Motion Carried

School Reviews

3346-16

School Reviews

Moved by Trustee Hailes – that with the Board's support, School Reviews be conducted for the 2016/2017 school year, with funding from the Governance Operating Reserve.

Motion Carried

**Transfer from
Reserves**

3347-16

Transfer from Reserves

Moved by Trustee Schalm – that for 2016/2017, the Board transfer up to \$100,000.00 each into the PO & M and Transportation Budgets to offset the System/Admin and Governance charge, if required.

Motion Carried

Board Meeting Date

3348-16

Board Meeting Date

Moved by Trustee Slemko – that the Board schedule a Regular Board meeting for June 29th, 2016.

Motion Carried

Randy Lovich left the meeting at 1:45 p.m.

Information/Reports

E. Information Reports

ASBA/PSBAA Update

ASBA/PSBAA Update

Edwin Parr Awards Ceremony:

Provided for information.

3349-16

Moved by Trustee Hailes– that the Board send a letter of congratulations to Stephen Eidick on winning the Edwin Parr Award.

Motion Carried

ASBA Zone 2/3 Report:

Trustee Hailes provided a written report for information.

ASBA President's Email #61:

Information provided on the MGA Summer Consultations Sessions. Two trustees from Northern Gateway will be attending.

ASBA Executive Director Recruitment Survey

ASBA has asked Boards to complete a short survey regarding the search for a new Executive Director.

PSBAA

No report.

Superintendent's Report

Superintendent's Report

Written report provided for information.

Board Workshop:

Dates confirmed: Sept. 15 & 16, 2016

Location: West Edmonton Mall – 1st choice
Double Tree – 2nd Choice

Agenda Items:

- Mission, Vision Statement
- Transportation across the Division
- Board Evaluation Follow-up
- Finance/Budgeting – set specific guidelines
- Messaging (Meeting Highlight, etc)

Trustee O'Neill entered the meeting at 2:12 p.m.

Handouts from Administration: provided for information.

- Three Year Ed Plan – Update
- Accountability Pillar Overall Summary
- Joint Use Agreement Information

Finance

Finance

Site Finance Report as of May 31st, 2016
provided for information.

Bank Statements as of May 31st, 2016
provided for information.

**Letters to Towns and
Municipalities**

Letters to Towns and Municipalities

Provided for information

**Communications
Committee Meeting
Record**

Communications Committee Meeting Record

No changes were made at this time.
Provided for information.

Enrolment Report

Enrolment Report

Trustee Granley left the meeting at 2:53 p.m.

Suspension Report

Suspension Report

Provided for information.

Trustee Reports

Trustee Reports

Terry Slemko

Trustee Slemko attended Onoway High School's final Band Concert for this year. He is impressed with the wonderful job Ms. Neufeld has done.

Onoway High is selling a lot of items from the old school. They had the bidding on June 11th, 2016. So far 60 people have registered. Highest bid receives the item.

Sherry Jeffreys

Year-end planning session for Sangudo has Prairie Oyster in concert. Scheduled for June 21st, 2016 at 7:00 p.m.

Jim Govenlock

Trustee Govenlock attended the Whitecourt Chamber meeting and reported on the following:

The Pembina Pipeline has been given approval. This is 270 kms of line. Will create a lot of short term employment for approximately 1000 people.

Woodlands County is building a 2.9 million dollar shop on the property across from their main office building.

The County is also building a one million dollar library in Blue Ridge.

Jim Hailes

Wants to have a discussion on “Branding” on the next Board meeting agenda.

Additional Report Items

Additional Report Items

Nil

3350-16

Moved by Trustee Govenlock – that the Board accept Information/Reports E1 – E8 as information.

Motion Carried

Topics for Future Discussions

F. Topics for Future Discussions

Motion Review – every month record the motion and the status of motion. Bring a prototype to the June 29th, 2016 Board meeting.

Requests for Information

G. Requests for Information

1. All revisions to Admin Procedures.

Meeting Highlights

H. Meeting Highlights

1. Preliminary Budget 2016/17
2. Edwin Parr Award Winner
3. Superintendent Evaluation Report Approval
4. Annual Awards Evening Schedule Date

In-Camera Items

3351-16

G. In-Cameral Items

Moved by Trustee Schalm – that the Board go in-camera at 3:24 p.m. and that Kevin Andrea, Michael Gramatovich and Milly McGregor, be invited to remain.

Motion Carried

Trustee Steinke declared a conflict of interest and left the meeting at 3:40 p.m.

3352-16

Moved by Trustee Jeffreys – that the Board come out of in-camera at 3:49 p.m.

Motion Carried

3353-16

Moved by Trustee Slemko – that the Board approve the recommendations of the Support/Admin Compensation Committee from the June 8th, 2016 meeting and further that the 2016/2017 compensation for School Based Support Staff, Maintenance Staff, Transportation Staff, Bus Drivers, Division Office Staff, and Out of Scope Staff, be revisited pending post settlement with Certificated Staff.

Motion Carried

Adjournment

I. Adjournment

3354-16

Moved by Trustee Schalm - that the meeting be adjourned at 3:55 p.m.

Motion Carried

Board Chair

Secretary-Treasurer